**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 19 May 2016 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr D Conway, Cllr C Mitchell, Cllr G Parsons, Cllr J Parsons (for part of the meeting), Cllr M Williamson (Chair)

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects), Mrs C Braidwood (Clerk), Mrs S Bryant (New Clerk)

**65/16 VISITORS:** None

**66/16 ELECTION OF CHAIRMAN**

 It was proposed that Cllr A Slater be re-appointed as Chair until the Annual Meeting 2017.

This was unanimously agreed.

**67/16 ELECTION OF VICE-CHAIRMAN**

It was proposed that Cllr M Williamson be re-appointed as Vice-Chair until the Annual Meeting 2017.

This was unanimously agreed. In the absence of Cllr Slater, Cllr Williamson took the Chair for this meeting.

**68/16 PUBLIC QUESTION TIME**

 None

**69/16 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

 Report has not been received.

**70/16 APOLOGIES AND REASONS FOR ABSENCE**

 Cllr A Slater, Cllr E Worsdell, Cllr Tony Hicks.

**71/16 CODE OF CONDUCT**

 71.1/16 Declarations of Interest in Items on the Agenda

 71.2/16 Updates to Members Register of Interests.

 There were no declarations or updates to the register.

**72/16 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 28 APRIL 2016**

 There were no matters arising.

**73/16 MINUTES**

**73.1/16 MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 28 APRIL 2016**

 The minutes were agreed as a true and accurate record and were signed by the Vice-Chairman.

 **73.2/16 MINUTES OF ANNUAL VILLAGE MEETING HELD SATURDAY 7 MAY 2016**

 The minutes were noted and are scheduled to be approved at the next annual village meeting.

It was generally felt that the meeting had gone well but that there had been quite a poor attendance that did not fully represent a cross section of the village population.

**74/16 COUNTY AND DISTRICT COUNCILLORS REPORTS**

 No reports were received.

**75/16 COMMUNITY ISSUES AND PROJECTS**

 **75.1/16 Traffic and Highways**

The e-mail from Cllr Hicks to Gloucestershire County Council regarding various highways issues was noted and response awaited.

The e-mail response regarding the flooding problem raised by Nicholas Winkfield was noted.

It was noted that correspondence between Gloucestershire County Council and the owners of Brandhouse Fram were ongoing. It was recognised that if any new roads were planned or built they needed to be mapped accurately before the Planning Department could investigate.

**75.2/16 Community Issues**

Litter Pick

It was suggested that the next litter pick be arranged for a date after the village fete. It will take place on Saturday 2 July 2016 at 10.00 am. The date would be published in the Villager magazine and equipment could be collected from outside the village hall on that day.

Report from the Avening Playing Field Association Committee

No-one from the committee attended. It was agreed that a representative be invited to attend the next Parish Council meeting and be asked to provide a progress report and outline business plan.

***ACTION: Clerk to invite Stephen Harris***

Report from the Avening Memorial Hall Committee

An interim report would be presented to the July Parish Council meeting.

***ACTION: Clerk to note agenda item***

Project Managers Report

John Collinson (Project Manager) presented the circulated report.

Discussion took place regarding the upgrading of some aspects of the kitchen. John confirmed that he would be liaising with Eddie Worsdell (Chairman Village Hall Committee) and would report back to the Village Hall Committee on 20 June. It was questioned whether the Parish Council should consider meeting the costs for the necessary works.

It was agreed that this item would be discussed further at the next Parish Council meeting.

***ACTION: Clerk to note agenda item.***

 Avening History Project

It was agreed to include an article in the Villager asking if anyone would be interested in becoming involved with the history project and to invite any interested parties to the next Parish Council meeting where this item would be discussed further.

***ACTION: Clerk to note agenda item.***

Grass cutting on bank in Sunground

It was reported that Bromfords Housing Association were no longer able to undertake the grass cutting but that discussions were ongoing with the maintenance staff to try to find a solution.

Item to be discussed further at the next Parish Council meeting.

***ACTION: Clerk to note agenda item.***

 Arrangements for Tea Party to celebrate the Queen’s Birthday Saturday 5 June 2016.

It was reported that arrangements were in hand, entertainment was planned and that Nathanial Parker had agreed to present the memorial medals. It was planned to cater for 100 and that the cost should not exceed £600.

**76/16 FINANCE**

 **76/16.1 Finance Report up to 30 April 2016**

Caroline Braidwood (Clerk) reported that there were a couple of errors on the report and that an amended version would be circulated.

**76/16.2 Approve Bills for Payment**

Schedule was circulated.

**76/16.3 Donation Requests**

A donation of £50 to the Gloucestershire Chest Fund was agreed and £30 to the RNLI.

**76/16.4 Insurance Cover 2016-17**

Three quotes were considered and Hiscox was selected as the chosen supplier.

**77/16 PLANNING AND TREE WORKS**

 **77/16.1 New Applications**

None

 **77/16.2 Applications Responded to Since Last Meeting**

 None

 **77/16.3 Decision Notices**

 None

 **77/16.4 Planning Correspondence**

 CDC’s Draft Housing Plan 2016-2020

 Details of the consultation process were circulated.

 Vale Farm

 e-mail correspondence was noted.

 Brandhouse Farm

It was agreed that the Planning Department should be requested to visit the site as it was thought that the ancillary buildings now housed accommodation.

**77/16.5 Tree Works**

None

**77/16.6 Any other New Applications**

None

**78/16 CORRESPONDENCE**

Details of the public consultation on community infrastructure levy (CIL) draft charging schedule and draft planning obligations supplementary planning document (SPD) were circulated and comments invited.

Details of the Gloucestershire Association of Parish and Town Councils AGM on Saturday 16 July 2016 were circulated.

It was reported that Dial-a-Ride was no longer available but that a new service ‘Community Connections’ was now in operation. It was agreed that details about the service Should be included in the Villager magazine.

In reply to a suggestion about a small gardens competition, it was felt that this was covered by the open gardens initiative.

**79/16 DATE OF NEXT MEETING**

 Annual Parish Council Meeting Thursday 16 June 2016 7.30pm Avening Memorial Hall

All are welcome.

The meeting closed at 8.50 pm