

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY 18<sup>th</sup> FEBRUARY 2010 AT 7.30 PM**

The following Councillors were in attendance. Cllr J Parsons (Chairman), Cllr M Williamson (Vice Chairman), Cllr T Beardsell, Cllr Mrs C Mitchell, Cllr J Catterall, Cllr Mrs E Oliver.

Also in attendance: Mrs D Cook (Clerk), PCSO Sue Fellows, Clare Crosthwaite, Jim Hill, Pat Ind, Jean Hopes.

The Chairman opened the meeting at 7.30pm.

**91/09 PUBLIC QUESTION TIME**

Jean Hopes had written to the Parish Council to enquire about a bus service to Nailsworth following the closure of the shop. She was attending to find out whether this was possible. The frequency of the bus service was discussed (twice a day was discussed to allow for morning and afternoon trips to Nailsworth. 2-3 times per week may be more reasonable), as well as the number of people that might use the service (estimated at 6-10 people).

It was **RESOLVED** to vary the agenda to deal with item 12.2.3 request for Bus Service to Nailsworth:

The following would be contacted by the Clerk to see what could be arranged: Tetbury and Cirencester Dial a Ride, Rover Coaches, Davis Coaches (both taking schoolchildren to and from school and make one journey with an empty bus – could they carry fare paying passengers?) and Cotswold Green buses (subsidised by GCC).The Clerk would approach GCC through the parish council charter contact and find out who to speak to.

In order to speed up the process of arranging a bus service it was **RESOLVED** to give the Clerk authority to try and negotiate something reasonable prior to the March Council meeting.

It was **RESOLVED** that some funding could be put towards the bus service if necessary, but the amount was not discussed at this stage.

Clare Crosthwaite (publican of The Cross Inn) advised the Parish Council that they were looking into opening a shop on the pub land. They were planning to convert a garage and were hoping to be up and running in about 4-6 weeks, dependent upon planning.

Cllr Mrs C Mitchell reported that a resident had planned to attend to advise the Council of possible plans to reopen the post office in the Social Club. However, following discussions with Post Office Ltd she was advised that there was a start up cost of £6000. The project had been abandoned.

The members of the public left the meeting.

**92/09 PCSO REPORT & CRIME AND ANTISOCIAL BEHAVIOUR**

The PCSOs monthly crime report was noted.

PCSO Sue Fellows referred to the police planning meeting held recently in Tetbury to identify priorities for the police. Cllr Jim Parsons had attended.

PCSO Sue Fellows advised that there had been an increase in antisocial behavior again in Avening. The police were trying to stop this before it got out of hand. PCSO Sue Fellows encouraged residents to report matter to them on the 0845 0901234 telephone number, they could remain anonymous if they wished. This would allow the police to build up a picture of what was happening and when.

The Clerk would publish the police 0845 telephone number in the Villager again, in the next edition.

**93/09 APOLOGIES AND REASONS FOR ABSENCE**

Cllr Mrs G Parsons (personal), Cllr T Slater (business)

**94/09 DECLARATIONS OF INTEREST**

Cllr Jim Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC.

Cllr Mrs C Mitchell declared a prejudicial interest in discussions concerning the letter from Post Office Ltd and the reply to them.

**95/09 ACCEPTANCE AND SIGNING OF MINUTES OF MEETINGS HELD ON THURSDAY 21<sup>st</sup> JANUARY 2010**

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 21<sup>st</sup> January 2010.

**96/09 MATTERS ARISING FROM THE MINUTES**

The Clerk had spoken with Came and Company (insurance brokers) concerning the Parish Council's liability for grit bins that the Council has paid for, if a member of the public slips/trips/falls on an icy/snowy path or road. The Parish Council had the least level of risk of being held liable. GCC have installed the bins and took responsibility for filling them. As long as the Council was not organising volunteers to grit paths then it was unlikely any claimant would succeed. Councillors noted the advice.

**97/09 TO ACCEPT RESIGNATION OF CLLR MRS C NAISH**

It was **RESOLVED** to accept the resignation of Cllr Mrs C Naish. Cotswold District Council Elections Department would be advised and they would issue the relevant public notices for the noticeboards.

