AVENING PARISH COUNCIL

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON**

**THURSDAY, 16 JULY 2015 at 7.30 pm**

**PRESENT:** Cllr A Slater (Chairman), Cllr Mrs C Mitchell, Cllr J Parsons, Cllr Mrs G Parsons (from 7.35 pm and until 9.30 pm), Cllr M Williamson, Cllr E Worsdell

**ALSO IN ATTENDANCE:** Mr D Bendall, Cllr Tony Hicks, Mrs J Rushton (Avening Primary School), Mr J Collinson (Projects) and Mrs C Braidwood (Clerk).

**NON-ATTENDANCE**: Cllr J Catterall

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| **86/15** | **Public Question Time**  None |
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| **87/15** | **Police - To Receive Monthly Crime And Anti Social Behaviour Report**  It was noted that there had been 1 incident that had been dealt with locally. |
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| **88/15** | **Apologies And Reasons For Absence**  Cllr D Conway (Personal) |
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| **89/15** | **Code of Conduct** |
| **89.1/15** | **Declarations Of Interest in Items on the Agenda**  Cllr Slater declared an interest in Item 97.1/15 :  15/02544/FUL and 15/02546/FUL Avening Mill Mill Lane Avening Tetbury Gloucestershire GL8 8PD and 15/02657/FUL Former Cart Shed Avening Mill Mill Lane Avening TETBURY Gloucestershire GL8 8PD |
| **89.2/15** | **Updates to Members Register Interested (if appropriate)**  None |
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| **90/15** | **Matters Arising From The Minutes** |
| ***Action:*** | **Parking at the Junction with Point Road and High Street**  Waiting for a response from Gloucestershire Highways and the Police. |
| ***Action:*** | **Maintenance of Trees on Boundary with Playing Field and Sunground**  The Clerk confirmed that she has contacted the Land Agent of the Gatcombe Estate enquiring if the trees remain part of the Estate and is waiting for a reply. |
| ***Action:*** | **Disappearing Stream**  It was agreed that the Clerk should contact Mr and Mrs Shepherd at the Owl House on whose land the lizzen has occurred. |
| ***Action:*** | **APFA – Safety Report**  The Clerk reported that nothing has been received. |
| ***Action:*** | **Lorries Parked at the Junction of Church Road and High Street**  Cllr Mrs Parsons reported that she had raised the issue of lorries parking on High Street at the junction with Church Road on several occasions but this had not been reported in the Minutes nor actioned. The Clerk was requested to contact Gloucestershire Highways and request white lining to deter drivers creating a hazard. |
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| **91/15** | **Minutes of the Parish Council Meeting held on 18 June 2015**  **RESOLUTION 31/15**  The Minutes were unanimously agreed as a true and accurate record and were signed by the Chairman |
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| **92/15** | **Co-Option to Fill the Vacancy**  **RESOLUTION 32/15**  It was unanimously resolved to co-opt Eddie Worsdell to fill the Vacancy. Mr Worsdell then completed his Acceptance of Office. |
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| **93/15** | **District Councillor’s Report**  Cllr J Parsons reported that each Ward Member has a budget of £2,000 to use in the Ward for cleansing work using Ubico. It was agreed to look at clearing leaves later in the year on Highways verges. Cllr Parsons further reported that the Ambulance Service is not making targets in the Cotswolds and that funding is running out for the 5 hospitals in the District. |
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| **94/15** | **Chairman’s Report**  Not available. |
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| **95/15** | **Community Issues & Projects** |
| **95.1/15** | **Traffic and Highways** |
| ***Action:*** | **Highways Update – Subsidence and Lawrence Road Junction**  The Chairman advised that he would write to Gloucestershire Highways regarding the condition of Nags Head Lane and the shoddy job of resurfacing Star Lane. |
|  | **Church Road**  Mrs J Rushton (School Head) advised that she had been in contact with Gloucestershire Highways regarding closure of the road to enable the School to access the garden safely. A solution is under consideration that will allow temporary closure of part of the road during School hours only. It is hoped that further information will be available in September. |
| **95.2/15** | **Community Issues** |
|  | **Management Arrangement for the Memorial Hall**  **RESOLUTION 33/15**  It was agreed to thank the remains of the previous management committee for doing such a good job and to take back control of the Hall by establishing a new sub- committee of the Council. Cllrs Slater, Mitchell and Worsdell would form the new sub-Committee with Mr J Collinson (Project Manager) co-opted together with a representative from the School and any others from local groups and users of the Hall that come forward. It is anticipated that the committee would only be required to meet a couple of times a year although there may be more meetings initially. It was further agreed that a meeting of the new Management Committee should take place as soon as possible to progress the improvement works. |
|  | **Update on Avening Playgroup**  Cllr Parsons reported that he had attended the AGM. Katie Tew became a new Trustee replacing Rev Celia Carter who had retired. The Playgroup now had a new Committee and a new lease had been negotiated with GCC. There will be an additional afternoon session in September. Members recognised the sterling effort of Pip Morrison to turn the Playgroup around and put it on a viable footing. It was reported that GCC has no plans to sell the land but if it does then an alternative site will be found. |
| ***Action:*** | **Update for Walks Leaflet**  The Clerk reported that Avening WI has agreed to take on the project of updating the Walks Leaflet and the Chairman agreed to contact Mrs Shirley Hand to discuss the details. |
