

**Avening Parish Council**  
**Minutes of the Annual General Meeting**  
**held on Thursday 5 May 2021 7.30 pm**

**PRESENT:** King, **PRESENT:** Cllr P Mulligan, Cllr A Slater, Cllr D Bendall, Cllr G Parsons, Cllr J Hetterley, Cllr R

Cllr C Howells, Cllr S Hamilton, Cllr C Forster. S. Baker (Clerk)

**Members of the Public in Attendance:** None

**1. Election of Chair**

Cllr Slater proposed Cllr Mulligan, this was seconded by Cllr Bendall and unanimously agreed. Cllr Mulligan was therefore elected as Chair. Cllr Mulligan thanked everyone for their support over the past year.

**2. Election of Vice-Chair**

Cllr Slater proposed Cllr Bendall as Vice-Chair, this was seconded by Cllr Mulligan and unanimously agreed.

Cllr Bendall was therefore re-elected as Vice-Chair.

**3. Acceptance of Office**

Cllr's Mulligan and Bendall signed the acceptance of office.

**4. Review of Policies – Copies of the policies were distributed prior to the meeting.**

- i. **Standing Orders** – The Clerk reported that NALC had issued a revised edition of Standing Orders which removed all references to the EU and changes to EU procurement regulations. It was agreed that as the Council were not involved in procurement the Clerk could transfer the relevant data to the standing orders. This was agreed.
- ii. **Financial Regulations** – These were agreed.

**5. Parish Councillor Representation on Sub Committees & Outside Bodies 2022**

Memorial Hall – All Parish Councillors are Trustees

Finance Committee – John Hetterley, Patrick Mulligan, Tony Slater, Richard King, (Clerk in attendance)

Playing Fields Committee – Richard King, John Hetterley, Christine Howell, Patrick Mulligan.

Memorial Hall Management Committee – Patrick Mulligan, David Bendall.

School Governor – David Bendall

Church PCC – Stephanie Hamilton

Café – John Hetterley

Environment – Tony Slater

Defibrillators – Craig Forster

Website/Email – Tony Slater

Footpaths – Gill Parsons

Highways – Patrick Mulligan

Planning Richard King

Youth Club – Point of Contact – Stephani Hamilton

**6. Review of Council Asset Register – It was agreed to review this at the next finance meeting.**

**7. Financial Summary – Cllr Hetterley (On behalf of the Finance Committee)**

Parish Council finances remained healthy in 2021, moving from an opening balance of £28K (Inc Reserves of approx. £7k) to a closing balance in March 2022 of £42K (Inc reserves of approx. £18K). The closing balance also includes some £24k set aside for projects such as the Memorial Hall, playing Field, Youth Club, and defibrillator.

During the year we spent £23k split between Council running/maintenance costs and Community/projects including the cost of the new zip wire and picnic benches. It was agreed to increase the precept to £41K for 2022 to budget for further funding for the Memorial Hall and Ash dieback work in the playing field.

The meeting Closed at 7.20pm.