**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 15th July 2019 7.30 pm**

**PRESENT:** Cllr A Slater, Cllr C Howell, Cllr G Parsons, Cllr R King, Cllr S Hamilton, Cllr J Hettersley, Cllr C Forster, Cllr S Hirst.

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects Manager), Mrs S Baker (Clerk)

**125/19 VISITORS:** Jennie & Gerald South.

**126/19 PUBLIC QUESTION TIME**

Jennie South said that the new toddler group had started well with 10 Adults and 14 Children attending the first session. They are hoping to do an “Adopt a Granny” scheme to help with general running duties.

The school are organising the children to do a litter pick before the end of term. The Clerk provided the parish pickers. The pickers on loan from CDC have been returned. Notice is needed to organise the use of pickers from CDC for future events.

The Café is going from strength to strength. There will be another ‘Green’ Café in the autumn linked to the school. They are hoping to hold a litter pick along the Nailsworth Road. (The clerk will arrange for more pickers and Hi Viz jackets when there is a confirmed date.

They are hoping to host a Saturday Café to cater for working residents, along with a quiet café for people who require a less noisy environment. There will also be a joint event with the Cinema Club for a matinee on 15th August.

The hanging baskets are looking good. The watering system is being fine tuned.

Gerald South said that the 11-16 report being carried out by The Door isn’t far off completion. The existing youth club is attracting 20+ young people every Tuesday – it has now finished for the summer, but will resume in September.

**127/19 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

There were no reported crimes for June.

**128/19 APOLOGIES AND REASONS FOR ABSENCE**

Cllr D Bendall - Prior Engagement

**129/19 CODE OF CONDUCT**

 166.2.18 Updates to Members Register of Interests

 Cllr Parsons for Item 13.1

**130/19 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 13 June 2019**

106.19.2 The Clerk reported that there isn’t an individual code of conduct book. The book GAPTC recommends is The Good Councillor Guide. The Clerk has ordered 10 copies.

116.19.1 The Clerk reported she had explored options for a mobile phone. The best option would be to purchase a basic phone and have a sim only contract. At a cost of 11.99 per month. This was agreed.

**131/19 MINUTES**

**MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 13 June 2019**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

**132/19 Review of Policies**

1. Standing Orders – It was agreed that the Standing Orders needed amending to reflect the Parish. Cllr King agreed to draft amendments for review and adoption at the next meeting.
2. Code of Conduct – This was adopted
3. Media & Press Policy – This was adopted
4. Financial Regulations – This was adopted. It was agreed that the bank account would be examined every few months.

**133/19 Action Log**

The action log was noted and updated.

**134/19 DISTRICT COUNCILLORS REPORT**

Report unavailable.

**135/19 COUNTY COUNCILLORS REPORT**

Report unavailable

**136/19 COMMUNITY ISSUES AND PROJECTS**

1. Review of Current Projects
2. Following the retirement of Click Mitchell as a Parish Councillor, there is now a vacancy. Resident interested should contact the Clerk or a current Parish Councillor for more information.

The Council expressed their thanks for the dedicated service that Click Mitchell shown the community over the last 24 years.

1. Father Christmas has been booked for 6th December.
2. With the better weather hear it is now time to install the spouts into the pumps. A trial pump will be done by using plastic and resin. If this works, then the remainder will be done.
3. Cllr Hamilton reported that she had started to compile a first responders list. We will investigate if a rota can be organised by the ambulance service. It was noted that the emergency plan will need an update.
4. The Clerk said that she had received an offer of a community first aid training from GCC. Starting September. The Council though this was a good idea. The Clerk will contact Nick Morrell the coordinator to arrange a date.
5. The resident that had mooted the idea of a dog warden has clarified that although she would be willing to help, she did not want to organise it. The Council decided that the project could cause issues and that it was better to just keep pressing “Cleaning Up After Your Dog”.

**Comments of Project Mangers Report.**

 **Memorial Hall**

1. Click Mitchell has agreed to continue to help with grant applications for the hall and playing field.
2. Mr Collinson has requested the purchase of health and safety books at the cost of £2.75 each, minimum of 15. This was agreed. The Clerk will purchase them.

