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| **AVENING PARISH COUNCIL**   |  |  |  | | --- | --- | --- | | Chairman:  Cllr Tony Slater  25 Sandford Leaze  Avening  Tetbury  Gloucestershire GL8 8PB  Tel. 07793 669930  Email: tony.slater@avening-pc.gov.uk | Aveningedit | Clerk:  Mrs Sue Bryant  South Tythe Barn  Hay Hedge Lane  Bisley  Gloucestershire GL6 7AN  Tel. 01452 770792  Mobile: 07866 297098  Email:parishclerk@avening-pc.gov.uk | |  |
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**Notice of Meeting of the Parish Council**

Dear Councillor,

You are hereby summoned to attend the meeting of Avening Parish Council which will be held in the Memorial Hall on Thursday 17 May 2018 at 7.30pm for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Dated this 10 May 2018



Sue Bryant, Clerk to the Council

**BUSINESS TO BE TRANSACTED 7.30 pm**

**1. Visitors**

**2. Public Question Time**

**3. Police Report**

**4. Apologies and Reasons for Absence**

**5. Code of Conduct**

5.1 To Receive Declarations of Interest in Items on the Agenda

5.2 To Receive Updates to Members Register Interests

**6. Matters Arising from the Minutes of the Previous Meeting not included on the Agenda**

**7. Minutes and Action Log**

To Approve and Sign the Minutes of the Meeting of the Parish Council held on Thursday 19 April 2018 and to review Action Log.

**8. To Receive County and District Councillors Report**

**9. Community Issues & Projects**

**Projects**

* + 1. Comments on Project Manager’s Report
    2. Memorial Hall
    3. Playing field
    4. Feedback from Village AGM / show 13 May 2018

**Community Issues**

1. Traffic and Highways, including comments on issues log
2. General Data Protection Regulations (GDPR) – Update from Clerk

**10. Annual Performance Review for Clerk & Project Manager**

**11. Finance**

11.1 To Receive the Finance Report up to Financial Year End 30 April 2018

11.2 To Approve Bills for Payment

11.3 Annual Governance Statement 2017/18

**12. Planning and Tree Works**

**12.1 New Applications – Planning**

Ref: 18/01409/FUL Full Application for New single storey timber clad building at The Queen Matilda Tavern Star Lane Avening Tetbury Gloucestershire.

**12.2 Applications Responded to Since Last Meeting**

**12.3 Decision Notices**

**12.4 Planning Correspondence**

**12.5 Tree Works**

**12.6 Any other new applications or decisions received since publication of the Agenda**

**13. Correspondence**

12.1 Request for drop kerb - Sunground

**14. Councillors** – An opportunity for members to bring any item of information to the Council or items for future meetings.

**i. Chairman’s End of Year Report**

**15. Date and time of the Next Meeting Thursday 21 June 2018 at 7.30 pm in the Memorial Hall - Everyone is Welcome**