

MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY 17th FEBRUARY 2011 AT 7.30 PM

The following Councillors were in attendance: Cllr M Williamson (Chairman), Cllr A Slater (Vice Chairman), Cllr Mrs C Chesterman, Cllr Mrs E Oliver, Cllr Mrs G Parsons, Cllr J Catterall Cllr T Beardsell.

Also in attendance: Mr Biggs, Miss S Slater, Mrs D Cook (Clerk),

The meeting opened at 7.40pm

106/10 PUBLIC QUESTION TIME

Mr Biggs had some questions about the B4014. The chairman confirmed that the Parish Council had received the road closure notice and that the road would be closed from 2nd May to 26th August 2011.

Mr Biggs also asked whether it was possible to have speed bumps installed in Rectory Lane. It was felt it may be a point for the Council to look into as children (and schoolchildren) use the field regularly and it may be worth looking into measures to keep the speed of cars down. This would be put on the agenda for March and the Clerk would contact County Highways in the meantime for information for the Parish Council to consider.

Public Question Time was closed at 7.55pm.

107/10 PCSO REPORT & CRIME AND ANTISOCIAL BEHAVIOUR

The monthly crime report was discussed and the crime figures were noted. The recent vandalism at the Playing Fields had been reported and also that at the Baptist/Methodist church.

108/10 APOLOGIES AND REASONS FOR ABSENCE

Cllr Mrs C Mitchell (personal), Cllr J Parsons (personal).

Cllr Mrs E Oliver arrived at 8pm.

109/10 DECLARATIONS OF INTEREST

Cllr M Williamson declared an interest in the Lavender Cottage planning application. He did not vote.

110/10 ACCEPTANCE AND SIGNING OF MINUTES OF MEETING HELD ON THURSDAY, 20th JANUARY 2011.

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 20th January 2011.

111/10 MATTERS ARISING FROM THE MINUTES

The Clerk read over correspondence from the owner of Owl House who confirmed he would look into the possible health and safety issues raised re the footpath through their property.

It was noted that the Parish Council had not received the signed contract back from the newly appointed grasscutting contractor. If the contract was not received in time

Signed.....Chairman/Chairman of the Meeting/Presiding Officer

Date: 17th March 2011

for next meeting the Parish Council would reconsider the contract and who to appoint. The Clerk would contact the newly appointed contractor to confirm that he can now sign the contract.

There were no other matters arising from the minutes that were not already on the agenda.

Miss S Slater left the meeting.

112 /10 COMMUNITY PROJECTS

112.1/10 Traffic and Highways

112.1.1/10 Temporary Road Closure Request – Church Street, 29th April 2011

The Parish Council had no objections to the request.

112.1.2/10 General Highways Update

There was nothing additional to report

112.1.3/10 B4014 repairs update

The road closure notice had been received and the B4014 from Avening to Nailsworth will be closed between 2nd May to 26th August 2011.

112.2/10 Avening Business Forum - to report back on meeting of the 10th November 2010 and next steps

The minutes from the last meeting would be circulated to the business forum group members and the forum would be placed on the Avening Parish Meeting agenda for May 2011 for discussion.

112.3/10 Emergency Plan – report back from meeting of 21st September 2010 and next steps

The final items had been amended, the volunteer list was complete and the quote for printing was awaited from CDC print services.

112.4/10 To consider Volunteer of the Year Award for 2011

It was mentioned that the title perhaps should be changed to Villager of the Year. This would be placed on the agenda for discussion in March. A nomination would be made in April in time for May's Annual Parish Meeting.

112.5/10 To be advised of plans for a village event to celebrate the royal wedding in April 2011

Plans were progressing for a village party at the village hall.

112.6/10 To make a nomination for Buckingham Palace Garden Party on Tues 12th July 2011

It was **RESOLVED** to nominate: Cllr Mrs G Parsons (10 years), Cllr T Slater (8 years) and Cllr J Catterall (9 years), for longstanding service on the council.

113/10 FINANCE

113.1/10 General

113.1.1/10 Budget Status and Balance at Bank

The current balance at bank was £2,207.72 with £21,278.66 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

113.1.2/10 To Approve Bills for payment

It was **RESOLVED** to approve the following bills for payment:

- | | |
|--|---------|
| ▪ Clerk's Salary less Income Tax plus Expenses | £535.31 |
| ▪ ICO (data protection) (direct debit) | £35 |
| ▪ SLCC membership | £106 |

Signed.....Chairman/Chairman of the Meeting/Presiding Officer

Date: 17th March 2011

- Arien Signs (noticeboards) £1730.40
- Came & Co (insurance of noticeboards) £25
- Tim Bray (noticeboard installation) £55

113.1.3/10 To confirm amount of annual invoice for Avening Primary School for grasscutting for the financial year 2010/11

It was **RESOLVED** to charge the usual annual figure of £220. This would be reviewed next year in line with the new costs associated with the new grasscutting contract.

113.1.4/10 To conduct the annual review of effectiveness of internal control and internal audit

This matter was deferred until March.

