

## MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 19 JANUARY 2006 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Vice Chairman), Cllr J Catterall, Cllr Mrs C Mitchell, Cllr Mrs G Parsons Cllr C Redpath, Cllr J Faulkner and Cllr T Slater.

**91/05 PUBLIC QUESTION TIME** - None.

**92/05 APOLOGIES** – Cllr J Green (personal),

**93/05 MINUTES OF THE MEETING HELD ON THURSDAY, 15<sup>th</sup> DECEMBER 2005**

Minutes of meeting held on Thursday, 15 December 2005 were agreed and signed.

**94/05 DECLARATIONS OF INTEREST**

Cllr T Slater and Cllr J Parsons – Sandford Trust – Grant Application

**95/05 MATTERS ARISING NOT INCLUDED ON THE AGENDA**

**95.1/05** Cllr J Parsons reported that the problems on the Nailsworth Road were still under discussion between the Developer and County Highways. There was a 7.5 tonne weight limit being discussed for the road.

**96/05 PLANNING**

**96.1/05** The terms of reference for the planning committee would be discussed at the next planning meeting

**96.2/05** It was RESOLVED to accept the Planning Decisions as discussed at the Planning Meeting held on Thursday, 19<sup>th</sup> January 2006 at 7.00 p.m and recorded in the Minutes.

**97/05 FINANCE**

**97.1/05 Terms of Reference for the Finance Committee**

It was RESOLVED to accept the Terms of Reference for the Finance Committee

**97.2/05 Budget Status and Balance at Bank**

Budget Status was noted. The Clerk advised that the Balance at Bank is £23,275.

**The meeting would have been put into closed session for agenda point 7.3 (minuted at 97.3/05) if there had been members of the public present, under The Public (Admissions to Meetings) Act 1960 in accordance with legal requirements.**

**97.3/05 Clerk's Terms and Conditions**

It was RESOLVED to agree the Clerks terms and conditions on recommendation from the Finance Committee. The job was evaluated at profile 1 of the NALC National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales 2004 and would fall within the payscale LC1, SCP20.

**97.4/05 Preparation of Budget for 2006-07 and Precept Request**

The budget was formulated as per the attached spreadsheet. It was RESOLVED to maintain the current level of precept and request £13,500 for the financial year 2006-07

**97.5/05 Bills for payment**

It was RESOLVED to approve the following bills for payment:

▪ Clerk's Salary less Income Tax plus Expenses	£ 454.53
▪ Inland Revenue (Income Tax on Clerk's Salary)	£ 121.22
▪ SLCC annual membership (Clerk)	£ 83.00
▪ Holy Cross PCC grant for churchyard	£ 500.00
▪ Holy Cross PCC grant for "The Villager"	£ 200.00

**97.6/05 Grant Request from Avening Playgroup**

This was deferred to the Finance Committee meeting of the 28<sup>th</sup> February 2006.

**97.7/05 Grant Request from Avening Playing Fields Association**

Cllr Mrs C Mitchell advised that there was an urgent need for £3000 for remedial repairs and checks. The slide needed to be removed at a cost of £250. The remedial work needed to be done or the public liability insurance would be void. It was advised that the £1750 annual grant for the playing fields had not been collected for the financial year 2005/06.

*Action: Cllr Mrs C Mitchell to invoice the Council for the sum of £1750 being the grant to the APFA for 2005/06*

*Action: the request for the grant was to be placed on the next Finance Committee Agenda for 28<sup>th</sup> February 2006*

**97.8/05 Grant Request from The Sandford Trust**

This was deferred to the Finance Committee meeting of the 28<sup>th</sup> February 2006.

**98/05 AVENING PLAYING FIELDS**

Cllr Mrs C Mitchell had explained the current financial situation as above (97.7.05).

**98.1/05 Review the APFA Structure and the APFA Future**

This item was deferred to the March meeting to include looking at the future of the Avening Playing Fields Association.

