

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY 17<sup>th</sup> MARCH 2011 AT 7.30 PM**

The following Councillors were in attendance: Cllr M Williamson (Chairman), Cllr A Slater (Vice Chairman), Cllr Mrs G Parsons, Cllr J Catterall, Cllr Mrs C Mitchell, Cllr J Parsons.

Also in attendance: Mr Robins, Cllr T Hicks (County Councillor), Mrs D Cook (Clerk),

The meeting opened at 7.40pm

**117/10 PUBLIC QUESTION TIME**

Mr Robins had attended to request that under the grit bin review heading that a grit bin be placed near the garages in Sunground. He suggested moving one of the two bins at the top of Old Hill to the garages. This was noted by the Chairman. Mr Robins did not wait for the discussion on the agenda and left the meeting at 7.45pm.

Cllr T Hicks (County Councillor) had attended to go through the County Council's budget plans for 2011/12. He reviewed the results of the meeting the Challenge consultation, the County Council's priorities and noted local successes. The details of the report are set out on the sheet attached marked "A".

Public Question Time was closed at 7.55pm.

Cllr M Williamson thanked Cllr Hicks for attending. Cllr Hicks left the meeting at 8.30pm.

Public Question time was closed.

**118/10 PCSO REPORT & CRIME AND ANTISOCIAL BEHAVIOUR**

There was no crime report this month. It was noted that there had been another building materials theft and theft of at least 2 bicycles. It seemed to help encourage residents to report, when it was reported in the Villager that calls to the police could remain anonymous.

**119/10 APOLOGIES AND REASONS FOR ABSENCE**

Cllr Mrs C Chesterman (no apologies received in time for meeting)

Cllr T Beardsell (personal)

Cllr Mrs E Oliver (personal)

**120/10 DECLARATIONS OF INTEREST**

Cllr Jim Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC. He did not vote.

**121/10 ACCEPTANCE AND SIGNING OF MINUTES OF MEETING HELD ON THURSDAY, 17<sup>th</sup> FEBRUARY 2011.**

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 17<sup>th</sup> February 2011.

**122/10 MATTERS ARISING FROM THE MINUTES**

Cllr Mrs C Mitchell wished to clarify that at minute number 112.6/10 (re nominations for Buckingham Palace Garden Party) that longstanding service was not the only reason that Councillors could be nominated. Any Councillor could be put forward.

This was correct, however the letter from GAPTC stated that reasons were to be given this year and that was the reason chosen by Council in February. The draw for the nominations had taken place and Bourton-on-the-Water and Rendwicke Councils had been drawn from the hat.

It was noted by Council that all Councillors had been notified of the annual draw before the meeting as usual.

There were no other matters arising from the minutes that were not already on the agenda.

**123 /10 COMMUNITY PROJECTS**

**123.1/10 Traffic and Highways**

**123.1.1/10 General Highways Update**

There was nothing additional to report.

**123.1.2/10 B4014 repairs update**

The road closure notice had been received and the B4014 from Avening to Nailsworth will be closed between 2<sup>nd</sup> May to 26<sup>th</sup> August 2011. There was a public exhibition being held at the Mortimer Rooms, Nailsworth on 22<sup>nd</sup> March from 2pm to 8pm.

**123.1.3/10 To review the provision of grit bins across the parish**

The updated grit bin map was considered by Council. It was **RESOLVED** to look into and fund the cost of one grit bin near the recycling centre/playgroup end of Sunground. No other grit bin sites/requests would be considered until after the winter of 2011/12.

The request from two residents to install a grit bin near the garages had been noted, but there was 3 other grit bins in close enough proximity that could be expected to be used.

**123.1.4/10 To review the effectiveness of County Highways, Snow Wardens and Parish Council responses during the snow and ice of winter 2010/11 and to make any decisions to try and improve the situation for future winters**

Cllr Parsons was also the snow warden. He advised that the snow plough operator/GCC Cirencester depot would be in touch with each other and authorise the snow plough going out as needed.

It would be included in the October Villager, that residents could contact Cllr Parsons in snow/ice conditions to receive updates.

It was discussed whether there were any other options for keeping roads open. The snow plough covers main routes, but it was discussed whether there were any options to keep the routes off of the main roads clear (other than residents clearing roads themselves). It was considered that if winters continue as they had been then the advice to residents that need to get out of the village might be to invest in some snow chains. The Clerk would contact GCC to see if there were any other suggestions that the Parish Council might consider implementing.

The Clerk was asked to write to GLC & R Williams to thank them for operating the snow plough for another year and keeping the village routes clear.

**123.1.5/10 To consider the provision of speed bumps in Rectory Lane**

**123.1.6/10 To consider request for 20mph zone on High Street**

Agenda points 7.1(v) and 7.1 (vi) were considered together.

It was discussed that enforcement of either suggestion may be a problem. Signs at each end of the playing field eg "beware children" might be useful. There would be a cost implication to the Parish Council for both suggestions. It was agreed that Cllrs Williamson and Parsons would meet with the GCC representative on site to discuss both options and report back to the next meeting after they had met.

**123.2/10 Emergency Plan – report back from meeting of 21<sup>st</sup> September 2010 and next steps**

One further electric sub-station was noted for the plan. It was **RESOLVED** to adopt the plan. It would be reviewed annually. It was **RESOLVED** to approve printing costs in the sum of £28.70 plus VAT for 15 copies of the emergency plan.

**123.3/10 To consider Volunteer of the Year Award for 2011:**

**123.3.1/10 To consider amendment to title to read "Villager of the Year"**

The suggested amendment to read "Villager" of the year, rather than "Volunteer" of the year, was discussed and it was **RESOLVED** to leave the title as "Volunteer of the Year".