| ***Action:*** | **Updates from Project Manager (Report Attached)**  **Memorial Hall**   * Bookings are progressing well and some general maintenance jobs have been identified that Mr B Jarvis (Maintenance) is unable to do so contractors will be employed. * Next term there will be an increase in cleaning sessions – costs to follow. This will be paid for from Hall funds.   Upgrade Work   * It was agreed to prioritise the improvements as follows: * Acoustics would made the most difference * Followed by heat and insulation. * Further investigation of heating solutions is required and concern was raised about the possible noise of the proposals under consideration. * It was agreed to investigate and try to carry out the heating improvements during the October half term. * In any event, it would be necessary to provide protection from any equipment particularly for the children using the Hall. * It was noted that the After School Club also uses the alleyways around the building. * IT and sound systems would be very useful * The floor is not in good condition and should be on the list for further investigation. * It was agreed that the School summer holiday is an ideal time to progress some of the immediate work. * It was noted that there is no automatic fire system in the Hall. * It was agreed to seek grant funding for as much of the work as possible – CDC, GRCC, Church Education Fund and others. Mr D Bendall also agreed to make enquiries. * It was agreed to find out if the Hall is classified as a War Memorial   **RESOLUTION 34/15**  It was unanimously resolved to pay for all of the non-structural work pending clarification of the legal position of the Trustees, charitable status and formation of a new Management Committee.  Mrs Rushton thanked Mr Collinson for all his work and said how helpful it is to have someone available to address problems.  **Village Shop – Mr D Bendall**   * 6 people on the steering committee. * Only one possible site has been identified at the Social Club. * Could find a building fairly cheaply and there is grant funding available. |
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| **96/15** | **Finance** |
| **96.1/15** | **Bank Reconciliation and Budget Status up to 30 June 2015**  Noted |
| **96.2/15** | **Bills For Payment (as detailed on Schedule)**  **RESOLUTION 35/15**  Payment of the bills detailed on the attached schedule was approved. |
| **96.3/15** | **To Consider Grant Application from Avening PCC for Churchyard Maintenance**  It was agreed to invite a representative of the PCC to come to next Council meeting to give more detail.  The Clerk advised that a grant application for the Villager would follow later in the year. |
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| **97/15** | **Planning** |
| **97.1/15** | **To Consider Response to New Planning Applications** |
|  | **15/02522/FUL Land At North-West End Of Winters Lane Avening Gloucestershire GL8 8NE**  Erection of an agricultural building for the purposes of food and implement storage  Response: 30 July 2015  No Objections |
|  | **15/02170/FUL Overdale Tetbury Hill Avening Tetbury Gloucestershire GL8 8LT**  Erection of extensions and minor alterations  **Response 24 July 2015**  **No Objections** |
|  | **15/02544/FUL Avening Mill Mill Lane Avening Tetbury Gloucestershire GL8 8PD**  Insertion of UPVC double-glazed window to replace defective existing windows (retrospective)  Plus Additional details issued on 15 July 2015  **No Objections** |
|  | **15/02546/FUL Avening Mill Mill Lane Avening Tetbury Gloucestershire GL8 8PD**  Replacement of natural stone tiles with artificial slates. Installation of rooflights (retrospective)  **No Objections** |
|  | **15/02657/FUL Former Cart Shed Avening Mill Mill Lane Avening TETBURY Gloucestershire GL8 8PD**  Conversion of former cart shed to one dwelling - amended scheme to include changes to fenestration and rooflights in north elevation (retrospective)  **No Objections** |
| **97.2/15** | **To Note Applications Responded to Since Last Meeting** |
|  | None |
| **97.3/15** | **To Receive Decision Notices** |
|  | **15/00828/FUL Westfield Barn West End Avening Gloucestershire**  Conversion of barn to accommodation to be used in connection with Brandhouse Farm with internal and external alterations, extension and outdoor swimming pool  Permitted 6 July 2015 |
|  | **15/00829/LBC Westfield Barn West End Avening Gloucestershire**  Conversion of barn to accommodation to be used in connection with Brandhouse Farm with internal and external alterations, extension and outdoor swimming pool  Permitted 6 July 2015 |
| **97.4/15** | **To Consider Planning Correspondence** |
| ***Action:*** | |  | | --- | | **The Old Dairy Chavenage Tetbury Gloucestershire** | | Proposed construction of a 1.5MW on-farm Anaerobic Digester (AD) plant on land adjacent to the agricultural development formerly known as Chavenage Dairy  The Appeal Notification and Summary and Appellant’s Grounds were noted. Cllr Parsons reported that he had attended a meeting with neighbouring Parishes at Calcot and it was agreed to support the group of objectors. The Clerk was requested to make contact with the organiser to see what support is required. | |
| **97.5/15** | **To Receive Tree Works Notifications** |
|  | **15/02927/TCONR 1 Church Farm Barn Point Road Avening Tetbury Gloucestershire GL8 8ND** T.1 - Conifer - fell; T.2 - Yew – fell |
| **97.6/15** | **To Consider Any Other Urgent Planning Applications or Correspondence Received Since Publication of the Agenda** |
|  | **15/02986/TCONR Fern Cottage 5 Mays Lane Avening Tetbury Gloucestershire GL8 8NX**  T.1 - Laurel (encroaching from neighbouring woodland) - trim back over outbuilding back to apex. T2 - beech - crown lift by 1.5m. G.1 - raise canopies along roadside to give 5m clearance over carriageway  Permitted 15 July 2015 |
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| **98/15** | **Correspondence** |
|  | **Invitation to meet Police & Crime Commissioner – 9 September**  No-one is available |
|  | **GAPTC – Planning Training – 26 August at CDC, Cirencester**  Cllr Worsdell agreed to attend. |
| ***Action:*** | **Gloucestershire Highways – Winter Maintenance**  It was agreed to enquire about the type of hand salt spreaders and consider purchasing 3. To be considered and the next meeting. |
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| **99/15** | **The next Parish Council Meeting will be on Thursday, 13 AUGUST 2015 in Avening Memorial Hall at 7.30 pm.**  **All Are Welcome** |

There being no further business, the meeting was closed at 21:37