**99/05 PARKING AND SPEED LIMITS IN AVENING**

**99.1/05 Matters raised by Cllr Mrs J Sharpe**

Since Cllr Mrs Sharpe was absent and no information had been received, this item was deferred to the next meeting for final discussion and decision. Cllr Mrs C Mitchell advised that she had spoken to the residents who had tended to park in the bus stop by the Memorial Hall. She had been advised by one that it is an obsolete bus stop.

*Action: Clerk to try and find out the status of the Bus Stop and the Council's options*

**99.2/05 Traffic Calming Measures in Sunground**

Many residents of Sunground had spoken to Cllr J Catterall about traffic calming measures

*Action: Volunteers from Sunground were happy to get together a petition*

*Action: Clerk to approach County Highways*

**100/05 THE VILLAGER MAGAZINE**

This item was deferred to the council meeting on 16<sup>th</sup> February 2006.

**101/05 BLUE SKY**

**101.1/05 Portfolio Holders**

The following portfolios were allocated as listed:

- Environment (streams, litter, character of the village and making the most of its history etc) – **Cllr T Slater and Cllr C Redpath with assistance from Cllrs J Catterall and J Parsons**
- Shops and Services (local businesses and the economy, tourism, village hall) - **Cllr Mrs C Mitchell and Cllr J Catterall**
- Traffic and Transport (traffic calming, road maintenance, bus shelters, footpaths and bridleways, rural isolation issues) – **Cllr T Slater and Cllr C Redpath, Footpaths Cllr J Faulkner**
- Facilities for Children and Young People (playing field, teenagers, extended schools scheme, overcoming rural isolation) – **Cllr Mrs C Mitchell**
- Healthcare (doctors, carers, hospitals) – **Cllr J Parsons**
- Facilities for Older People (social activities, may link in with healthcare, but also issues of independent living) – **Cllr J Parsons**
- Crime and disorder (mobile police station, neighbourhood watch, crime prevention measures) – **Cllr T Slater**

**101.2/05 Avening Parish Council Newsletter**

Portfolio holders would write a piece on their subject area for the newsletter which was suggested might be circulated twice a year.

**Cllr Mrs C Mitchell left the meeting at 9.10pm**

**102/05 CORRESPONDENCE FOR ACTION**

- Safer Cotswolds Event 1<sup>st</sup> and 7<sup>th</sup> February (Community Safety Team, CDC) – no one was available to attend
- Royal British Legion Poppy Appeal Receipt – Cllr J Parsons
- ODPM - Standards of Conduct in English Local Government: The Future
- Registration and Coroners Service: Unification of Gloucestershire Registration District
- Car Parking Strategy for Cotswold District Council: consultation
- Equalities Week 2006 Elected Member Event 24<sup>th</sup> January 2006 – no one was available to attend
- Warm and Well Campaign
- Local Transport Plan, Cycling and Walking Strategy

**103/05 OUTSTANDING ISSUES**

**103.1/05 New Bus Shelters**

**High Street / Sandford Leaze and Mays Lane**

**Action:** Clerk to progress

**Lawrence Road / Hampton Hill**

**Action:** Clerk to Progress

**103.2/05 Bus Stop - Bell Inn / Rectory Lane**

**Action:** Clerk to Progress

**103.3/05 Land Registry – Registration of Land**

Areas of land were identified that the council owned (Memorial Hall, Lee Path, Playing Field).

**Action:** Clerk to Progress

**103.4/05 Electoral Register Request 2006**

The Councillor's present signed the request.

**Action:** remaining signatures to be collected at the next meeting by the Clerk.

**104/05 DISTRICT COUNCILLOR'S REPORT**

Cllr Parsons reported that he was to attend a Highways seminar at CDC on 23<sup>rd</sup> January. He also reported that he had £470 left in his minor projects fund from CDC and this needed to be used in Avening in the next 18 months.

**105/05 ANY OTHER BUSINESS**

None.

The date of the next Avening Parish Council will be on  
**Thursday, 16th FEBRUARY 2006** at 7.45 p.m.  
in Avening Memorial Hall

There being no further business the meeting was closed at 9.45 pm