**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 19 January 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr J Catterall, Cllr D Conway (until 8.40pm), Cllr C Mitchell,

Cllr G Parsons, Cllr J Parsons, Cllr A Slater (Chair), Cllr M Williamson, Cllr E Worsdell

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects Manager), Cllr T Hicks, Mrs S Bryant (Clerk)

**1/17 VISITORS:**

Mr Stuart Richards

**2/17 PUBLIC QUESTION TIME**

Mr Stuart Richards, former School Governor, attended the meeting to raise the issue of road safety, particularly on the main road past Avening School. He felt that speeding traffic was a serious concern and that traffic was likely to increase as a result of new neighbouring housing developments. He confirmed that speed checks and surveys had been undertaken and results reported to Gloucestershire Road Safety. He had investigated the possibility of installing flashing lights but had been informed by Gloucestershire Highways that there was insufficient funding for this. Mr Richards requested the support of the Parish Council in trying to find a solution.

The Council unanimously offered their support and several potential initiatives were discussed including: awareness raising by including articles in The Villager, school newsletter and social media, investigating the possibility of using a vehicle recognition system, as currently used in Rodborough, traffic calming measures such as signs or road markings and a community speed watch.

Cllr Tony Hicks stated that he may be able to source a small amount of funding to assist with any agreed projects.

Cllr Worsdell asked if Mr Richards could send him any speed camera data that had been recorded from past surveys.

It was suggested that further information be obtained about the system used in Rodborough and a Road Safety representative be invited to attend a future Parish Council meeting.

Mr Richards was asked to liaise with the clerk on developments and the item would be discussed further.

**3/17 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

 The report was noted.

**4/17 APOLOGIES AND REASONS FOR ABSENCE**

Cllr J Catterall (away)

**5/17 CODE OF CONDUCT**

 5.1/17 Declarations of Interest in Items on the Agenda

 Cllr E Worsdell – 10 Memorial Hall

 Cllr A Slater – 12 Finance

 5.2/17 Updates to Members Register of Interests

 None

**6/17 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 20 OCTOBER 2016**

**7/17 MINUTES**

**7.1/17 MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 15 DECEMBER 2016**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

**8/17 POTENTIAL PROJECTS**

 Item deferred.

**9/17 COUNTY AND DISTRICT COUNCILLORS REPORTS**

Cllr Hicks reported on the County Council budget proposals for 2017/18 and stated that Council Tax for a Band D property was likely to increase by £45.

Concern was raised that many of the pot hole repairs in Avening had not been sealed and any frost would be likely to cause them to lift. There were also a number of potholes that had not yet been repaired at all. Cllr G Parsons asked if white lines, to deter parking, could be painted at the Pike House end of Point Road.

Cllr Slater agreed to produce a list for Cllr Hicks showing outstanding highways works and repairs.

***ACTION Cllr Slater***

 Cllr J Parsons reported that the Local Plan was currently available for public consultation.

 He also reported that he was involved in reviewing the Council Planning Enforcement Policy.

**10/17 COMMUNITY ISSUES AND PROJECTS**

 **10.17.1 Project Manager’s Report**

The report was noted.

 **10.17.2** **Memorial Hall**

Cllr Worsdell reported that he had been contacted by Gloucestershire County Council regarding a survey they had undertaken on catering which requested the redecoration of the kitchen along with installation of a new boiler. Cllr Worsdell stated that he was questioning the Parish Council responsibilities in relation to these requirements, as he felt that funding for redecoration could be found but needed clarification about who should be responsible for supplying the new boiler.

**10/17.3 Avening History Project**

Cllr Slater reported that a hard disk was required for the History Project data storage and that he would also like to acquire Cloud storage for the PC, with a dedicated area for the group.

Cllr Mitchell stated that she would like to have several archive photographs framed and hung in the Village Hall or Reading Room.

**10/17.4 Playing Field**

Cllr Slater stated that the Clerk, in consultation with the Playing Fields Association, was currently investigating the possibility of dissolving the Avening Playing Fields Committee and setting up, in its place, a Management Committee to take responsibility for the project to update and maintain the play equipment, with the Parish Council taking responsibility for the project to improve and maintain the playing field itself.

Cllr Slater reported that he would co-opt Councillors and members of the community to join the Parish Council committee, as required.

**10/17.5 Bollards around the Phone Box**

Cllr Slater reported that concerns had been raised by residents about cars being parked on the grass area near the phone box so he would like to arrange for a number of bollards to be installed to deter this.

It was also thought a white line around the corner would deter parking on the High St, as this currently causes issues when exiting from Point Road.

This was agreed.

 **10/17.6 Letter to the Chief Executive of Lloyds re Closure of the Nailsworth Branch**

Cllr Slater reported that he had delivered a letter raising concerns and opposition to the closure of the branch.

 10/17.7 Road Safety – Request to support installation of flashing lights on the approach to school.

Item discussed under 2/17.

**11/17 TRAFFIC AND HIGHWAYS**

 **11/17.2 Highways Your Way-Expression of Interest Form**

 Item deferred

**12/17 FINANCE**

 **12/17.1 Finance Report up to 31 December 2016**

The finance report was circulated and noted.

**12/17.2 Budget 2017/18**

Cllr Slater reported that a meeting had been held to discuss budget proposals for 2017/18.

He circulated a report listing the proposed budget for each of the budget headings and explained the listed changes and asked for Councillors agreement.

The budget, as listed was proposed by Cllr J Parsons and seconded by Cllr M Williamson and agreed.

**12/17.2 Approve Bills for Payment**

Schedule was circulated and payments were approved.

**13/17 PLANNING AND TREE WORKS**

**13/17.1 New Applications**

16/05389Full Application for Retrospective application for the formation of a platform hardstanding to provide parking at 3 Lawrence Road Avening Tetbury Gloucestershire GL8 8NP

 *No objections raised*

**11A High Street site – Update and actions**

Cllr Slater questioned whether the Council should ask for the ground to be reinstated. It was agreed that the site was an eyesore. Cllr J Parsons agreed to clarify planning legislation and then a letter should be sent from the Parish Council listing concerns.

***ACTION: Cllr J Parsons***

**13/17.2 Applications Responded to Since Last Meeting**

 None

**13/17.3 Decision Notices**

 None

**13/17.4 Planning Correspondence**

 None

**13/17.5 Tree Works**

Ref. 17/00045/TCONR

Fell 10 Trees (including off shoots) at rear (Southern) boundary of car park-Avening Social Club 1 Woodstock Lane, Avening GL8 8NG

Clarification was requested on how the works would impact upon the area around the river.

***ACTION: Clerk to request information.***

**13/17.6 Any other New Applications since publication of this agenda**

None

**14/17 CORRESPONDENCE**

 Buckingham Palace Garden Party

The Clerk reported the Council have been invited to submit nominations for attendance at a Buckingham Palace Garden Party on Thursday 1 June 2017.

Cllr Slater and Cllr G Parsons asked to be nominated.

Police and Crime Commissioner Meeting

Agenda Items were invited for discussion at the next meeting.

Cllrs asked that Road Safety / Speeding be included.

**15/17 COUNCILLORS**

 No matters raised

**16/17 DATE OF NEXT MEETING**

 Thursday 16 February 2017 7.30pm in the Memorial Hall

All are welcome.

The meeting closed at 9.27pm