

## Avening Parish Council Meeting

**Minutes of the meeting held on Wednesday 20 September 2023 at 7.30 pm.**

**PRESENT:** Cllr Mulligan Cllr D Bendall Cllr Howell, Cllr J Hetterley, Cllr Hamilton Cllr R King

**ALSO IN ATTENDANCE:** Mrs S Baker (Clerk),

**VISITORS:** None

**111/23 PUBLIC QUESTION TIME –** No public attending

**112/23 APOLOGIES AND REASONS FOR ABSENCE –** Cllr Slater – CDC Meeting, Cllr Parsons

### **113/23 CODE OF CONDUCT**

166.1.18 Declaration of Interest in Items on the Agenda

None

166.2.18 Updates to Members Register of Interests

None.

### **114/23 MINUTES OF MEETING HELD ON 19<sup>th</sup> July 2023**

The minutes of the meeting held 19<sup>th</sup> July were signed as a true record.

### **115/23 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 19<sup>th</sup> July 2023**

None

### **116/23 COMMUNITY ISSUES AND PROJECTS**

#### Community Issues

#### Playing Fields Update

Cllr Hetterley reported he was still waiting for the quote from Trevor Stewart regarding the path. The Clerk confirmed that she had not received the invoice for the repair work carried out by Mr Stewart. Cllr Hetterley will contact Mr Stewart to request the quote and invoice. Cllr Mulligan checked the swings that were highlighted in the ROSPA report. Cllr Mulligan is trying to get an additional quote.

Cllr Hetterley has purchased the new net for the basketball hoop and the safety sign required.

Cllr Hetterley has carried out the monthly inspection.

The bird deterrent on the toddler swing has been damaged, needs replacing.

The gate has further damage and the need to replace is more urgent.

The Clerk has again contacted Richard Jackson from National Grid, regarding the condition of the land at the playing field where they laid the cables. The Clerk has requested a PO number so the Parish Council can engage a contractor to carry out the repair.

#### Defibrillator

The Parish Council agreed to move the defibrillator to the Memorial Hall exterior wall.

#### Phone Box Refurbishment

Cllr Mulligan said that the refurbishment of the phone box was too expensive. It was agreed that following the move of the defibrillator the phone box will be sealed closed for safety reasons.

Cllr Hetterley said he had been approached by someone asking if they can repaint the phone box at Nags Head. It was agreed that the Parish Council would pay for materials.

### **117/23 TRAFFIC & HIGHWAYS**

The Clerk reported that the questionnaire produced by Mr Lelliott regarding traffic issues on Tetbury Hill have been completed. Mr Lelliott will supply them to the Parish Council for the meeting next month.

The Clerk reported that she had received further complaints regarding the traffic at the Sunground building site. The Police have attended site on more than one occasion, visiting the site manager. The most recent visit was carried out on a weekend. The PCSO reported that he did not find a problem. This is unsatisfactory as the site is close. The PCSO has requested that residents report any issues to the police on 101 non-emergency line. The Clerk has spoken to the Highways Manager, and although this is outside of his remit, he has contacted a Bromford to report the issue.

A complaint has been received regarding work being carried out at Avening Court. The construction traffic is causing problems at Mays Lane. The Clerk will contact Highways to report the issue.

A complaint was received regarding an electric fence installed on the right of way at Brandhouse Farm. This has been reported to PROW, but no update has been received. The Clerk will ask Cllr Slater if he has noticed the fence on his walks.

### **Overgrown Hedges**

The Clerk confirmed that she had written to various homes in the village asking them to cut back their hedges. Additional complaints have been received especially Tetbury Hill. The Clerk distributed photographs taken of how overgrown one area is, forcing people to walk in the road. Cllr Mulligan suggested that the Clerk produce a generic letter and he would hand deliver them to properties with vegetation overhanging the public highway and footpath.

### **118/23 MEMORIAL HALL**

Cllr Bendall has sourced the crash bar mechanism for the fire doors. It was agreed the Clerk order the bars and get them delivered to Cllr Mulligan who agreed to install them.

Cllr Mulligan said the damaged blind needed replacing. This was agreed. Cllr Mulligan will measure and order from an online site.

Complaint has been received from the school regarding the overflowing gutters. It was agreed to ask Mr Iain McDonald if he can carry out the work.

Cllr Mulligan proposed the contractors identified to carry out the toilet refurbishment also re-roof the toilet section using reconstituted tiles. This was agreed.

Cllr Mulligan reported that to change the heating system to radiated heat would cost in the region of £20k - £22k. It was agreed that the hall roof must take priority.

Cllr Bendall reported that bookings for Childrens parties was down. It is suspected that this is due to the cost-of-living crisis. The hall bookings have increased in other areas.

### **119/23 Villager of The Year**

The Council was in full agreement that Francis Conway was the idea candidate for Villager of the Year. Due to leave the village in the coming months and after many years editing the village newsletter and involvement in many groups within the area, the Parish Council felt they would like to recognise her contribution to the community. A budget of £100 was agreed. To be spent on flowers and a book token. The Clerk will organise the book token and Cllr Mulligan will organise the flowers. It was agreed that a presentation at the café would be a good venue.

### **120/23 FINANCE**

- I. Cllr Hetterley presented the Parish Councils financial position going forward. This showed the Council finances in a healthy position.
- II. The Payments were approved. The Clerk said she had received a late invoice from WI for the Pig Face refreshments. The cost £174.06.
- III. The Clerk said she had received some grant applications but would email Playgroup to remind them of the submission date.

