**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 21 July 2016 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr J Catterall, Cllr C Mitchell, Cllr G Parsons, Cllr J Parsons,

Cllr A Slater (Chair),

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects), Mrs S Bryant (Clerk), P. Hancock (Police Community Support Officer) (for Item 3)

**96/16 VISITORS:**

 2 visitors attended.

**97/16 PUBLIC QUESTION TIME**

The 2 visitors raised a number of concerns regarding serious traffic problems on Lawrence Road, the current position of the recycling bins and a general lack of litter bins. These concerns were addressed and are listed under the relevant agenda headings.

**98/16 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

Paul Hancock presented the circulated report and confirmed that non-emergency crime should be reported by ringing 101.

**99/16 APOLOGIES AND REASONS FOR ABSENCE**

 Cllr D Conway, Cllr M Williamson, Cllr E Worsdell, Cllr Tony Hicks.

**100/16 CODE OF CONDUCT**

 84.1/16 Declarations of Interest in Items on the Agenda

 None

 84.2/16 Updates to Members Register of Interests

 None

**101/16 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 16 June2016**

 None.

**102/16 MINUTES**

**86.1/16 MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 16 June 2016**

 The minutes were agreed as a true and accurate record and were signed by the Chairman.

**103/16 COUNTY AND DISTRICT COUNCILLORS REPORTS**

Cllr Parsons reported on the following items:

He had written to Mike Barton at AMEYS regarding damage caused by potholes.

There is an ongoing issue in relation to how Ash Pass is maintained. It was agreed that clarification was needed.

Following an inspection by Enforcement, the owners of Brandhouse Farm were required to submit a new planning application as the building had collapsed and as a consequence the application for an extension was not now valid. Cllr Parsons also reported that premises on the site were currently occupied by security personnel.

The planning application in relation to 11 High Street had been withdrawn.

**104/16 TO RECEIVE CHAIRMAN’S REPORT**

 The report was circulated.

**105/16 COMMUNITY ISSUES AND PROJECTS**

 **105/16.1 Project Manager’s Report**

John Collinson gave an update on the following projects.

 Memorial Hall

The County Council will level the school kitchen floor to remove the trip hazard. It is hoped the work will be completed during the school summer break. Building regulations and Fire Officer approval is required so John is meeting with the architect and will report back to the Parish Council.

Bringing the first floor back into use is seen as a priority and cost estimates are being sought

 Water Pumps

John has taken a number of photos and these will be uploaded which will allow the LBC application to be lodged.

 Manual Gritter Housing

 The new shed was scheduled to arrive within the next week.

 Stiles and Pillboxes

 The Chair agreed to liaise with John regarding this project.

 Defibrillator

It was agreed that there was a need for an additional device which will be part funded by the Ambulance Service.

 ***ACTION: Clerk to contact Kevin Dickers.***

 Walking Leaflets

 Leaflets are available in the village pubs and the Tourist Information Centre.

 Display Map

Work on a display map for visitors to the village was planned as a future project. This will be discussed at the next meeting.

 Water Fountain

 It was questioned whether this could be restored to working order.

Drains

 On the list for future projects

 **105/16.2 Avening History Project**

The Clerk reported that following an appeal in The Villager for assistance with the project, 2 residents had shown an interest in becoming involved. Jean Chatelain hopes to meet with them and has asked if any Parish Councillors would also be interested in attending.

Cllrs Click Mitchell, Gill Parsons and Tony Slater offered to attend.

**105/16.3 Grass cutting on bank in Sunground**

The Clerk reported that no response had yet been received from Bromfords regarding proposals for maintaining the site.

***ACTION: Clerk and Cllr Parsons to chase.***

**105/16.4 Recycling Bins**

The visitors to the meeting felt that the current position of the bins was unsuitable. It was explained that the bins had been temporarily sited and it was agreed to check their usage and dependent upon the result propose to remove them entirely or identify a more suitable location.

**105/16.5 Litter Bins**

The 2 visitors to the meeting raised concern at the lack of litter bins, especially in the north of the village.