**98/09 VILLAGE HALL**

This matter was deferred as nothing further had happened.

**99/09 PLANNING**

**99.1/09 New Planning Applications**

10/00325/FUL	Boat House , Gatcombe Water, Avening <b>Proposal:</b> Change of use of existing boathouse to single dwelling including extension and sheltered parking area and workshop. Councillors had no objection to the application.
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**99.2/09 Updates**

09/03590/FUL	10 High Street, Avening, GL8 8LU <b>Proposal:</b> Replacement of four windows to front Councillors noted the updates to the application.
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**99.3/09 Decisions Received**

Council noted the Decision Notices listed below:

09/03924/FUL	Glebe House Cottage, 5 New Inn Lane, Avening, GL8 8NB <b>Proposal:</b> Alterations to existing buildings including: new dormer window, enlargement of an existing door opening and insertion of timber painted glazed doors at Glebe House Cottage, enlargement of
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Signed.....Chairman/Presiding Officer

Date: 18<sup>th</sup> March 2010

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	<p>an existing window opening and insertion of new timber painted glazed doors to Coach House; erection of new entrance gates.</p> <p><b>Date decided:</b> 26 January 2010</p> <p><b>Decision:</b> Application Permit</p>
09/03925/LBC	<p>Glebe House Cottage, 5 New Inn Lane, Avening, GL8 8NB</p> <p><b>Proposal:</b> Alterations to existing buildings including: new dormer window, enlargement of existing door opening and insertion of timber painted glass doors at Glebe House Cottage; modifications to the internal arrangements, enlargement of existing window opening and insertion of new timber painted glazed doors at the Coach House; Erection of new entrance gates.</p> <p><b>Date decided:</b> 26 January 2010</p> <p><b>Decision:</b> Application Permit</p>
09/04065/FUL	<p>Land Parcel Corner Of Powis Lane And Old Hill, Avening</p> <p><b>Proposal:</b> Erection of detached two storey cottage</p> <p><b>Date decided:</b> 26 January 2010</p> <p><b>Decision:</b> Application Refused</p>
09/04365/FUL	<p>41 Nags Head Lane, Avening, Tetbury, Gloucestershire, GL8 8NZ</p> <p><b>Proposal:</b> Proposed new timber frame glazed canopy over part of south facing patio area to replace existing canopy</p> <p><b>Date decided:</b> 09 February 2010</p> <p><b>Decision:</b> Application Permit</p>
10/00136/FUL	<p>2 Pike House Mews, High Street, Avening, GL8 8NL</p> <p><b>Proposal:</b> Installation of a freesat dish</p> <p>The Council had no objections to the application.</p> <p><b>Date decided:</b> 12<sup>th</sup> February 2010</p> <p><b>Decision:</b> Application Permit</p>

**100/09 TREE WORKS**

**100.1/09 Tree Preservation Order**

Council noted the Tree Preservation Order below:

TPO no 484	Ruggers Green and Oldfield Wood
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**100.2/09 Tree Works Decisions**

These application types were for information purposes only and were not open to consultation. Council noted the decisions listed below.

10/00436/TCONR	<p>2 Pike House Mews, High Street, Avening GL8 8NL</p> <p><b>Proposal:</b> Situated on border with 51 High Street.T. 2 Willow two lower branches approx 6 " remove. and T.3 Laurel selective branches remove shape and crown reduction,.</p> <p><b>Date decided:</b> 02 February 2010</p> <p><b>Decision:</b> Application Permit</p>
10/00440/TCONR	<p>Pike House, Avening GL8 8NF</p> <p><b>Proposal:</b> T. 4 Willow growing adjacent to 51 High Street - Remove two small lower branches approx 8", and shape.</p> <p><b>Date decided:</b> 02 February 2010</p> <p><b>Decision:</b> Application Permit</p>
10/00441/TCONR	<p>Holy Cross Church, Avening,</p>

Signed.....Chairman/Presiding Officer

Date: 18<sup>th</sup> March 2010

	<p><b>Proposal:</b> Tree on boundary with 51 High Street. T. 1 Ash - remove one branch approx 6".</p> <p><b>Date decided:</b> 02 February 2010</p> <p><b>Decision:</b> Application Permit</p>
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**101/09 FINANCE**

**101.1/09 Budget Status and Balance at Bank**

The current balance at bank was £3,360.52 with £21,630.49 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

It was noted that the Council had received an additional £101.30 from Central Networks under the wayleave agreement. There had been an error on their part and they had not been able to allocate the payment for the last few years.

