AVENING PARISH COUNCIL

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON**

**THURSDAY, 25 FEBRUARY 2016 at 7.30 pm**

**PRESENT:** Cllr M Williamson (Chairman), Cllr D Bendall, Cllr J Catterall, Cllr Mrs C Mitchell (until 20.07), Cllr J Parsons and Cllr E Worsdell.

**ALSO IN ATTENDANCE:** Mr J Collinson (Projects) and Mrs C Braidwood (Clerk).

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| **17/16** | **Visitors -** None |
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| **18/16** | **Public Question Time -** None |
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| **19/16** | **Police** - To Receive Monthly Crime And Anti Social Behaviour Report - Noted. |
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| **20/16** | **Apologies And Reasons For Absence**  Cllr A Slater (Personal), Cllr D Conway (Personal), Cllr Mrs G Parsons (Personal) and Cllr T Hicks (GCC) |
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| **21/16** | **Code of Conduct** |
| **21.1/16** | **Declarations Of Interest in Items on the Agenda -** None |
| **21.2/16** | **Updates to Members Register Interested (if appropriate) -** None |
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| **22/16** | **Matters Arising From The Minutes** |
| ***Action (JC):*** | **Grit / Salt Spreader and Shed**  Members were advised that the shed had been installed but made to the incorrect measurements. This is being resolved. The Spreader had been ordered and was due to be delivered on Monday. |
| ***Action (CB):*** | **Bus Stop on Tetbury Hill**  Highways advised. |
| ***Action (CB):*** | **Traffic Lights Sign on Nailsworth Road**  Highways advised. |
| ***Action (EW & CB):*** | **Posts on Grassed Area on corner of Lawrence Road**  In view of the underground services on the site, Cllr Worsdell agreed to check the locations before instructing Mr Savage to proceed with installation of the posts. |
| ***Action (CB):*** | **Condition of Road to A46**  Enquiries have been made with Beverston Parish Council and Gloucestershire Highways. |
| ***Action (CB):*** | **Parish Council Records**  This will be progress when time allows. |
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| **23/16** | **To Approve And Sign the Minutes of the Parish Council Meeting held on 21 January 2016**  **RESOLUTION 7/16**  The Minutes were agreed as a true and accurate record and were signed by the Chairman |
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| **24/16** | **District Councillor’s Reports**  Cllr Parsons reported that:   * CDC will be funding the progress of rural broadband in the Cotswolds by £500,000 with and additional £500,000 from GCC. * Joint Working continues to save funds * Vision 2020 – is an initiative where 4 of the Gloucestershire Councils delivering services together. * He has been seconded to the Health Services Scrutiny Committee to look at the Ambulance Trust. |
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| **25/16** | **Chairman’s Report (Attached)**  Cllr Slater’s report had been circulated and is attached |
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| **26/16** | **Update on Recruitment of New Clerk**  It was reported that there has been a lot of interest but no applications have yet been received. The Clerk reported that she is very hopeful that submissions will be received by the closing date of 14 March. |
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| **27/16** | **Community Issues & Projects** |
| **27.1/16** | **Traffic and Highways** |
|  | **Drains Clearing and CDC Councillors’ Environmental Allocation**  In view of Highways refusal to allow the Parish Council to use CDC’s Environmental funding to carry out this work it was agreed that no further action could be taken.  **Brandhouse Gates**  Noted |
| **27.2/16** | **Community Issues** |
|  | **Avening Memorial Hall Committee** - **Cllr E Worsdell**   * More information will be available after the next Committee meeting on 14 March. * He has started to build a Health and Safety file as none existed * Funds are looking good. |
| ***Action (CM & CB):*** | **Queen’s 90th Birthday Celebrations - Weekend of 11 / 12 June 2016**  With the Church Fete on 12 June it was suggested that a street party could be held on Saturday 11th but to consult the PCC, the Primary School and other local organisations before making firm plans. Commemorative medals could be provided for all of the children in the Village and it was agreed to include a funding request on the agenda for the next Council meeting. |
|  | **Project Manager’s Report**  Noted and attached. |
| ***Action (EW):*** | **Community Emergency Plan – Report from Cllr E Worsdell**  In hand |
| ***Action (CM & CB):*** | **Village History Display – Cllr Mrs C Mitchell**  It was agreed that plans need to be made with Fred Venning and to invite him to a Council meeting as soon as possible. It was further agreed to invite him to produce a book on the history of the Village. |
