

MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON

THURSDAY 17TH NOVEMBER, 2011, AT 7.30PM

The following Councillors were in attendance: Cllr A Slater (Vice Chair), Cllr C Mitchell, Cllr G Parsons, Cllr J Parsons, Cllr L Reid.

Apologies were received from Cllr D. Conway, Cllr M Williamson (Chairman), Cllr J Catterall, Cllr C Mitchell.

Also in attendance: Ms Julie Wickham (Clerk), Mr Richard Wilkinson, member of the public and applicant for Planning Permission.
The meeting opened at 7.30pm

72/11 PUBLIC QUESTION TIME (20 MINUTES)

Mr Richard Wilkinson attended the meeting to talk about his Planning Application at Little Pippins, Pound Hill, Avening. Council heard that the extension was designed so that it wouldn't be visible from public space, only the original gable end will show. There would be a sunken courtyard and spoil would be distributed on site. The Cotswold Stone Wall will be reinstated.

73/11 CRIME AND ANTI SOCIAL BEHAVIOUR

There was no report for the meeting. The Clerk had emailed PCSO Sue Fellowes but had out of office reply. Clerk will chase up for next month. Clerk

74/11 APOLOGIES AND REASONS FOR ABSENCE

Apologies and reasons for absence were received and accepted from Cllr D Conway, Cllr M Williamson, Cllr J Catterall, Cllr C Mitchell.

75/11 DECLARATIONS OF INTEREST

There were no declarations of interest.

76/11 ACCEPTANCE AND SIGNING OF MINUTES OF THE MEETING OF THE PARISH COUNCIL OF 20TH OCTOBER, 2011

The minutes were accepted and signed as a true record.

77/11 MATTERS ARISING FROM THE MINUTES

There were many matters arising and items that needed to be followed up on. Some had remained on the agenda and some had been removed. The Clerk offered to do a very short Clerk's report at the beginning of each meeting to tie these up in place of matters arising. To facilitate this Council **RESOLVED** to try having an ACTION column for one month so that Council could see what had happened to each item and to have a Clerk's Report instead of matters arising. Clerk

78/11 TRAFFIC AND HIGHWAYS

a) To consider any outstanding issues with Highways

- Avening sign at Tetbury Hill. This has got very rusty and it was suggested that it be moved to further down the hill. It belongs to Avening Parish Council but was adopted by Highways. Cllr Slater agreed to chase this up. Cllr Slater
- The post box has been moved to a not very convenient place. This will be added to the Agenda for January. Clerk
- Stone Wall at High Street – County Highways are aware of the state of the stone wall. They have identified who owns which bit. They are monitoring the situation. All to monitor it, too and report back if the situation gets worse.

b) To note progress with Greenhead Lane (Green Way Head)

Green Way Head is being resurfaced. Cllrs were very pleased. The Clerk had written to the Landowner with regards the field but had heard nothing yet. All to monitor the situation.

Signed.....Chairman of the Meeting/Presiding Officer

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c) To note correspondence re: providing a crossing at the Cross Inn for access to the post office. The Clerk had heard from Chris Franklin with regards this issue. Chris wrote: *Following on from the Avening meeting, 27 September 2011, when the issue of the provision of a pedestrian refuge, adjacent to The Cross Public House, Avening, was discussed ; I can confirm that there is sufficient room to provide a small footway area to enable pedestrians to cross the road in a safe manner. The project will also include the provision of dropped kerbs and realignment of existing kerbing, costings are currently being finalised. As discussed, any project which the County proposes has to be priority assessed for funding against other schemes which are being requested across the county. Mr Franklin offered to attend a meeting to discuss the matter further. Council RESOLVED that Clerk would invite him for the January meeting. (He is unable to attend but offered to meet Councillors at other times).* ACTION

Cllrs

d) To discuss the state of disrepair of some of the stone walls in the village. This item relates mainly to walls at West End and was deferred until the January agenda when it was hoped that more people would be present.

Clerk

79/11

WASTE

To discuss fortnightly waste collections and reach a consensus on the opinion of the Council if the Council's view is sought and also to receive opinion from members of the public following the article in 'The Villager' on this subject.

No feedback on this item had been received from members of the public. Cllr Parsons updated Council on plans for a Cotswold District Council and Cheltenham Borough Council partnership which is planned for the future which it is hoped will save both Councils money. It isn't yet clear whether this will result in more regular collections.

80/11

COMMUNITY PROJECTS

a) To consider placing a waste bin at the bus shelter in Mays Lane and to authorise spending for such.

Council **RESOLVED** in principle to spending on this item, up to £160. Clerk to look back through the files to see what has been purchased in the past.

Clerk

b) To consider ideas for the Annual Parish meeting

Council discussed ideas around this item, possibly having a more informal event (A Village Show Case) but nonetheless an opportunity to ask the electorate what they felt the issues were in Avening and what should be done about them. Clerk to put on agenda for the January meeting but Council **RESOLVED** to start compiling a list of who should be invited.