**101.2/09 Bills for Payment**

It was **RESOLVED** to approve the following bills for payment:

- Clerk’s Salary less Income Tax plus Expenses £564.13
- GAPTC (postage of Councillor Guides) £7.50
- ICO (data protection) (direct debit) £35.00
- Avening Memorial Hall Annual Grant £1,000
- Avening Playing Fields Association Annual Grant £2,000

**101.3/09 To approve the following cheques/payments issued at/since the last meeting**

It was **RESOLVED** to approve the following cheques/payments issued at/since the last meeting:

- SLCC Membership £106
- Glos Wildlife Trust (membership) £25

**101.4/09 First Registration of areas of Parish Council owned land and to consider revised legal costs**

This matter was deferred.

**101.5/09 Adoption of Phone Boxes**

**101.5.1/09 To consider the new options for the electrical supply for the proposed adoption of the two telephone kiosks.**

It was noted that there have been some changes in the adoption process. BT wanted to know if the Council wanted to keep the electric supply to the boxes or not. Previously, the Council would have had to pay to have it disconnected which had been rumoured to be up to £500 per box. The choices presented by BT were now:

**Option1:** BT Payphones will continue to be responsible for the electrical supply and any payments to the electricity companies for that supply, with a view to disconnecting this in the short term at BT's expense. BT will contact the kiosk owner when this becomes necessary.

At the point of transfer BT will ensure that the light will be working but from then on BT will only be responsible for the supply in to the kiosk to the point of the R.E.C. fuse box. Any future faults beyond this point will be the responsibility of the kiosk owner.

This would mean the Parish Council would have no electricity supply in the box once it was disconnected by BT.

Signed.....Chairman/Presiding Officer

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**Option 2:** The customer can choose to take over the responsibility for the electricity supply, customers choosing this option will have to apply for an MPAN number from their electricity company. It was noted that should the Council wish to choose option 2 we had already supplied BT with the MPAN as this was what had previously been decided and was a term of the agreement set by BT.

It was **RESOLVED** unanimously to reverse the previous decision that the Council would take on the electric supply to the boxes. It was **RESOLVED** to chose option 1 where BT would arrange for the disconnection of the electric (and pay for the electric consumption in the meantime and disconnection fee).

**101.5.2/09 To advise re the Southern Electric Invoice for January 2010**

The Clerk advised that Southern Electric had sent an invoice in the sum of £5.16 for January's electric bill for the High Street Telephone Box. The council had not received the Notice of Transfer from BT and the invoice had been queried. Both Southern Electric and Central Networks were saying the transfer had been completed. In view of the choice not to take on the electric supply to the boxes above (and lack of Notice of Transfer from BT) it was decided the invoice would not be settled and Southern Electric referred back to BT accordingly.

**101.6/09 To approve expenditure in the sum of up to £35 for Part 1 Standing Orders for Local Councils from GAPTC/NALC**

It was **RESOLVED** to approve expenditure in the sum of up to £35 for Part 1 (and 2) Standing Orders for Local Councils from GAPTC.

**101.7/09 Grant Applications**

**101.7.1/09 Grant application for Village Hall Memorabilia Project**

This matter was deferred as the residents who wished to carry out the project had not been able to attend the meeting. It was **RESOLVED** to earmark the sum of £500 in the 2010/11 budget in order to cover the costs of the project.

**101.7.2/09 Grant application from Avening Youth Club**

It was **RESOLVED** to approve the sum of £274.95 towards the purchase of a Wii and games for the Youth Club.

**101.8/09 Annual Grant Applications**

**101.8.1/09 To consider and approve the annual grant in the sum of £1,000 for Avening Memorial Hall**

It was **RESOLVED** to approve the annual grant in the sum of £1000 for Avening Memorial Hall for the financial year 2009/10.

