AVENING PARISH COUNCIL

**MINUTES OF ANNUAL MEETING OF AVENING PARISH COUNCIL HELD ON**

**THURSDAY, 21 MAY 2015 at 7.30 pm**

**PRESENT:** Cllr A Slater (Chairman), Cllr J Catterall, Cllr D Conway, Cllr J Parsons (from 7.40 pm), Cllr Mrs G Parsons, Cllr Mrs C Mitchell (until 9.00 pm), Cllr M Williamson (Vice Chairman), Cllr T Beardsell

**ALSO IN ATTENDANCE:** Mrs Pip Morrison (Avening Playgroup), Mr Eddie Worsdell, Mr J Collinson (Projects) and Mrs C Braidwood (Clerk).

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| **56/15** | **Election of Chairman – To hold Office until the Annual Meeting 2015**  **and to Accept the Chairman’s Acceptance of Office**  **RESOLUTION 19/15**  Proposed by Cllr M Wiiliamson, Seconded by Cllr D Conway and unanimously resolved to elect Cllr A Slater as Chairman for the coming year.  The Chairman thanked everyone for their support and explained that whilst he was very happy to accept the nomination he now works away for home during the week so could not always be available. |
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| **57/15** | **Election of Vice-Chairman – To hold Office until the Annual Meeting 2015**  and to Accept the Chairman’s Acceptance of Office  **RESOLUTION 20/15**  Proposed by Cllr A Slater, Seconded by Cllr T Beardsell and unanimously resolved to elect Cllr M Williamson as Vice Chairman for the coming year. |
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| **58/15** | **To Co-opt to Fill the Vacancy for Councillor**  Deferred to the next meeting. |
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| **59/15** | **Public Question Time**  **Mrs P Morrison** asked if there had been any progress on the Council taking ownership of the land on which the Playgroup building sits and the Chairman explained that this matter is being pursued with the County Council. Cllr J Parsons advised that he is seeking a meeting with the School Head and invited Cllr Conway to join him. School numbers are also reducing but this is not due to the Playgroup situation.  **Mr E Worsdell** explained that as a Health and Safety professional he would be happy to demonstrate the defibrillator equipment at the Annual Village meeting and carry out a training session at a future date. Members welcomed this. |
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| **60/15** | **Police Report** |
|  | **March Police Report**  Noted |
|  | **April Police Report**  Not received. |
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| **61/15** | **Apologies and Reasons for Absence**  Cllr E Hicks (GCC). |
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| **62/15** | **Code of Conduct** |
| **62.1/15** | **Declarations Of Interest in Items on the Agenda**  None |
| **62.2/15** | **Updates to Members Register Interests**  None |
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| **63/15** | **Matters Arising from the Minutes of the Previous Meeting not included on the Agenda**  **Extension of Playing Field Lease**  Cllr Mrs Mitchell confirmed that she would contact the Charity Commission for advice.  **Development at Sunground**  Following a query about placing conditions on planning applications, the Clerk was requested to contact CDC to check the situation. Concern was also expressed that despite highlighting the hazard that the 2 parking places will obscure the entrance to the Playgroup, no reply has been received. |
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| **64/15** | **The Minutes of the Meeting of the Parish Council held on Thursday, 16 April 2015**  **RESOLUTION 21/15**  The Minutes were unanimously agreed as a true and accurate record and were signed by the Chairman. |
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| **65/15** | **County and District Councillors Reports**  Cllr A E Hicks (GCC) – not available.  Cllr J Parsons (CDC) informed that:   * He has been reselected to Chair the Overview and Scrutiny Committee again. * Care – more people will be treated in their homes rather than in hospitals to reduce costs. * Independent sector treatment Centre in Cirencester is withdrawing its service in September * Out of hours GP service will be provided by all local surgeries (Tetbury, Fairford, Lechlade, Cirencester etc.) working together to cover the hours. * His District Ward, Grumbolds Ash with Avening, now covers a larger area with more parishes. |
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| **66/15** | **To Receive Chairman’s Report**  See Finance Report (Attached) |
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| **67/15** | **Community Issues & Projects** |
| **67.1/15** | **Traffic And Highways**  Cllr Williamson reported that ~Star Lane has been marked out for resurfacing up to the Pillbox. |
| **67.2/15** | **Community Issues** |
| ***Action:*** | **Arrangements for Annual Parish Meeting – Saturday, 6 June 2015**  The Clerk reported on the arrangements and was requested to invite Stroud Valley Projects. |
|  | **Update from Avening Playgroup**  Cllr Conway reported that he had attended a meeting with the School Head, 2 Trustees and Playgroup representatives. A decision on the way forward has not yet been reached but they have engaged with the National Association of Playgroups through GCC. The School Head is keen to encourage association with the School. The main problems are turnover of Committee members and the delay in obtaining DBS checks. |
|  | **Feedback from Village Litter Pick**  Cllr Beardsell reported that it was relatively successful with some residents volunteering. Tetbury Hill has been done but not Hampton Hill. It was acknowledged that better signage is needed for next time. |
| ***Action:*** | **Maintenance of Ash Path**  Cllr Beardsell reported that Ash Path had been cut today. Cllr J Parsons reported that he had received a call from Mr Townsend and his son complaining about the long grass and advising that an elderly lady had recently fallen in long grass. Mr Townsend had offered to cut the grass and it was agreed to ask him for a quote. |