113.1.5/10 To approve quotation for printing copies of the emergency plan document

This matter was deferred until March as the quotation had not been received.

113.2/10 Village Hall

This matter was deferred pending signature of the Lease.

Mr Biggs left the meeting at 8.30pm.

113.3/10 Maintenance work and Capital Projects

113.3.1/10 Noticeboards

The noticeboards had been delivered the previous week. They were unexpectedly being stored in the hall. In view of the possible health and safety implications it had been arranged with the hall handyman to have them installed on Friday 18th February. The fees had been agreed under Clerk's delegated powers in view of the amount involved (£55).

114/10 Procedure/Updates

114.1/10 To set date for Annual Parish Meeting and Annual Meeting of Parish Council

It was **RESOLVED** to hold the Annual Parish Meeting on the 26th May 2011.

114.2/10 To consider arrangements for/advertising of Parish Elections 5th May 2011

The Clerk would pass on the details confirming the relevant dates re the elections when they are received by CDC. The GAPTC details had already been forwarded to Councillors for information. The posters provided by GAPTC will be put on the noticeboards and a note put in the Villager. These detail information events for prospective Councillors.

115/10 Planning

115.1/10 New Planning Applications

11/00219/FUL	Lavender Cottage, 5 Star Lane, Avening GL8 8NT Proposal: Erection of two storey extension with cellar Cllr M Williamson explained his application and answered questions from Councillors – the cellar would be linked to the current cellar, natural materials would be used, there should not be too much disruption to excavate as there was room off of the highway for skips and machinery, the party wall application would follow (this was not a planning matter relevant to this application and not discussed).
--------------	---

Signed.....Chairman/Chairman of the Meeting/Presiding Officer

Date: 17th March 2011

	<p>Cllr M Williamson left the room at 8.40pm.</p> <p>Cllr T Slater (Vice Chairman) chaired the meeting in Cllr M Williamson's absence.</p> <p>After discussion, it was RESOLVED that there were no objections to the application.</p> <p>Cllr M Williamson returned to the meeting and took the chair again at 8.45pm.</p>
10/04842/FUL	<p>6 Old Hill, Avening, GL8 8NR</p> <p>Proposal: New roofs, windows and doors, erection of first floor rear extension, new vehicular access</p> <p>Councillors noted the second comment submitted by Parish Council under Clerk's delegated authority. It simply reiterated the previous response.</p>
11/00522/FUL	<p>Field House, 12 West End, Avening, GL8 8NE</p> <p>Proposal: Change of use of paddock land to residential use, re align boundary wall to provide car parking spaces.</p> <p>The Parish Council noted the benefit in taking cars off of the highway, but objected to the application for the following reasons:</p> <ul style="list-style-type: none"> • There would be no turning space for the cars • The suggested number of cars parking on site is unrealistic • The site is on a corner, so there is little visibility for cars attempting to back out • Cars will not be able to leave the site if a vehicle parks opposite <p>Cllr Mrs C Chesterman left the meeting at 8.55pm. Cllr Mrs C Chesterman returned to the meeting at 8.57pm</p>

115.2/10 Decisions Received

Councillors noted there were no planning decisions received from CDC at the date of the meeting.

115.3/10 Tree Works

11/00481/TPO	<p>Boat House Gatcombe Water, Avening</p> <p>Proposal: Fell Yew situated in proposed garage/parking area. Replace with 6 new Yew to be planted informally along the edge of the area.</p> <p>The Clerk had been advised by the tree officer that the tree did not have public visual amenity, it would be replaced with 6 yew trees in more appropriate places. The landscape/forest management scheme on site was far in excess of what it needed to be. In view of this advice, it was RESOLVED to support the application.</p>
--------------	---

115.4/10 Tree Works Decisions

Councillors noted the tree works decisions received.

11/00140/TPO	<p>12 Sandford Leaze, Avening, GL8 8PB</p> <p>Proposal: TPO 2 A.1 Field Maple crown reduce by 1.5m and variegated Maple - crown reduce by 2 metres.</p> <p>Date decided: 07 February 2011</p>
--------------	--

Signed.....Chairman/Chairman of the Meeting/Presiding Officer

Date: 17th March 2011

	Decision: Application Permit
TPO 2010/23	4 Old Hill, Avening 15th day of February, 2011 confirmed without modification Tree Preservation Order No.2010/23 (4 Old Hill, Avening, Gloucestershire) 2010 made by the Cotswold District Council on the 20 th day of December, 2010.

116/10 Correspondence for Action:

The correspondence was noted but no further action was considered necessary.

- GCC - Manual for Gloucestershire Streets – A New Highway Design Manual - Consultation closes 17th March 2011
- Public Forest Estate Consultation – NALC
- Invite to Dolphin Hall meeting re redevelopment of hall on 28th February

**The Next Meeting of Avening Parish Council will be held on
Thursday 17th March 2011 at 7.30 pm
At the Memorial Hall**

There being no further business the meeting was closed at 9.05pm