

AVENING PARISH COUNCIL



Grant Making Policy

1. The purpose of this policy is to establish clear criteria and a transparent process for awarding grants to community groups and organizations that benefit the residents of the Parish. This policy ensures fairness, accountability, and efficient use of public funds.
2. Scope This policy applies to all grant applications submitted to the Parish Council. Grants may be awarded for projects, events, or initiatives that align with the Parish Council's objectives and provide measurable benefits to the local community.
3. Eligibility Criteria Applicants must meet the following criteria to be eligible for a grant:
 - I. Be a non-profit organization, registered charity, community group, or an individual acting on behalf of such groups.
 - II. Demonstrate that the project or activity provides a clear and measurable benefit to the Parish and its residents.
 - III. Operate within the geographical boundaries of the Parish or demonstrate direct benefits to the Parish community. • Not have received a grant from the Parish Council in the same financial year unless exceptional circumstances apply.
 - IV. Submit a completed application form along with all required supporting documentation.
4. Types of Projects Supported The Parish Council may consider awarding grants for:
 - I. Community events or activities that promote inclusion and engagement.
 - II. Environmental improvements, including conservation projects and green initiatives.
 - III. Cultural, recreational, or educational programmes and initiatives. Capital projects, such as purchasing equipment or improving facilities, that benefit the Parish community.
 - IV. Any other projects that align with the Parish Council's strategic priorities and objectives.

5. Exclusions The Parish Council will not award grants for:
- Projects that promote political or religious views.
 - Commercial ventures or private enterprises. •
 - Retrospective funding for projects that have already been completed.
 - Activities that solely benefit an individual rather than the wider community.
 - Core operational costs for organizations, such as salaries or rent.
6. Application Process
- Applicants must follow these steps:
- Complete the Parish Council Grant Application Form, providing:
 - A detailed description of the project or activity.
 - A full breakdown of costs and the amount requested.
 - Copies of recent financial statements or a project-specific budget plan.
 - Evidence of other funding sources or fundraising efforts.
 - Ensure all applications are complete, as incomplete submissions will not be considered.
 - The Clerk to the Council will acknowledge receipt of all applications.

Policy Adopted 8th October 25