

# MINUTES OF THE ANNUAL MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 18<sup>TH</sup> MAY 2006 AT 7.45PM

The following Councillors were in attendance: Cllr J Green (Chairman), Cllr J Parsons (Vice Chairman) , Cllr J Catterall, Cllr Mrs G Parsons, Cllr C Redpath, Cllr T Slater, Cllr J Faulkner

## 01/06 ELECTION OF CHAIRMAN

Cllr J Green was nominated for Chairman and unanimously elected

## 02/06 ELECTION OF VICE CHAIRMAN

Cllr J Parsons was nominated for Vice Chairman and unanimously elected

## 03/06 PUBLIC QUESTION TIME

No members of the public were present

## 04/06 APOLOGIES AND REASONS FOR ABSENCE – Cllr Mrs C Mitchell (personal)

## 05/06 MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 11<sup>TH</sup> MAY 2005 AND MINUTES FROM THE MEETING HELD ON THURSDAY, 20<sup>TH</sup> APRIL 2006

Minutes of the meeting held on 11<sup>TH</sup> May 2005 and Thursday, 20<sup>th</sup> April 2006 were agreed and signed.

## 06/06 DECLARATIONS OF INTEREST - None

## 07/06 MATTERS ARISING FROM THE MINUTES-

none

## 08/06 CASUAL VACANCY

Cotswold District Council had been notified

## 09/06 MEMBERSHIP OF THE PLANNING AND FINANCE COMMITTEES FOR 2006/07

The Finance Committee was confirmed as Cllr J Parsons, Cllr J Faulkner, Cllr C Redpath, Cllr J Catterall. With Cllr J Parsons being nominated and elected as Chairman of the Finance Committee.

The Planning Committee was confirmed as Cllr Mrs G Parsons, Cllr T Slater, Cllr Mrs C Mitchell and Cllr C Redpath (on a temporary basis). With Cllr Mrs G Parsons being nominated and elected as Chairman of the Planning Committee.

## 10/06 DATES AND TIMES OF ORDINARY MEETINGS FOR THE ENSUING YEAR

It was resolved to move the date of the ordinary council meetings to the second Thursday of the month as from July.

## 11/06 PLANNING

### 11.1/06 New Planning Applications

CT1904/B	Conversion of two attics into domestic dwelling rooms	No objections
06/01004/FUL	The Maltings, Avening	

### 11.2/06 Planning Applications Responded to since last meeting

CT0064/1/S	Conservatory, part conversion of garage to walkway (retrospective)	No objections
06/00776/FUL		

#### 78 Sandford Leaze

CT3801/B	Conservatory,	Objection to materials – no objection to conservatory in principle, materials need to be in keeping with the area
06/00905/FUL	<b>Millers Cottage, Point Road, Avening</b>	

CT2590/V	Octagonal Greenhouse and shed, 5	No objections
06/00833/FUL	<b>Pike House Mews, High Street Avening</b>	

CT4914/R	Alterations to the roof and over the main staircase	No objections
06/00912/LBC	<b>Avening Court, Avening</b>	

CT4914/S	Resubmission of revised plans to alter the roof over the main staircase	No objections
06/00967/FUL	<b>Avening Court, Avening</b>	

CT8550/A	Demolition of garage and erection of new detached garage. Resiting greenhouse. Alterations to access	Objections for the following reasons:
06/00968/FUL	<b>Quietways West End, Avening</b>	1. the new garage is too large in relation to the existing garage and house

2. it is very close to the road and would have an adverse visual impact
3. the removal of the wall would give an adverse visual impact
4. the additional parking and turning area would create an adverse visual impact
5. the roof materials do not match the existing building or local area

CT1265/J Detached garage  
06/00970/FUL **Héronsmead, West End, Avening**

No objections

### 11.3/06 Decisions Received

CT0064/1/R **Conservatory at 37 Sandford Leaze Avening**  
06/00634/FUL **Foxes Cottage, 38 High St, Avening**  
CT5034/C New parking bay  
06/00704/FUL **27 Point Road, Avening**  
CT.0159/B Amendment to planning permission CT  
06/00378/FUL 0159/A for side and rear extensions,  
north and south elevations lengthened  
by 450mm

**CDC Decision Notice 25/4/06  
Permission granted**  
**CDC Decision Notice dated  
17/5/06 Permission refused**  
**CDC Decision Notice 25/4/06  
Permission granted**

CT.0673/R **Field House, Tetbury Hill, Avening**  
06/00298/FUL Single storey front extension to provide  
sitting room

**CDC Decision Notice 28/4/06  
Permission granted**

### 11.4/06 Appeal Decisions Received

**Winterfold, 23 West End, Avening APP/F1610/A/05/2004963/NWF** – replacement of existing bungalow and outbuilding with new house, parking barn and new access. Planning Inspectorate Decision 9<sup>th</sup> May – appeal dismissed (planning permission refused)

