**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON**

Thursday 16th February, 2012, 7.30pm

**The following Councillors were in attendance:** Cllr M Williamson (Chair), Cllr Tony Slater (Vice Chair), Cllr John Caterall, Cllr Gill Parsons, Cllr Jim Parsons, Cllr Tom Beardsell, Cllr Dominic Conway

**Apologies for Absence were received from:** Cllr Lucy Reid, Cllr Click Mitchell

**Also in attendance:** Jon Glover, John Goodman Avening Playing Fields Association (APFA)

The meeting opened at 7.30pm

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| 130/12 | **PUBLIC QUESTION TIME**  |
|  | * APFA current work.

This included the purchase of a new goal post which is steel, smaller, vandal resistant, can be put into sockets and removed, and will be available for use by the school.* BMX Track

They are currently working on a BMX track. They have had a very successful working party on the site and they hope to have a digger. The Clerk suggested that the group take advice from ROSPA before beginning the digging. There is a very useful ROSPA contact who lives locally and who advised on Tetbury’s current skate park and their multi-use games area. APFA members knew the contact and will contact him.* Skate park

APFA had been to see the people at Tetbury about their new skate park. The new one will cost £80k (note: the existing smaller one cost approx 25-30k). Tetbury got £50k lottery funding. APFA were minded to take advantage of the mobile skate park available from CDC in order to gauge interest.APFA members wondered whether there were sufficient children to warrant a skate park. There was discussion about whether children from Avening would cycle to the nearby Tetbury skate park or whether transport could be arranged. * The need for someone to apply for grants on APFA’s behalf

APFA really needed someone who could apply for the grants that are available. It was suggested that they ask in The Villager again.* Avening Parish Council annual meeting

The Chair invited APFA to come to the Annual Parish meeting, to book a table and tell people about their ideas.* Dog Fouling at the recreation ground

The APFA group and others were really appalled at the amount of dog faeces up at the Recreation ground. The area around the main gate was heavily littered. The school use the Rec and the last time they used it a child had to be taken away from the field to be washed off. There was much discussion about the issue and two suggestions were considered. |
| 131/12 | **TO RECEIVE A REPORT ABOUT CRIME AND ANTI SOCIAL BEHAVIOUR** |
|  | The Council received a report from PCSO’s Paul Hancock, Sue Fellows and PC Matt Shorter |
| 132/12 | **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE** |
|  | Apologies were received and accepted from Cllr Lucy Reid and Cllr Click Mitchell |
| 133/12 | **TO RECEIVE DECLARATIONS OF INTEREST** |
|  | Declarations of personal interest were received from Cllr Jim Parsons because he sits on the CDC Planning Committee and from Councillor Williamson relating to Planning Application [**11/05869/LBC**](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=2297&step=2&myID=11/05869/LBC) |
| 134/12 | **TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE PARISH COUNCIL OF 19th January, 2012** |
|  | The minutes of 19th January were approved and signed with the addition that the work on the previously vandalised bench was instructed to be started by Cherington Forge. |
| 135/12 | **TO RECEIVE PROGRESS REPORTS FOR INFORMATION**1. Clerk’s
2. Jubilee
3. Highways
4. Planning
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|  | 1. The Clerk’s report is included with the minutes.
2. Jubilee – both Cllr Mitchell and Cllr Reid were away but will have an opportunity to report back next meeting if they wish.
3. The Highways report is also included with the minutes but in addition Councillors Slater told the meeting that he had passed the information to Highways about the two blocked drains. The Holes in the road at Nag’s Head were on the list, Cllrs were pleased to see that Cherington Road and Chavenage lane are both being repaired.
4. Cllr J Parsons had distributed a case study about Old Hill which demonstrated the level of detail that the officers and the Planning Committee have to consider when making Planning decisions. Other Councillors were keen to work with others in the community, who were very interested in Planning, and to look at Community Planning and examine the implications of the Localism Bill. With this in mind this item was added to the next Agenda.
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| 136/12 | **TRAFFIC AND HIGHWAYS** |
|  | 7a) To agree to the provision of a pedestrian refuge, adjacent to the Cross Public House, as set out in the supporting paper.7b) To agree to place £3,000 into earmarked funds for the provision of the crossing This item was taken out of order and was discussed after the APFA report. 7a) It was acknowledged that further investment in the future would make the crossing even safer. With this in mind, Council voted unanimously in favour of the provision of a pedestrian refuge, adjacent to the Cross Public House.7b) Council voted unanimously in favour of placing £3,000 into earmarked reserves for the provision of the crossing as a contribution to the Gloucestershire Highways Scheme to be paid when requested by Gloucestershire Highways Authority. This could be done using the **Local Government and Rating Act 1997 , s 26**, ‘Power to contribute finically to traffic calming schemes’.  |
| 137/12 | **COMMUNITY PROJECTS** |
|  | 1. **To acknowledge plans From Avening Playing Fields Committee for a BMX track**