Cllr Parsons agreed to investigate whether additional bins were available.

***Action: Cllr Parsons***

**105/16.6 Playing Field**

Cllr Bendall reported that he had agreed to meet with Steve Harris to assist him in the preparation of a business plan and that he would report back to the Parish Council.

**105/16.7 Avening Sign**

It was reported that a tree was obscuring the sign.

***ACTION: Clerk to contact school to request that the tree be pruned.***

It was reported that the trees on Nailsworth Road were overhanging the footpath and needed attention.

***ACTION: Clerk to contact Highways to arrange for pruning.***

It was also reported that the tree opposite the school may need attention soon.

**105/16.8 20 Year Plan for Sunground**

Cllr Parsons reported that he had met with the Tree Officer regarding a 20 year programme of maintenance of the trees at the back of Sunground. All agreed that this was a good approach.

**106/16 TRAFFIC AND HIGHWAYS**

**106/16.1 Bus Shelter – Mays Lane**

The Clerk reported that Brian Jarvis had cleared the drain and cleaned the bus shelter. He reported that there had been some damage caused to the shelter but that it was not unsafe.

**106/16.2 Bollards near playing field**

The Clerk reported that the missing reflective tops had been replaced.

**106/16.3 Lawrence Road**

The 2 visitors reported on a number of traffic problems in Lawrence Road. These included increased volume of traffic, inconsiderate parking and limited visibility at the Lawrence Road / Hampton Hill Junction due to low tree branches. It was also thought that Emergency Services vehicles would have difficulty in accessing properties in the road. The Council has requested that the Fire Service visit the road to highlight any issues with emergency access.

It was confirmed that work to cut back tree branches was scheduled and It was felt that if the kerb was lowered, the junction would be wider and accessibility would be improved. It was agreed that the Parish Council would write to Richard Grey to ask if such a scheme could be considered.

**106/16.4 Star Lane Mirror**

The Clerk reported that the mirror had been cleaned and realigned but it was felt that it may need further correction.

***ACTION: John Collinson agreed to meet with Brian Jarvis to check the mirror.***

**106/16.5 Temporary Road Restrictions – Gatcombe Horse Trials 5-7 August 2016**

Details of the road restrictions were circulated and noted.

 **106/16.6 Condition of Roads**

Councillor Bendall reported that he had met with local residents and representatives of AMEYS to discuss the poor condition of a number of roads in Avening. He stated that a budget of £8k had been allocated for repair work and that repairs to Point Road, Farm Hill and New Lane were scheduled to be completed within the next two months. It was agreed to write to Gill Portlock to advise that Lawrence Road was also a priority for repair work and needed to be included in this work schedule.

The visitors left the meeting.

**107/16 FINANCE**

 **107/16.1 Finance Report up to 30 July 2016**

The finance report was circulated and noted.

**107/16.2 Approve Bills for Payment**

Schedule was circulated and payments were approved.

**107/16.3 Grant Application from Avening Parochial Church Council**

The grant application was considered and approved subject to the church agreeing to a request for the gates not to be locked until after dusk thus allowing longer access for visitors to the churchyard.

**108/16 PLANNING AND TREE WORKS**

 **108/16.1 New Applications**

* 16/02544/FUL and 16/02545/LBC The Old Coach House, Hampton Hill – Conversion of Garage
* 16/02663/FUL – Pimbury Farm
* 16/02658/FUL - 29 Sandford Leaze Conversion of domestic garage into ancillary use to include dormer window

No serious concerns or objections were raised.

 **108/16.2 Applications Responded to Since Last Meeting**

 None

 **108/16.3 Decision Notices**

 The Appeal in relation to Avening Mill had been unsuccessful.

 **108/16.4 Planning Correspondence**

 None

**108/16.5 Tree Works**

None

**108/16.6 Any other New Applications**

None

**109/16 CORRESPONDENCE**

None

**110/16 COUNCILLORS**

None

**111/16 DATE OF NEXT MEETING**

 Thursday 18 August 2016 7.30pm Avening Memorial Hall

All are welcome.

The meeting closed at 9.30 pm