**123.3.2/10 To consider nominations received**

Nominations had been received and these would be considered at April's meeting.

**123.4/10 To be advised of plans for a village event to celebrate the royal wedding in April 2011**

This matter was deferred as there was nothing further.

**123.5/10 Public Rights of Way**

There was no update on the Owl House pathway at present.

There had been an enquiry about the pathway at Rudgeway where some fencing had been erected. The enquirer wondered if the Parish Council knew what was happening on the land. The Council did not know what the plans for the land were.

**124/10 FINANCE**

**124.1/10 General**

**124.1.1/10 Budget Status and Balance at Bank**

The current balance at bank was £2,726.01 with £18,290.40 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

**124.1.2/10 To Approve Bills for payment**

It was **RESOLVED** to approve the following bills for payment:

▪ Clerk's Salary less Income Tax plus Expenses	£570.34
▪ GAPTC (membership)	£224.88
▪ Cotswold District Council (print services leaflets)	£164.75
▪ Fenweb Ltd	£789.00
▪ Viking	£79.69
▪ HMRC	£83.84
▪ Spatial Tech UK Ltd (parish online mapping)	£24.00

**124.1.3/10 To approve the following cheques issued since the last meeting:**

▪ Tim Bray (Hall contractor – noticeboards)	£55
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**124.1.4/10 To conduct the annual review of effectiveness of internal control and internal audit**

Councillors were reminded of the year end paperwork already in place (Chairman's checklist, Audit Programme and financial controls). The internal financial controls sheet had been updated and the Internal Audit Review Checklists were recommended by the Clerk to be adopted. It was **RESOLVED** to adopt the updated financial controls sheet and the Internal Audit Review Checklists.

**124.1.5/10 To carry out internal audit for 2010/11**

Cllr J Catterall and T Slater would carry out the internal audit after the meeting.

**124.1.6/10 To approve quotation for printing copies of the emergency plan document**

This matter had been dealt with at agenda point 7.2 (minute number 123.2/10).

**124.2/10 Village Hall**

**124.2.1/10 to advise of the completion of the Lease of the Memorial Hall to GCC**

The Lease of the Memorial Hall to GCC had been completed on the 2<sup>nd</sup> March 2011.

**124.3/10 Maintenance work and Capital Projects**

**124.3.1/10 Grasscutting contract – to advise details of the grasscutting contract have been finalised**

The Clerk reported that the contract and copy of public liability insurance had been received. Practical arrangements had been made and the contract would start on the 1<sup>st</sup> April 2011 as planned.

**125/10 PROCEDURE/UPDATES**

**125.1/10 Email circulars**

The Clerk raised the issue of the sheer volume of emails from GCC press office at present. It was agreed that only emails of relevance to the parish council/village would be passed on to Councillors.

**125.2/10 Equality Act 2010 – public sector equality duty**

The new public sector equality duty (general and specific duties) would come into force in April 2011. Parish Council's have until July to comply. The Clerk would carry out the appropriate reading and advise Councillors how to proceed.

**126/10 PLANNING**

**126.1/10 New Planning Applications**

11/00458/LBC	18 Woodstock Lane, Avening, GL8 8NG Proposal: Erection of timber oil fired boiler shed to side It was <b>RESOLVED</b> that the Parish Council had no objections to the application.
11/00678/FUL	18 Woodstock Lane, Avening, GL8 8NG Proposal: Erection of timber oil fired boiler shed to side It was <b>RESOLVED</b> that the Parish Council had no objections to the application.
10/04842/FUL	6 Old Hill, Avening, GL8 8NR Proposal: New roofs, windows and doors, erection of first floor rear extension, new vehicular access To note third comment submitted by Parish Council
11/00650/FUL	Little Fields, Tetbury, GL8 8SE Proposal: Erection of summer house and plant room amendment to planning application 10/03650/FUL Deadline passed

**126.2/10 Decisions Received**

11/00099/AGPA	Green Acres Farm, Green Way Head, Tetbury Hill, Avening <b>Proposal:</b> Erection of a polytunnel <b>Date decided:</b> 04 March 2011 <b>Decision:</b> Application Permit
11/00219/FUL	Lavender Cottage, 5 Star Lane, Avening, GL8 8NT <b>Proposal:</b> Erection of two storey extension with cellar <b>Date decided:</b> 16 March 2011 <b>Decision:</b> Application Permit

**126.3/10 Tree Works**

It was noted that no Tree Works applications had been received.

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**126.4/10 Tree Works Decisions**

Councillors noted the tree works decisions received.

11/00073/TPO	Winterfold, 23 West End, Avening, GL8 8NE Proposal: TPO 441 T. 2 Sycamore. Fell Decision: Application Refused 11/00481/TPO Boat House Gatcombe Water, Avening Proposal: Fell Yew situated in proposed garage/parking area. Replace with 6 new Yew to be planted informally along the edge of the area. Date decided: 09 March 2011 Decision: Application Permit
11/00481/TPO	Boat House Gatcombe Water, Avening Proposal: Fell Yew situated in proposed garage/parking area. Replace with 6 new Yew to be planted informally along the edge of the area. Date decided: 09 March 2011 Decision: Application Permit

**127/10 Correspondence for Action:**

There was none.

**The Next Meeting of Avening Parish Council will be held on  
Thursday 21<sup>st</sup> April 2011 at 7.30 pm  
At the Memorial Hall**

**There being no further business the meeting was closed at 9.50pm**