**101.8.2/09 To consider and approve the annual grant in the sum of £2,000 for Avening Playing Fields Association**

It was **RESOLVED** to approve the annual grant in the sum of £2000 for Avening Playing Fields Association for the financial year 2009/10.

Cllr Mrs C Mitchell left the meeting at 9pm

**102/09 PARISH PLAN/COMMUNITY PROJECTS**

**102.1/09 Ash Path maintenance and Creation Order to County Council**

The Clerk had received a response from GCC. GCC had run out of money in this financial year and the works were being put over to the next financial year.

**102.2/09 Traffic and Highways:**

**102.2.1/09 To consider siting and cost of further Litter Bins**

The sites of the existing bins had been reviewed and mapped. It was not considered that any additional litter bins were needed at this time. It was noted that there had been a complaint about school children dropping litter at the school bus stop at the top of Sandford Leaze. They wait for the bus on the side of the conifer hedge (to the right looking at the junction). There is a litter bin on the left hand side of the entrance to Sandford Leaze as the children used to wait there. The matter would be kept under review.

**102.2.2/09 Dog fouling problems on Old Hill and surrounding area**

The number of instances of dog fouling between Old Hill and the shop had been noted (58). The environmental wardens at Cotswold District Council had been requested to visit. The information had been passed to them and the Clerk was waiting for them to be in touch.

**102.3/09 Parish Council workplan review and planning for 2010/11 (and Avening working in partnership)**

This matter was deferred pending the talk from Tetbury Town Council on the Tetbury Partnership.

**102.3.1/09 The Villager**

The matter would be deferred as nothing further had been heard from the editorial team.

**102.4/09 Contacting the Community & Emergency Planning – working with others**

The Clerk had been in contact with Tetbury Upton who would like to work with us on the emergency plan. The PCC will provide a representative and assist with recruiting volunteers. The Clerk will continue contacting the groups in the village whose help would be needed to make a plan successful. The Clerk would then contact GRCC to see what talks/training would be available (previously advertised by GRCC).

**102.5/09 Mapping Structures in the Parish**

The Clerk had completed the license agreement with Cotswold District Council and will now sign up to the parish online website.

**102.6/09 To make a nomination for Buckingham Palace Garden Party on Tues 20<sup>th</sup> July 2010**

It was **RESOLVED** to nominate Cllr Mrs E Oliver and partner and Cllr Mr J Catterall and partner. The clerk would send details to GAPTC.

**103/09 POLICIES AND PROCEDURES**

**103.1/09 Amendment to Financial Standing Orders**

It was **RESOLVED** to suspend standing orders (specifically financial standing order 3.5 : “Unspent provisions in the revenue budget shall not be carried forward to a subsequent year except where a resolution is passed to earmark the money for a specific purpose which cannot be completed within the current financial year” ).

It was then **RESOLVED** to carry forward the grant of up of £1000 for APFA for the cycle track into the new financial year 2010/11.

**103.2/09 To add a new Financial Standing Order at 3.4.1:**

It was **RESOLVED** to add a new financial standing order at 3.4.1 as set out below: “The Clerk may incur expenditure on behalf of the Council up to the value of £150 as long as it does not exceed the amounts included in the approved revenue budget. The Clerk

shall report the action to the Council as soon as is practicable thereafter and in any event at the next Council or Finance Committee meeting."

**104/09            CORRESPONDENCE FOR ACTION**

- To respond to Post Office Ltd letter of 4<sup>th</sup> February 2010 re Post Office

The Council will respond to the Post Office Ltd letter of the 4<sup>th</sup> February in the terms that the Post Office should be urged to try and find a suitable location for a new Post Office, but if that is not possible, to ask for a Mobile Post Office to visit the village regularly. A draft would be circulated to Councillors for comment.

**The Next Meeting of Avening Parish Council will be held on  
Thursday 18<sup>th</sup> March, 2010 at 7.30 pm  
At Avening Memorial Hall**

**There being no further business the meeting was closed at 9.25pm**