

## MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 20<sup>th</sup> APRIL 2006 AT 7.45PM

The following Councillors were in attendance: Cllr J Green (Chairman), Cllr J Parsons (Vice Chairman), Cllr J Catterall, Cllr Mrs G Parsons, Cllr C Redpath, Cllr T Slater, Cllr J Faulkner and Cllr Mrs C Mitchell

### 138/05 PUBLIC QUESTION TIME

Rev Celia Carter attended. It was **resolved** to move item 14.1 re the Queen's 80<sup>th</sup> Birthday Celebrations to the top of the agenda to discuss details with Rev C Carter. It was agreed that the Church and the Council (and any other interested parties) would work together to hold Pig Face Day in September 2006 (Sunday 17<sup>th</sup> September) in celebration of the Queen's 80<sup>th</sup> Birthday. It was likely funding would be applied for as previously (Awards for All, Your Heritage fund) and a committee would be set up.

**139/05 APOLOGIES AND REASONS FOR ABSENCE** – Cllr Mrs J Sharpe (no apologies)

### 140/05 MINUTES OF THE MEETING HELD ON THURSDAY, 16<sup>th</sup> MARCH 2006

Minutes of the meeting held on Thursday, 16<sup>th</sup> March 2006 were agreed and signed.

**141/05 DECLARATIONS OF INTEREST** - None

### 142/05 MATTERS ARISING FROM THE MINUTES-

There was discussion about the paperwork being stored in the village hall. Archiving would go on the agenda for future discussion.

### 143/05 CASUAL VACANCY

It was **resolved** to declare a casual vacancy following Cllr Mrs J Sharpe's non attendance for 6 months without apology under s85 LGA 1972.

*Action: Clerk to inform Cotswold District Council*

### 144/05 PLANNING

**144.1/05** It was **RESOLVED** to accept the Planning Decisions as discussed at the Planning Meeting held on Thursday, 20<sup>th</sup> April 2006 at 7.00 p.m and recorded in the Minutes.

### 144.2/05 Vacancy on Planning Committee

Cllr J Catterall would move to finance committee and Cllr C Redpath would move to Planning (on a temporary basis) along with Cllr Mrs C Mitchell to ensure that the meeting was always quorate.

These moves would take place after the Annual Meeting.

### 145/05 FINANCE

#### 145.1/05 Budget Status and Balance at Bank

Budget Status was noted. The Clerk advised that the end of year Balance at Bank is £19,086.

#### 145.2/05 Finance Committee decisions/recommendations from 18<sup>th</sup> April 2006

Following the cancellation of the finance committee meeting of 18<sup>th</sup> April on 18<sup>th</sup> April there were no decisions/recommendations to report however the following bills were approved for payment in view of deadlines on payment.

#### Bills for payment

It was **RESOLVED** to approve the following bills for payment (following last minute cancellation of the finance committee meeting on 18<sup>th</sup> April 2006):

▪ Clerk's Salary less Income Tax plus Expenses	£413.33
▪ Inland Revenue (Income Tax and NI on Clerk's Salary)	£120.07
▪ Bus Shelters Ltd	£3906.68
▪ Sandford Trust	£200
▪ HGM Garden Maintenance	£80

#### 145.3/05 Clerk's Hours/Workload, Budgeted Salary

The Clerk advised that she was continually working in excess of agreed hours and that these hours had not been budgeted for. It was agreed that the Clerk would set out a short report for finance committee to set out some options.

### 146/05 AVENING PLAYING FIELDS

Cllr Mrs C Mitchell reported that the meeting of 21<sup>st</sup> March had been a success and that remedial work had been carried out by volunteers a few days later. There was now a new committee and they planned to apply for grants to improve/fund and repair the play equipment. Cllr Mrs C Mitchell advised that she had resigned as Vice Chair of the AFPA.

Policing of the playing fields in the summer was discussed but it was noted that there was not a trend of when vandalism took place so it may be hard to use the mobile police station as a deterrent (if available).

**147/05 TRAFFIC IN AVENING**

**147.1/05 Church Street – proposed one way restriction**

It was **resolved** to agree the proposed plans with the comment that the signing of the one way system should be discrete to be in keeping with the character of the village.

