**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 15 November 2018 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr D Conway, Cllr C Forster, Cllr S Hirst (County Councillor), Cllr C Howell,

Cllr G Parsons Cllr A Slater, Cllr E Worsdell

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects Manager), Mrs S Bryant (Clerk)

The Reading Room was officially re-named ‘The Jim Parsons Reading Room’ by Jim’s son Keith. Keith thanked Councillors and felt that his father would have been very honoured.

**147/18 VISITORS:** Gerald and Jennie South, Michael deCourcy

Following a site meeting with a number of Councillors, Planning Consultant Michael deCourcy attended the meeting to present a proposed planning application for the Old Quarries site.

Michael explained that he had already had 2 pre-application meetings with the Planning Department and had also met with the Highways Engineer and Conservation Officer. The proposed plans were explained in that it was hoped to restore the main house and gallery, and to demolish inappropriate modern buildings to create total of 11 dwellings. The detailed designs of the proposed buildings were not yet available but Councillors were initially concerned about an increase in traffic and unsuitable access to the site. Michael stated that an impact assessment would be part of the actual planning application when it was felt that Councillors could have a more informed view.

Cllr Hirst was asked if he could check the figures quoted by Highways on vehicle movement as the numbers quoted seemed to be unrealistic, and to also check if Avening was now classed as ‘sustainable’ as the Parish Council have not been informed of a change in status.

***ACTION: Cllr Hirst***

**148/18 PUBLIC QUESTION TIME**

Jennie South reported that the opening of the Avening Community Café had been a great success, was very well attended and she hoped it would continue to be well supported. More volunteers would be welcome. Jennie thanked the Parish Council for their support with this venture.

Gerald South thanked Councillors for hosting the very successful WW1 Centenary event. He reported that several donations had been received for a resident who had recently had money stolen from her home.

Gerald also reported that he had received confirmation from Cotswold District Council that the grant had been approved to set up a Youth Club for 12 – 16-year olds in addition to the existing club for 12 – 16 year olds. A representative from the Door Youth Project had offered to undertake some research to try to establish what young people in the area would like from the club. Cllr Christine Howell offered to help Gerald with the project.

**149/18 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

There were 2 crimes reported in Avening during October 2018.

**150/18 APOLOGIES AND REASONS FOR ABSENCE**

Cllr C Mitchell, (personal), Cllr R Morgan (District Councillor)

**151/18 CODE OF CONDUCT**

151.1.18 Declarations of Interest in Items on the Agenda

None

151.2.18 Updates to Members Register of Interests

None

**152/18 MATTERS ARISING FROM THE MINUTES OF MEETING AND THE AGM HELD ON 18 OCTOBER 2018**

There were no matters arising.

**153/18 MINUTES**

**MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 18 OCTOBER 2018**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

**154/18 ACTION LOG**

The Action log was noted and updated.

**155/18 DISTRICT COUNCILLORS REPORT**

No report presented

**COUNTY COUNCILLORS REPORT**

Cllr Hirst reported that budget planning was underway and that there could potentially be a 2.9% increase in Council Tax.

A new Chief Fire Officer had been appointed and would commence duties in February 2019.

Councillors felt that there had been an improvement in road repairs. Some reported items remain outstanding, which include drains being cleared (scheduled in the next 2 weeks). Councillors suggested the area outside the Memorial Hall would benefit from additional kerbstone to allow water to be directed towards the stream and prevent the hall from repeated flooding – Cllr Worsdell showed Cllr Hirst what needed to be done.

A question was asked about works being undertaken along the banks on Chavenage Lane. Cllr Hirst agreed to investigate.

***ACTION: Cllr Hirst***

**156/18 COMMUNITY ISSUES AND PROJECTS**

**156/18.1 Review of Current Projects**

Cllr Slater asked John Collinson for an update on the following current projects, with a view to completing the works in order to focus on the hall roof and field;

Pumps – Work was in hand to get the spouts fitted. Cllr Worsdell agreed to paint the first pump for approval by the Conservation Officer.

Map Boards – They would be moved shortly.

Fencing of Play Equipment –Quotes have been received.

Disabled access to Playing Field from Sunground - Site meeting with Gloucestershire County Council is planned for early December 2018.

The Clerk was asked to seek a quote from Geoff Brooks for clearing leaves at various sites in Avening; and to chase the order for a second defibrillator.

***ACTION: Cllr Slater to provide list of locations and Clerk to request quote.***

**156/18.2 Playing Field Project Managers Report / Memorial Hall**

It was reported that the buy a tile initiative was proving to be successful and that any surplus from recent fund-raising events would also be added to the roof fund.

John confirmed that he was currently completing grant applications.

It was noted that Kelmscott Parish Council has received a grant towards repairs to their village hall and it was suggested that the Clerk be contacted to ask where the grant was from.

***ACTION: John Collinson***

**156/18.3 Playing Field**

Councillors were still supportive or improvements to the playing field but it was felt that repairs to the Memorial Hall roof should take priority.

**Community Issues**

**156 /18.3 Traffic and Highways**

The updates to the Highways Issues log were noted

**156/18.4 Recruitment of New Clerk**

It was agreed that interviews for the new clerk should take place on Tuesday 4 December 2018.

**156/18.5** **WW1 Commemoration – Feedback**

It was agreed that it was a very successful event and very well attended. Thanks were expressed to all those involved in the organisation. It was suggested that there should be a second showing of the video, and DVD copies be offered for sale with proceeds going towards the roof fund.

**157/18 FINANCE**

**157/18.1 Finance Report up to 31 October 2018**

The report was noted.

**157/18.2 Approve Bills for Payment**

Schedule was circulated, and payments were approved.

**157/18.3 Finance Meeting**

Cllr Slater agreed to prepare a draft budget for discussion at the next Parish Council meeting.

**158/18 PLANNING AND TREE WORKS**

**158/18.1 New Applications**

Ref. No: 18/02649/FUL

Installation of replacement windows and door and insertion of side facing window - Flat 2 Simon House 4 High Street Avening Gloucestershire GL8 8LU

No objections raised

Ref. No: 18/04043/FUL

Conversion and works to barn to create one dwelling with parking - Barn at Owl House West End Avening Gloucestershire

A number of concerns were raised including;

Possibility of contamination to nearby stream from building works, and foul water disposal – no details were included in the application.

Access to the adjacent bridleway needs to be maintained – details of the bridleway were omitted in the application.

Over development of a largely unspoilt area of outstanding natural beauty.

Possibility of flooding – The site flooded in 1982.

Visitor parking

Part of site was originally designated as agricultural use so change of use application was required

**158/18.2 Applications Responded to Since Last Meeting**

None

**158/18.3 Decision Notices**

None

**158/18.4 Planning Correspondence**

The Clerk was asked to request that the Planning Enforcement Officer check the legality of a wooden structure that had been constructed in Oldfield Wood.

***Action: Clerk***

**158/18.5 Tree Works**

None

**158/18.6 Any other New Applications since publication of this agenda**

None

**159/18 CORRESPONDENCE**

The Clerk reported that she had received a leaflet which offered advice on identifying bogus callers. It was suggested that the editors of The Villager Magazine be asked if they could publicise this leaflet, giving details of how it can be obtained.

***ACTION: Clerk to forward to the editors of the Villager***

**160/18 COUNCILLORS**

Cllr Bendall agreed to take responsibility for organising the Christmas tree lighting event.

**161/18 DATE OF NEXT MEETING**

The next meeting will be held on Thursday 20 December 2018 7.30pm in the Memorial Hall. All are welcome.

The meeting closed at 9.34pm