Clerk and Councillors

Cllr Parsons told the meeting about the desire in the Parish to have an induction loop. Cotswolds District Council can offer a grant of up to 35% of the total cost for a minimum grant of £1,000. Ideas for rural Cinema and Broadband are also being discussed. Other Parishes have installed similar systems.

c) To review the Emergency Plan and assess any work needed.

Council looked through this document, the main changes being names and numbers. Clerk to contact the main people named in the Emergency Plan and ascertain whether they knew of name changes and bring back to Council in January.

Clerk

Signed.....Chairman of the Meeting/Presiding Officer

Date: 15th December 2011

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81/11 **FINANCE**

Budget Status and Balance at Bank

The current balance at bank was £14281.14 with £17,317.24 now in the deposit account with projected expenditure and yearend balance as set out on the monthly budget sheet.

- a) Council instructed the signatories to sign the following cheques:
 - Clerk's Salary less income plus expenses and Clerk's salary on maternity leave less income tax £692.01
 - Avendale Garden Maintenance Service £420
 - GAPTC Training Course £40
 - PO Box for 6 months £110
 - Gloucestershire Chest Fund £40
 - GRCC Membership Renewal £25
- b) To approve the following cheques issued since the last meeting
 - DM Foundries for F Vening Grant £540
- c) To agree a date for setting a draft budget for the next three years.

Setting the budget will be an item on the agenda for the December meeting.

82/11 **OFFICE MATTERS**

The Clerk would really appreciate someone else being there to help open up (especially in the dark nights). They could also assist if there were any furniture to be moved. If each Councillor took a turn it would be one in seven times. Each Councillor could also look at finances (the books) during that time which would comply with internal audit.

Council **RESOLVED** to take it in turns to assist the Clerk in opening up for the meeting at 7.10pm. Cllrs
 a) To explore ways in which the Clerk may have regular sight of the Villager magazine

Clerk will explore this with the editors. Clerk

PROCEDURE/UPDATES To assist the Clerk in noting the arrangements for internal audit.

Arrangements for internal audit were noted. Cllrs **RESOLVED** to look at the books next meeting. Cllrs

83/11 **PLANNING**

a) New Planning Applications

11/04790/FUL	<p>Ward: Avening Date: 02 November 2011 Location: Sandford House Cottage, 54 High Street, Avening, Tetbury, Gloucestershire, GL8 8NF Proposal: Replacement single storey extension to side Decision: Application Permit</p>
11/04791/LBC	<p>Ward: Avening Date: 02 November 2011 Location: Sandford House Cottage, 54 High Street, Avening, Tetbury, Gloucestershire, GL8 8NF Proposal: Demolish conservatory and erect single storey side extension, creation of door in lieu of window and new entrance door. Decision: Application Permit</p>
11/04834/FUL	<p>Ward: Avening Date: 03 November 2011</p>

Signed.....Chairman of the Meeting/Presiding Officer

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	<p>Location: Little Pippins, 5 Pound Hill, Avening, Tetbury, Gloucestershire, GL8 8LZ</p> <p>Proposal: Single storey extension, formation of Courtyard and replacement of stone boundary walls.</p> <p>Decision: Application Permit</p>
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b) Planning Applications to be Noted

11/03901/FUL	<p>Date: 25 October 2011</p> <p>Location: Vale Farm, West End, Avening, TETBURY, Gloucestershire, GL8 8NE</p> <p>Proposal: Conversion of barns to residential use</p> <p>Case officer: Helen Donnelly. Comments by 31st October</p> <p>Noted</p>
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84/11 TREE WORKS NOTED

11/05124/TCONR	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Name of Applicant</td> <td>Dr G Evangelides</td> </tr> <tr> <td>Site address</td> <td>The Old Post Office 5 Point Road Avening Tetbury Gloucestershire</td> </tr> <tr> <td>Location of tree(s) and proposed works</td> <td>Blue cedar (by back of house) - fell. Leyland cypress (close to shed) - fell</td> </tr> <tr> <td colspan="2">Noted</td> </tr> </table>	Name of Applicant	Dr G Evangelides	Site address	The Old Post Office 5 Point Road Avening Tetbury Gloucestershire	Location of tree(s) and proposed works	Blue cedar (by back of house) - fell. Leyland cypress (close to shed) - fell	Noted	
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85/11 **CORRESPONDENCE FOR ACTION**

- a) The 2013 Review of Parliamentary Constituencies in England
 - b) Savings on Utility bills through Society of Local Council Clerks
 - c) Gloucestershire State of the Environment Report
- Correspondence was noted.

86/11 **CORRESPONDENCE FOR INFORMATION**

November Events at Corinium Museum
Correspondence was noted.

There being no further business the meeting closed at 9.30pm.

Signed.....Chairman of the Meeting/Presiding Officer

Date: 15th December 2011