*Action: Clerk to send comments*

**148/05 ANNUAL PARISH MEETING AND ANNUAL MEETING OF THE PARISH COUNCIL**

Following discussion the date of the annual parish meeting and annual meeting of the parish council was confirmed as Thursday 18<sup>th</sup> May 2006 at the Memorial Hall.

**149/05 BLUE SKY**

**Cllr Mrs C Mitchell left the meeting at 9pm**

**149.1/05 Portfolio Holders – remit and Crime Portfolio**

Cllr J Faulkner agreed to take on the crime portfolio and Cllr T Slater the publicity portfolio role.

**149.2/05 Accessibility**

There was a general discussion as to the expected availability of Members with portfolios to the public and how they could most effectively be reached. It was felt that phone numbers would be most acceptable on the website and emails through the Clerk.

**149.3/05 Avening Parish Council Newsletter**

Portfolio holders should be listed in the newsletter

**149.4/05 Update on Parish Plan**

It was decided that each portfolio holder should decide which project from the parish plan should be their first priority (in their areas) and report back to the next meeting

**149.5/05 Gloucestershire Charter**

It was resolved that the council should sign up to the charter

*Action: Clerk to obtain details*

**149.6/05 Prioritise Current Projects**

This item was deferred

**150/05 VILLAGE MAINTENANCE**

**150.1/05** items 13.1 and 13.2 were deferred

**150.2/05 Avening Spring Clean**

Posters were being organised. It was **resolved** to authorise expenditure for 10-12 litter pickers. CDC would be approached for bags and gloves. It was **resolved** to authorise expenditure for prizes for children and lunch to a £100 budget.

*Action: Clerk to place further piece in Villager and arrange for equipment with CDC. Cllr C Redpath to organise litter pickers, posters and lunch*

**151/05 COMMUNITY EVENTS**

**151.1/05 Queens's 80<sup>th</sup> Birthday Celebrations**

This item was discussed at 138/05 above

**152/05 CORRESPONDENCE FOR ACTION**

- Invite to chairman re Nailsworth Town Council Healthcheck 12<sup>th</sup> June –

**Action :** Clerk to clarify details with Nailsworth but Cllr J Green planned to attend.

- A talk re the legislation relating to Byways was taking place at Tetbury Town Council on May 10<sup>th</sup> at 7.30pm hosted by Tetbury Upton PC – Cllr J Faulkner and Cllr Mrs G Parsons planned to attend

**153/05 OUTSTANDING ISSUES**

**153.1/05 New Bus Shelters**

**High Street / Sandford Leaze and Mays Lane**

No further action had been taken since last meeting

**Lawrence Road / Hampton Hill**

The bus shelter has been erected. A general tidy of the area was needed to finish off the site. A quote had been received and this would be discussed at the finance meeting

**153.2/05 Bus Stop - Bell Inn / Rectory Lane**

No further action had been taken since last meeting

*Action: Clerk to Progress*

**153.3/05 Parking in the Bus Stop opposite the Memorial Hall**

No further action had been taken since last meeting

*Action: Clerk to Progress*

**153.4/05 Land Registry – Registration of Land**

The areas of land the council believe they own were discussed and the map given to the Clerk to send off for an index map search (to see if land is registered or unregistered).

*Action:* Index map search needs to be completed

**153.5/05 Electoral Register Request 2006**

All signatures now collected

*Action:* return to CDC

**154/05 DISTRICT COUNCILLOR'S REPORT**

Cllr Parsons advised that there had been some issues over waste collection – the only change should be Christmas. There was the possibility that the May 2007 elections may be deferred until 2009 this was to do with plans for unitary councils by central Government.

**The Next Meeting of Avening Parish Council will be held on Thursday, 18<sup>th</sup> May 2006**

**Commencing with the Annual Meeting of the Parish at 7pm**

**And followed by the Annual Meeting of the Parish Council at 7.30pm**

**In Avening Memorial Hall**

There being no further business the meeting was closed at 9.35pm