

## MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 8<sup>th</sup> MARCH 2007 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr T Slater, Cllr C Redpath, Cllr J Catterall, Cllr J Faulkner, Cllr Mrs C Mitchell

### **138/06 PUBLIC QUESTION TIME**

The meeting was adjourned for public questions

### **139/06 APOLOGIES AND REASONS FOR ABSENCE**

Cllr J Faulkner (personal)

### **140/06 MINUTES OF PREVIOUS MEETINGS**

It was **RESOLVED** to accept the minutes of the meeting held on Thursday, 8<sup>th</sup> February 2007, the special meeting of the 15<sup>th</sup> February 2007 and it was **RESOLVED** to sign the minutes of the meeting held on Thursday, 11<sup>th</sup> January 2007.

### **141/06 DECLARATIONS OF INTEREST -none**

### **142/06 MATTERS ARISING FROM THE MINUTES**

There had been a request for a dog bin at Mays Lane, near the bus shelter. This matter had gone over from February's meeting. The details were discussed.

*Action: the Clerk would look into whether CDC would be happy to site and empty a bin near the bus shelter*

It was raised whether anyone knew where the brass plaque from Mays Lane bus shelter had been removed to. No-one seemed to know.

The matter of the overhanging trees on the B4014 around the Longfords Mill area had been resolved. The county had enquired who owned the land but it was not known. In the meantime Alan Watson (County Council) had surveyed the site and made the overhanging branches safe.

### **143/06 RESIGNATION OF CLLR MS K KAY**

It was **RESOLVED** to accept the resignation of Cllr Ms K Kay.

### **144/06 PLANS FOR THE FUTURE OF THE VILLAGE HALL**

#### **144.1/06 The future of the Hall**

The meeting on the 15<sup>th</sup> February had been useful and all parties had received the minutes. No comments had been received.

#### **144.2/06 Handover of the Hall**

Cllr J Parsons summarised that Jon Green wanted to give up the Hall and the council will take on the running of the hall. The current management committee needing to check points of procedure with the Charity Commissioners. They needed to update the constitution document and obtain the power to hand over the hall, from the Charity Commissioners. Both parties had contacted the Charity Commissioners and were both waiting for responses.

*Action: Cllrs Mrs C Mitchell and Mrs G Parsons offered to approach Jon Green and offer help in sorting out the issues with the Charity Commissioners. They would report back next meeting.*

#### **144.3/06 Village Hall Public Consultation**

There was nothing further to add

#### **144.4/06 Ward Projects Fund Application to CDC**

Most items had arrived for the hall.

*Action: Cllr Mrs C Mitchell would ask Jon Green for permission to go ahead and install the items.*

### **145/06 PLANNING**

#### **145.1/06 To co-opt councillor onto committee for March/April meetings**

Cllr Mrs C Mitchell was co-opted onto the planning committee for March/April's meetings.

#### **145.2/06 New Planning Applications**

07/00357/FUL CT.3544/C **2 Powis Lane** – erection of two storey extension – Members had no objection to the application.

07/00215/FUL CT.3544/D **3 Powis Lane** –Two Storey Extension - Members had no objection to the application

07/00113/FUL CT.6280/C **Yew Tree Cottage, 11 Old Hill** – first floor extension with garage conversion. Members felt that the materials used should match the materials used in the existing old house and be in keeping with the character of the old original houses in the village and that any further additions to the property should be conditioned in the same way.

#### **145.3/06 Planning decisions since last meeting**

It was **RESOLVED** to ratify the planning decisions made since last meeting as set out below:

07/0019/FUL CT.4914/W **Avening Court** - Construction of a new rear entrance hall – no

- 07/00209/LBC CT.4914/V objections  
**Avening Court** – construction of a new rear entrance hall, internal alterations to kitchen, insertion of door to the rear courtyard – no objections
- 07/00183/FUL CT.3294/J **2 High Street, Avening** – insertion of 3 dormer windows and erection of 3 single storey extensions – no objections

**145.4/06 Decision Notices Received**

- 06/03261/LBC CT.5716/E **Church Farm House** – new bathroom, new access for ensuite/dressing room, repair/insulate attic rooms, removal concrete hallway floor and replace with stone flags, reposition airing cupboard, works to rainwater goods and soil pipe – Decision Notice dated 16<sup>th</sup> February 2007 - consents
- 07/0019/FUL CT.4914/W **Avening Court** - Construction of a new rear entrance hall Decision Notice dated 6<sup>th</sup> March 2007 – permission granted
- 07/00209/LBC CT.4914/V **Avening Court** – construction of a new rear entrance hall, internal alterations to kitchen, insertion of door to the rear courtyard – Decision Notice dated 5<sup>th</sup> March 2007 – listed building consent granted

**145.5/06 Review of Planning Permissions/Applications**

**Transmitting Station, Tetbury Hill, Avening** – Arqiva had been in contact by letter. They had been in contact with CDC to work out a solution to the visual impact of the site. There would be a planting scheme and uniform colour for cabins/cabinets. The letter also set out a list of dishes/antennas and operators using the site.