| ***Action:*** | **Maintenance of Trees on Playing Field Boundary and to the Rear of Sunground**  Cllr J Parsons advised that he had recently met with Alan Watson (GCC) and Mark Berry (CDC) and it is believed that the land could still be part of the Gatcombe Park Estate as the section of land up to Steps Lane is not registered. The Clerk was requested to contact the Land Agent. |
| ***Action:*** | **Update on Visitor Map**  Cllr Beardsell explained that the illustration costs are likely to be in the region of £800 and the total cost in region of £1,500. It was agreed that the Clerk would look more closely at the GIS Parish Online mapping system to see if the preparation work could be done in house. |
|  | **To Receive Update on Post Code Map**  The Clerk had circulated a version of the Post Code map from parish Online that would be adequate for our needs. |
| ***Action:*** | **Volunteer of the Year**  Nominations had been received for:   * Alex Adcock – School Librarian * Cassie Chesterman – Youth Club Leader * Jane Archer, Frances Conway and Derrick Pierce - Editors of the Villager   Proposed by Cllr Beardsell, Seconded by Cllr Williamson and unanimously resolved to make the presentation to all five nominees. It was further agreed to source engraved crystal glasses to be presented at the Annual Village Meeting.  It was further resolved to present Cllr J Parsons with a Long Service Award of a crystal vase. |
| **67.3/15** | **Project Manager’s Updates**  **Water Pumps -** schedule of condition and works to accompany the Listed Building application is in hand  **Defibrillator –** The Project Manager was instructed to place a sign on the adjacent telegraph pole.  **Memorial Hall**   * Transfer of bookings is now complete. There has been a backlog of bookings with no payments but these are now up to date. * The key safe has been very successful. * Wifi enquiries are in hand. * Also investigating Projector and lighting (bar) to improve versatility, heating and cooling solutions, noise attenuation which may also solve insulation problems and loss of heat in the roof. * Single largest customer is the School. * Brian Jarvis is working through a long list of jobs.   **Stone Stiles** – a plan will be available for the Annual Village Meeting. |
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| **68/15** | **Finance** |
| **68.1/15** | **Finance Report up to 30 April 2015 (Attached)**  Noted |
| **68.2/15** | **Governance and Accounting Statements for 2014 – 15**  **RESOLUTION 22/15**  It was unanimously resolved to approve the Governance and Accounting Statements that were signed by the Chairman and the Clerk (RFO). |
| **68.3/15** | **Bills for Payment (Attached)**  **RESOLUTION 23/15**  It was unanimously resolved to pay the Bills as detailed on the Schedule. |
| **68.4/15** | **Quotation for Insurance Cover 2015 – 16**  **RESOLUTION 24/15**  It was unanimously resolved to take up the quotation from Came and Co to continue the 3-year Agreement. |
| **68.5/15** | **Grant Request from Citizens Advice Bureau**  **RESOLUTION 25/15**  It was unanimously resolved to make a donation of £50 to the Citizens Advice Bureau. |
| **68.6/15** | **Grant Thornton Newsletter**  Noted |
| **68.7/15** | **To Consider Donation Request from Gloucestershire Wildlife Trust**  <http://gloucestershirewildlifetrust.cmail1.com/t/ViewEmail/r/A3359CB0C60195D82540EF23F30FEDED/1BC7BF3ACDBF605F405DC10595964AA8>  **RESOLUTION 26/15**  It was unanimously resolved to make a donation of £50 to the Gloucestershire Wildlife Trust. |
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| **69/15** | **Planning and Tree Works** |
| **69.1/15** | **New Applications** |
|  | **15/01152/FUL** **31 Tetbury Hill Avening Tetbury** Gloucestershire GL8 8LT  Erection of single storey rear extension |
|  | **15/01097/LBC** **Brandhouse Farm West End Avening Tetbury Gloucestershire GL8 8NE**  Conversion of barn to shooting lunch barn and ancillary staff accommodation and conversion of outbuilding to garage and storage |
|  | **15/01096/FUL** **Brandhouse Farm West End Avening Tetbury Gloucestershire GL8 8NE**  Conversion of barn to shooting lunch barn and ancillary staff accommodation and conversion of outbuilding to garage and storage |
| **69.2/15** | **Applications Responded to Since Last Meeting** |
|  | None |
| **69.3/15** | **Decision Notices** |
|  | **15/00247/OUT** **The Homestead 2 Lawrence Road Avening Tetbury Gloucestershire GL8 8NP** Erection of attached dwelling  Application Permitted 6 May 2015 |
| **69.4/15** | **Planning Correspondence** |
|  | None |
| **69.5/15** | **Tree Works** |
|  | None |
| **69.6/15** | **Any other new applications or decisions received since publication of the Agenda** |
| ***Action:*** | **The Old Dairy, Chavenage**  Following Stroud District Council’s refusal of this application, the proposed developer has taken the matter to Appeal. Objectors to the application have invited neighbouring Parish Councils and interested parties to liaise in responding to the Appeal. Members agreed that road network is not capable of supporting large lorries associated with this development. No one is available to be actively involved with the Group but it was agreed to give support and ask to be kept informed. |
| ***Action:*** | **Ruggers Wood**  The Clerk was requested to contact CDC Enforcement to complain about state of Ruggers Wood. And the equipment that has been left at the site. In particular a large red lorry which is an eyesore. |
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| **70/15** | **Correspondence** |
|  | **CDC – Election Results and Expenses Return Reminder**  Noted |
|  | **GAPTC – Training Opportunities**  Noted |
|  | **GAPTC – Councillor Representative for New Executive Committee**  Noted |
|  | **PCC Visit to Tetbury on 2 June**  Noted |
|  | **Tree Wardens Event 20 May 2015**  Noted |
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| **71/15** | **Date and time of the Next Meeting**  **Thursday, 18 June 2015 at 7.30 pm in the Memorial Hall**  **Everyone is Welcome** |

There being no further business, the meeting was closed at 21:10