| ***Action (CB):*** | **Annual Village Meeting – Arrangements**  It was agreed that holding the meeting on a Saturday morning last year had been successful and to repeat the same format this year on Saturday 21 May in the Memorial Hall. |
| ***Action (CB):*** | **The Villager – Mr Peter Best**  Members were pleased that the request in the level of funding had not been increased and viewed the bid very positively, however, it was agreed to defer this decision to the next meeting when more Council Members might be present. Cllr Parsons advised that Cherington Parish Council has agreed to continue its financial support to the magazine. |
| ***Action (CB):*** | **APFA – Arrangements for AGM in April**  The APFA Committee are due to hold their AGM in April and had requested that it be held with a Council meeting. Members agreed that the AGM could start at 7pm and be followed by the Council meeting at 7.30 pm on Thursday, 21 April. |
|  | **Ownership of Ash Path – Cllr J Parsons**  Cllr Parsons confirmed that the ownership of Ash Path is not on Mr and Mrs Townsend’s deeds and that he has suggested to Mr Townsend that he should contact the Parish Clerk to request help in setting up a tri-partite agreement between himself and the Parish and County Councils for the future maintenance of the path. The Clerk confirmed that no contact has as yet been made. |
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| **28/16** | **Finance** |
| **28.1/16** | **Bank Reconciliation and Budget Status up to 31 January 2016 (Attached)**  **RESOLUTION 8/16**  It was resolved to approve the reconciliation and budget as attached. |
| **28.2/16** | **Bills For Payment (as detailed on Schedule)**  **RESOLUTION 9/16**  It was resolved to pay the bills as detailed on the attached schedule. |
| **28.3/16** | **New Audit Arrangements**  **RESOLUTION 10/16**  Proposed by Cllr Williamson and Seconded by Cllr Catterall and unanimously resolved to opt in to the new audit arrangements as proposed by GAPTC. |
| **28.4/16** | **Appoint Auditor**  **RESOLUTION 11/16**  Proposed by Cllr Williamson and Seconded by Cllr Bendall and unanimously resolved to appoint Mrs J Smith to audit the Accounts for the current year. |
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| **29/16** | **Planning** |
| **29.1/16** | **Response to New Planning Applications** |
|  | **15/01096/FUL** **Brandhouse Farm West End Avening Tetbury Gloucestershire GL8 8NE**  Conversion of barn to shooting lunch barn and ancillary staff accommodation and conversion of outbuilding to garage and storage  For information only. |
|  | **15/05024/FUL** **The Queen Matilda Tavern Star Lane Avening Tetbury Gloucestershire GL8 8NT**  Insertion of 2 rooflights, removal of tin cladding and replace with horizontal timber cladding and formation of two holiday let units  **No objections** |
|  | **16/00390/FUL** **5 Pound Hill Avening Tetbury Gloucestershire GL8 8LZ**  Erection of single storey side extension and raising the height of the first floor side facing window in the north facing elevation  **No objections** |
| **29.2/16** | **Applications Responded to Since Last Meeting** |
|  | **16/00039/FUL** **15 Sandford Leaze Avening Tetbury Gloucestershire GL8 8PB**  Treehouse/child's play equipment in rear garden (retrospective)  **Object to this application as the construction overwhelms the boundary and overlooks neighbouring gardens. Members reported that the construction had caused one neighbour considerable distress and the use of it so intimidating that they had sold their property and moved from the Village. Another neighbour is considering taking the same action. There were also reports of noise at unsociable hours.** |
|  | **15/01097/LBC** **Brandhouse Farm West End Avening Tetbury Gloucestershire GL8 8NE**  Conversion of barn to shooting lunch barn and ancillary staff accommodation and conversion of outbuilding to garage and storage |
| **29.3/16** | **Decision Notices** |
|  | **16/00039/FUL** **15 Sandford Leaze Avening Tetbury Gloucestershire GL8 8PB**  Treehouse/child's play equipment in rear garden (retrospective)  **Permitted 19 February 2016**  The Officer’s Report was noted. |
| **29.4/16** | **To Consider Planning Correspondence** |
|  | **New Vehicular Tracks at Brandhouse Farm**  As these will require planning permission it was agreed to mark them on a plan for CDC Planners. |
| **29.5/16** | **Tree Works Notifications** - None |
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| **30/16** | **Correspondence - None** |
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| **30/16** | **Councillors -** None |
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| **30/16** | **The next Parish Council Meeting will be on Thursday, 17 March 2016 in Avening Memorial Hall at 7.30 pm.**  **All Are Welcome** |

There being no further business, the meeting was closed at 8.45 pm