**Quietways enforcement matter**– there was no further information

**145.6/06 Treeworks Decisions from CDC**

- Removal of eucalyptus tree - White Rose Cottage, 1 Tetbury Hill CT.CONTR 2244 – permission granted 16<sup>th</sup> February 2007
- Pollard one Ash Tree – TPO2 – 58 Sandford Leaze, Avening, TPO2/20, 07/00163/TPO – permission granted 16<sup>th</sup> February 2007

**146/06 FINANCE**

**146.1/06 Budget Status and Balance at Bank**

The current balance at bank was £3,777 with £13,166 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

**146.2/06 Bills for Payment**

It was **RESOLVED** to approve the following bills for payment :

▪ Clerk's Salary less NI/Tax plus Expenses	£511.87
▪ GAPTC membership (07/08)	£191.44
▪ Viking Direct (hall)	£169.67
▪ Viking Direct (hall)	£12.64

**146.3/06 Grant request from Home-Start Cotswold Ltd**

The grant request was declined, further information had been received and the charity was not working locally at present.

**146.4/06 To consider grant request from Cheltenham, Cirencester and Tewkesbury Citizen's Advice Bureau**

It was **RESOLVED** to provide a donation in the sum of £25

**146.5/06 To approve the accounts for APFA to date and approve the release of the grant cheque in the sum of £477**

It was **RESOLVED** to approve the accounts and release the cheque.

**146.6/06 To consider quote for aeration of football pitch at playing field (closed session)**

The matter was deferred as the information had not been received.

**It was RESOLVED to put the meeting into closed session for agenda point 8.7 (minute number 146.7/06) under The Public (Admissions to Meetings) Act 1960 in accordance with legal requirements.**

**146.7/06 To consider the quote for reprinting of the Avening Walks Brochure**

**146.8/06 To note letter from Audit Commission re appointment of external auditor and new fee scales**

Noted

**147/06 PROCEDURAL MATTERS**

**147.1/06 Standing Orders**

It was **RESOLVED** to approve and adopt Chairmanship and Standing Orders from NALC, July 2003 version with the addition of a new 76.2 to read:

"76.2 That, in consultation with Members, the Clerk be authorised to convey the Council's comments on Planning Applications not determined by Council, and in consultation with Members, the Clerk be authorised to take action in respect of matters requiring urgent attention."

**148/06 VILLAGE MAINTENANCE/COMMUNITY PROJECTS**

**148.1/06 Hedge Laying at Rectory Lane**

Cllr T Slater reported that the first half of the hedge was done and the group would reconvene in November/December time to continue. The council wished to thank those who had joined in with the project.

**148.2/06 Parish Council Spring Newsletter**

Last minute adjustments were being made.

**148.3/06 Crime and Disorder – security precautions for residents**

Cllr J Faulkner's piece on crime was awaited for inclusion in the newsletter

**148.4/06 Village Spring Clean – 12<sup>th</sup> May – consider publicity**

*Action: Clerk to put up notice on boards and piece in the Villager to advertise and to order equipment from CDC*

**149/06 Parish Plan**

**149.1/06** The parish plan public meeting should go ahead on 17<sup>th</sup> May along with the annual meeting of the parish and annual meeting of the parish council.

The meeting should be publicised by posters on the boards and piece in the Villager, specific groups could be invited directly.

*Action: Clerk to book hall, prepare meeting plan etc and advertising, Clerk to see if more Eon powercut packs could be obtained*

**150/06. Licensing**

Local Government (Miscellaneous Provisions) Act 1982 – to consider application for street trading consent for Winstone's Ice Cream – Members had no objections.

**151/06 Correspondence for Action:**

- CDC – District and Parish Elections 3<sup>rd</sup> May 2007
- Calor Gloucestershire Village of the Year Competition 2007
- Communities and Local Government – revised model code of conduct for local authority members
- Enjoy England – celebrate St Georges Day – guide to taking part
- E-on Central Networks Demonstration Pack

All correspondence was noted.

The date of the next Avening Parish Council will be on  
**Thursday, 12<sup>th</sup> April 2007** at 7.30 p.m.  
in Avening Memorial Hall

There being no further business the meeting was closed at 9.15pm

**Confidential Minutes from Parish Council Meeting March 2007**  
**Agenda Points 8.7**

**146.7/06 To consider the quote for reprinting of the Avening Walks Brochure**

It was **RESOLVED** to approve the quote from Cotswold District Council in the sum of £1.58 for reprinting 50 copies of the Avening Walks Brochure.

Additional quotes were not sought as previous reprints had cost more elsewhere and it was felt this was a small amount to be seeking quotes for.