 **Playing Field**

1. The planning application previously submitted and then suspended is due to expire at the end of July. So as not to lose out on the initial cost incurred an application needs to be resubmitted before the 24th July.

The planning officer in charge has stated that all aspects of the new plan involves engineering. Mr Collinson disagree with this opinion and will meet with her to discuss. It has been noted that the gate needs work to enable easy access for disabled residents – two of the gates need repair or replacement so this will be looked into.

Cllr King spoke to some young residents at the playing field and asked them what they would like.

They requested more comfortable seats, a bin nearer the shelter the hut more weather protected, and nets for the goal posts.

No specialist ecology reports are needed as the impacted area is restricted to the open spaces. The spoil will be kept on site to avoid costly disposal, by expanding the area that will be potentially used for the multi-games area.

Phase 3 of the plan is the footpath realignment and new fencing. Mr Collinson will get estimates. It was agreed that they will be emailed to the council for consideration and a decision can be made before the next PC meeting so that work can hopefully commence in August.

Cllr Howell said that one of the legs on the Flying Fox play equipment is a little wobbly. Mr Collinson will inspect it.

It was suggested that a regular inspection checklist be created to ensure that all equipment is kept in safe condition. Cllr King agreed to do this.

A resident asked why the area at the end of the new footpath had been left with soft sand. This is because the path hasn’t yet been completed, and it is a temporary surface.

**Community Issues**

**137/19** **Traffic and Highways**

1. The Clerk reported that she is still receiving complaints regarding drop kerbs at Sunground. There is a misunderstanding that residents that have their own driveways cannot use them if they are opposite a dropped kerb installed to help the disabled. To clarify, residents can use their driveways to access their property but are not allowed to park over them.
2. Resident Mr Herbert emailed suggesting that the green area next to the garages be used for parking. – This has been suggested before but is owned by Bromford Housing Association not CDC or GCC.
3. Defibrillator – The Clerk has applied for a grant which has been acknowledged.
4. The WI offered to sponsor a planter. The Clerk has asked for more detail and is waiting to hear back. IT was agreed to decide via email when the details are received.
5. Gatcombe have agreed to donate tickets. They will be emailed to the Clerk week beginning 16th July. A pair have been promised to the Café for a raffle.

**117/19 FINANCE**

 **Finance Report up to 30 June 2019**

1. The report was noted.
2. Approve Bills for Payment - Schedule was circulated, and payments were approved.

**118/19 PLANNING AND TREE WORKS**

**New Planning Applications**

19/02447FUL Erection of a detached garage/home-office. Plum Patch Cottage, 7 Star Lane – A residents comment was noted. No Objections

19/01692/FUL Old Quarries – Residents have now had the opportunity to give their views on the proposed planning application at the Old Quarries. The main concerns were regarding the traffic that it will cause during the development and after. Parking was insufficient - It was felt that at least 30 parking spaces would be needed. There is also concern over the impact it would have on the School. Although they can cope with children starting reception. Difficulties could arise when children needed to start the school in years above. The school may not be able to accommodate children at the later key stages if classes were full.

It is still unclear if the Parish will benefit from CIL on this development.

A resident has suggested making the area a one-way system, but this would need a traffic order which cost £25-30,000. It is hoped that all options will be explored to make the development easier.

There has been water leaking from the site for several months because of a natural spring.

**119/19 Planning Correspondence**

18/04211/FUL Land Easting 387517 Northing 198301 Woodstock Lane - Permitted

**120/19 Tree Works**

The Clerk reported that she had received and update from the Gatcombe estate management regarding the trees behind the playgroup. They have reassessed the area and decided to take some of the trees down, remove any dead wood and inspect regularly. This decision has been welcomed by the playgroup staff.

**121/19 Any other New Applications since publication of this agenda**

None.

**122/19 CORRESPONDENCE**

Email from Mr Herbert – Various topics covered in the minutes

Community First Aid Programme

Scope – Requesting to site textile bank – The Council felt that the area had access to adequate recycling.

123**/19 COUNCILLORS**

**124/19 DATE OF NEXT MEETING**

The next meeting will be held on Thursday 15th August 2019 7.30pm in the Jim Parsons Reading Room at Memorial Hall.

The meeting closed at 9.45pm