### 12/06 FINANCE

#### 12.1/06 Budget Status and Balance at Bank

The clerk advised that the current balance at bank was £25,198.67

A new monthly budget sheet was approved

#### 12.2/06 Bills for payment

It was **RESOLVED** to approve the following bills for payment:

- Clerk's Salary less Income Tax plus Expenses £367.70
- Inland Revenue (Income Tax and NI on Clerk's Salary) £107.78
- HGM Garden Maintenance £160.00
- Allianz Cornhill (insurance) £646.34
- Tetbury Catering Company (Avening Spring Clean) £56.25
- Cllr J Faulkner (reimbursement for purchase of grabbers) £56.00

#### 12.3/06 Finance Committee Decisions/Recommendations from 2<sup>nd</sup> May 2006

It was **RESOLVED** to accept the Finance Committee decisions as discussed at the Finance Committee Meeting held on Tuesday 2<sup>nd</sup> May at 7.30pm and recorded in the Minutes.

It was considered prudent, even though there were no members of the public present, that in view of the business to be discussed, the meeting should be placed in closed session.

**It was therefore resolved that the meeting move into closed session under the terms of The Public (Admissions to Meetings) Act 1960 as the business at 11.3 of the agenda to be discussed included contracts, staffing and tenders that could be prejudiced by being in the public domain at this time.**

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**12.3.1/06 Financial Projections and Clerks Hours**

Following discussion of the financial projections it was **resolved** that there would be a rise in precept to a minimum of £16,000 in order to provide the same level of service to the village as well as carrying out some projects for the benefit of the village. It was **resolved** to accept financial projection 1 which meant that the 2 remaining bus shelters and the maintenance man project would be put on hold and the money from the sale of land at Sandford Leaze would be retained in Council funds.

This would have a knock on effect on the Clerk's hours and should keep them at approximately 10 per week, totalling 40 hours per month. Current overtime figures were noted.

**13/06 TRAFFIC IN AVENING**

There were no matters to report

**14/06 BLUE SKY**

**14.1/06 Avening Parish Council Newsletter**

It was **resolved** to use Cotswold District Council for the printing of the newsletter following the most competitive quote. It was agreed that distribution would take place by local young people and the cost was **approved** at approximately £80.

The next newsletter would be published in July with councillors photos and details of the portfolio holders remits.

It was noted that the Parish Council logo should be updated and this would be placed on the agenda for next meeting

**14.2 Parish Plan**

Cllr Mrs G Parsons reported that matters were ongoing.

Cllr T Slater reported that George Buchanan had finished the village sign and he would look into arranging an unveiling of the sign, possibly at the village fete.

**14.3 Gloucestershire Charter**

It was resolved to sign up to the Gloucestershire Charter. The Charter was signed by the Chairman.

**14.4 Prioritising Current Projects Lists**

This item was irrelevant following decisions made at agenda point 11.3 and minute number 12.3.1/06

**15/06 VILLAGE MAINTENANCE**

**15.1/06 Avening Spring Clean**

The final details were arranged for Saturday's village spring clean

**16/06 COMMUNITY EVENTS**

**16.1/06 Queen's 80<sup>th</sup> Birthday Celebrations**

There were no matters to report. This item would now be removed as a standard item from the agenda

**17/06 OUTSTANDING ISSUES**

**17.1/06 Bus Shelters Update**

Hampton Hill – the final tidy of the site would take place shortly

Sandford Leaze/Mays Lane shelters – these projects were now on hold

**17.2/06 Bus Stop at Bell Inn/Rectory Lane**

No further information had been found out as to who had moved the bus stop and whether it could be moved back.

*Action: Clerk to enquire one last time*

**17.3/06 Land Registry**

The Clerk reported that the Land Registry were carrying out an index map search to see if the land the Council believed belonged to them had been registered.

**18. CORRESPONDENCE FOR ACTION**

The notification from BT re the payphone in the High Street changing to a cashless payphone was noted.

*Action: Clerk to publicise in The Villager*

The letter received from Sue Ryder Care re Leckhampton Court Hospice requesting a grant will be replied to suggesting they should apply when the council is setting the budget for the next financial year as budgets for this financial year have been set.

*Action: Clerk to write accordingly*

**19. DISTRICT COUNCILLORS REPORT**

There was nothing to report. This item would now be removed as a standard item from the agenda.

The date of the next Avening Parish Council will be on  
**Thursday, 15<sup>th</sup> June 2006** at 7.45 p.m.  
in Avening Memorial Hall

There being no further business the meeting was closed at 9.30 pm