### **121/23 POLICE REPORT**

The Clerk read out a report received from the Police. 1<sup>st</sup> Aug – 16 Sept 1 Assault without injury. 1 Criminal Damage, 1 Threat. The Clerk asked why the burglary that happened in the village wasn't on the list. PCSO said he had no record of a burglary in the village.

**122/23 DISTRICT COUNILLORS REPORT** -Unavailable

**123/23 COUNCTY COUNCILLOR REPORT** – Unavailable

### **124/23 PLANNING AND TREE WORKS**

#### New Planning Applications

23/02690/LBC - 25 Point Road - Replacement of front elevation windows. - No comment

23/02645/FUL Quietways West End- Erection of a two-storey side extension- No comment

23/02344/COMPLY8 Woodstock Lane -Compliance with conditions 3 (render sample panel), 4 (render type), 5 (material samples) and 6 (window and door details) of permission 22/02043/FUL and conditions 2 (sample panel), 3 (render type), 5 (materials) and 6 (windows and doors) of consent 22/02044/LBC - Erection of single storey extension, internal alterations, relocation of roof-light and replacement of roof-light frames- No comment

23/02627/LBC Old Nags Head Nags Head Lane Repair and replacement of flood damage on the ground flood including the demolishment of stud walls. Demolish existing rear porch.

Refurbishment of first floor bathroom and removal of stud wall. Replacement of front elevation windows. Demolish and rebuild garden walls and other associated works

23/02646/TCONR Folly House 22 Point Road Yew (T1) - reduce the crown from 9m to 6m in height and fr.om 6m to 4m in radial spread. Raise the crown to 2.5m above ground level. This is to allow more light in to the house. - No comment

#### New Planning Applications since the Publication of the Agenda

23/02801/CLEUD 48 High Street - Certificate of Lawful Use, Change of business use to a residential dwelling. – No Comment.

#### Decision Notices

23/00898/FUL12 Star Lane Demolition of existing detached garage. Erection of new detached dwelling with associated works - Application Refused

23/02300/TCONR 19 Tetbury Hill Lawson cypress (T1): raise the crown to 2.3m above ground level and reduce the height 11m to 8m above ground level (down to the previous pruning points). - No objection

23/00991/FUL1 Hampton Hill Erection of single storey side extension and installation of timber gates to existing vehicular access. - Application Permitted

23/00500/FUL 4 Sandford Leaze Loft conversion with addition of rear dormer and associated works - Application Refused

### **125/23 CORRESPONDENCE**

Angela Smith – Avening Villagers Organising Yard Trail 8<sup>th</sup> Oct 11 – 3

Mark Stevens – Complaint about vegetation 2 or 4 Sunground

Helen @ WI No to hearing loop. Prefer improved microphone system.

Christmas Events – Mel

Joe Harris – CDC Parish Council Forum

Andrew Lelliot – Tetbury Traffic Questionnaire

Richard Wilkinson - Overgrown hedges at Tetbury Hill

CDC Town Parish Newsletter

Broadband renewal.

Cotswold Tourism –

CDC – GCC Call for provision for travellers – 6<sup>th</sup> Oct

Richard Jackson – National Grid – Park damage

Cotswold National Landscapes Newsletter

Brandhouse Farm, Blocked by an electric fence?

Gloucester Mentoring Services – Volunteer’s needed.

D Day – 6 June 2024 – Beacons to celebrate D Day. The Council discussed the celebration, but thought that as the village was in a valley it would be difficult. Cllr Bendall agreed to ask the golf club if they could hold a beacon, as they are on high ground.

## 126/23 COUNCILLORS

Cllr Hetterley expressed his concern that actions from meetings was getting lost, and the actions not being completed. The Clerk suggested she sent a list every month with the person responsible against each action. This was agreed.

The Café is holding a coffee morning in aid of McMillan 26<sup>th</sup> September. All profit will go the McMillan charity.

There will be a litter pick on 24<sup>th</sup> October.

Cllr King reported that the boof boxes have been stolen again. That is 2 sets of boxes that have been taken including the books. It was suggested that a more robust box be purchased that can be secured. Cllr King will research the options. The Council agreed to pay for the boxes taken and replacements.

Cllr Bendal said the Mr Linley has requested the Parish Council take over the running of the Pig Face event. Cllr Hamilton said that was not necessary as she has been approached by some younger members of the community offering to take over the organisation of the event.

## 127/23 DATE OF NEXT MEETING

As the meetings clashed with CDC meeting, it was suggested that the day of the month for the Parish Meeting was changed. It was agreed to trial the 2<sup>nd</sup> Wednesday of the month starting October at 7pm.

The meeting closed at 9.30 pm.

### Actions

116/23	Contact Mr Stewart for quote and invoice	Cllr Hetterley	
116/23	Install Basket Ball Net	Cllr Hetterley	
116/23	Replace gate	?	
116/ 23	Replace damaged bird deterrent	Cllr hetterley	
116/23	Organise Electrician to move defib	Cllr Slater	
117/23	Report Avening Court to Highways	Clerk	
117/23	Check the electric fence has been removed at Brandhouse farm	Cllr Slater	
117/23	Write to residents with overgrown hedges	Clerk/ Cllr Mulligan	
118/23	Purchase Crash Bar and install	Clerk /Cllr Mulligan	
119/23	Purchase Villager of the Year gift	Clerk Cllr Mulligan	
120/23	Remind Playgroup of grant deadline	Clerk	
124/23	Planning Response	Clerk	
125/23	Contact Golf Club re: Beacon 2024	Cllr Bendall	
126/23	Purchase book boxes	Cllr King	