This item was discussed first under public questions. As a result of the discussion Council **RESOLVED** to put the issue of dog fouling at the Recreation Ground on the next agenda and to discuss whether or not to:1. To impose a total ban on dogs at the Recreation ground
2. To impose a dogs on lead only policy

 **Note: The Parish Council have a power to Make a ‘Dog Control Order’ under the Clean Neighbourhood and Environment Act 2005 for offences relating to the control of dogs in respect of any land in its area. This can include the keeping of dogs on leads and/or the exclusion of dogs from land.** The Council would need to consult widely if they were to do this. They would also need to speak to CDC about help in enforcing this.1. **To receive a paper summarising suggestions for the Annual Parish Meeting.**

Council discussed the paper which is attached to the minutes, the main change being to have stalls for information so that people could visit each group or service, rather than listen to presentations from each group which may take a long time to get round everyone. Council agreed to the provision of food and drink for the evening. **ACTION The Clerk will contact the WI and ask for their help in the event.**1. **To discuss the quality of the DAB FM signal from the TV aerial and to decide the action to be taken**

There is no signal at all for DAB Radio in Avening Village **ACTION Clerk to contact the BBC**1. **To decide the action to be taken in order to repair the Avening Sign by the school (see photo)**

The work on this sign is specialised and George Buchanan is the person who worked on it before. He has offered to come and speak to the Council about what should be done to repair it.  **ACTION Chair to contact him for next meeting.**1. **To receive information about the Queen Elizabeth II Fields Challenge**

This item was taken out of order and was dealt with at the beginning of the meeting, after the decision about the road junction had been made. John Chapman from the National Playing Fields Association ‘Fields in Trust’ presented to the meeting at Cllrs invitation. The idea behind ‘Fields in Trust’ is to protect and improve playing fields. The last time this happened was when George V died (there are still George V playing fields around). The Scheme has the patronage of the Duke of Edinburgh and Prince William. The aim of the scheme is to have 2012 playing fields set up by 2012. At present they have 1030 fields signed up. It involves having a Deed of Dedication to say that this piece of land will be used for recreation ‘in perpetuity’.The scheme brings with it advantages from funding partners. A main partner is the SITA Trust and they can provide funding from Landfill tax for amounts up to 50K. Usually, organisations have to prove that they are within 10 miles from a landfill site but for a QE2 playing field this restriction has been waived. The total fund available is £1million.Another partner of the scheme is Sport England. The total pot is £10million and amounts of up to 50k are available for improving recognised sports which could include levelling fields, drainage, pavilions, QE2 playing fields get extra points when they are considered. In addition there is a small County fund available of approx 6k. The funding closes in November this year (but it would be best to act fast if you wanted to go ahead).There are community events around the jubilee which have the backing of ASDA, there is a resource pack with bunting, community games, etc.Does it cost anything?The legal work on designating the field is provided pro bono. There will be a cost of designating the field with the land registry (approx. £100), to be paid by the land owner (The Parish Council).There is a free metal plaque available and we would only have to pay for its installation.1. To receive a report from Fred Vening on the history of Avening Project (see letter)

The group received a report from Fred Vening about his project and how it was progressing. Cllrs were very encouraged to hear all the news. They looked at the receipts and agreed to reimburse Mr Vening for his expenditure under the terms of the grant. |
| 138/12 | **FINANCE** |
|  | 1. **Budget Status and Balance at Bank**

The current balance at bank was £9,524.51 with £17,333.68 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet. 1. **To approve bills for payment**
* Clerks’ Salary less income plus expenses £1111.84
* HMRC £O
* Fred Vening Grant monies £239.35 (reimbursement of expenditure under the terms of his grant)
* Membership to Society for Local Council Clerks £110
1. **To approve the cheques issued since the last meeting and be informed of Direct Debits**

 - Glos WLT £25 DD1. **To finalise Budget arrangements for 2012/13 (see budget)**
2. **To report back on meeting between the Clerk, The Chair, Cllr Parsons, and Mrs Bedford from GAPTC**

This will be reported on at the next meeting. |
| 139/12 | **MAINTENANCE WORK AND CAPITAL PROJECTS** |
|  | 1. **To note additional first hand information about the damaged bus stop**

A very public spirited member of the public had come forward with some photos of the vehicle that damaged the bus stop. The Clerk had contacted the police immediately and had emailed the photos to them. They are currently investigating the situation. There had been problems in getting the email to the police (firewalls?) so the policeman involved would be collecting them from the Clerk’s house. |
| 140/12 | **OFFICE MATTERS** |
|  | **To note the computer equipment that Council has arranged for the post**Council noted that the post now had use of a laptop, a second hand printer, keyboard, mouse and link to monitor. With thanks to Mr and Mrs Cook for making these arrangements. |
| 141/12 | **PROCEDURE/UPDATES**None at the time of going to press. |
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| 142/12 | **PLANNING** |
|  | 1. **New Planning Applications**
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| [**11/05869/LBC**](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=2297&step=2&myID=11/05869/LBC) | **Ward:** Avening**Date:** 19 January 2012**Location:** Avening House, High Street, Avening, Tetbury, Gloucestershire, GL8 8NH**Proposal:** Internal alterations to form new kitchen**Case officer:** Helen Ramsell**Deadline 9th February** |
| [**10/04842/FUL**](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=2297&step=2&myID=10/04842/FUL) | **Ward:** Avening**Date:** 20 January 2012**Location:** 6 Old Hill, Avening, Tetbury, Gloucestershire, GL8 8NR**Proposal:** Installation of artificial stone slates to rear elevation, reconstruction of chimneys and removal of chimney, reconstruction of gable end, new roof light, windows and doors, (retrospective). Installation of door and mullion to front elevation**Case officer:** Helen Donnelly**Deadline 16th February** |
| [**11/05666/FUL**](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=2297&step=2&myID=11/05666/FUL) | **Ward:** Avening**Date:** 23 January 2012**Location:** 7 Mays Lane, Avening, Tetbury, Gloucestershire, GL8 8NX**Proposal:** Erection of single storey extension and render of existing rear elevation**Case officer:** Sue BremnerDeadline 13th Feb (new drawings rec’d 23rd Jan) |
|  | Council raised no objections to the above Planning applications. Cllr J Parsons abstained from voting because of his personal interest. |

1. **Planning Applications to be noted**

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| [11/04834/FUL](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=8899&step=2&myID=11/04834/FUL) | **Ward:** Avening**Date decided:** 20 January 2012**Decision: Application Permit****Location:** Little Pippins, 5 Pound Hill, Avening, Tetbury, Gloucestershire, GL8 8LZ**Proposal:** Single storey extension, formation of Sunken Courtyard and replacement stone boundary walls. |
| [11/03832/FUL](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=8899&step=2&myID=11/03832/FUL) | **Ward:** Avening**Date decided:** 02 February 2012**Decision:** Application Permit**Location:** Land Parcel Easting 387079 Northing 197991, West End, Avening, Gloucestershire, ,**Proposal:** Erection of new barn for storage purposes |

**TREE WORKS TO BE NOTED**

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| [12/00179/TCONR](http://www.cotswold.gov.uk/nqcontent.cfm?a_id=8899&step=2&myID=12/00179/TCONR) | **Consultation Only****Ward:** Avening**Date decided:** 24 January 2012**Decision:** Application Permit**Location:** 1 Pike House Mews, High Street, Avening, Tetbury, Gloucestershire, GL8 8NL**Proposal:** Crown reduction on the large (approx 15m high) weeping willow |
| 143/12 | **Councillors noted the Planning Applications above.** |

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| 144/12 | **TO AGREE A RESPONSE TO THE CORRESPONDENCE LISTED WITH THE AGENDA, POINT 17** |
|  | 1. Councillors noted the Information Commissioners’ Office Direct Debit Fee of £35.
2. GAVCA - Councillors decided not to pay for GAVCA membership but will continue to receive the Gloshub bulletin
3. Invitation to commission Play Rangers Services to be passed to APFA for an opinion.
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| 145/12 | **TO NOTE CORRESPOONDENCE LISTED WITH THE AGENDA, POINT 18** |
|  | Councillors noted the correspondence listed 1-11 |

146/12 **Plus any other urgent correspondence received since publication of the agenda**

The Clerk told the meeting that they had received a letter from a young girl aged 9, who asked for a crossing to the new post office. The Clerk will reply to the letter.

**The Next Meeting of Avening Parish Council will be held on Thursday, March 2012 in**

**Avening Memorial Hall at 7.30 p.m. Correspondence for Information (to be available at the Meeting)**