

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY
21st MAY 2009 AT 7.30 PM**

The following Councillors were in attendance. Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr Mrs. E Oliver, Cllr J Catterall, Cllr T Slater, Cllr Mrs C Naish & Cllr. Mrs C Mitchell

Also in attendance: Mrs W Jennings (Clerk), Mrs D Cook (Clerk on Maternity Leave) Mr T Beardsell (Prospective Parish Councillor), Mrs L Aspinall, Mr D Oliver, Mr J Porter (residents of Powis Lane/ Old Hill)

119/08 PUBLIC QUESTION TIME

Mrs Lesley Aspinall addressed the meeting on behalf of the residents of Powis Lane and Old Hill. She expressed concern at the application for planning permission to erect a double garage on the site at 3 Powis Lane. She stated that they were against the removal of part of the hedge which runs along the access to 2 Old Hill and No 1 Powis Lane as it is protected. The erection of steps as shown on the plans will also make access to these properties very difficult. It was also highlighted that this could be the first phase of a dwelling.

120/08 ELECTION OF CHAIRMAN

Cllr J Parsons was nominated for Chairman by Cllr T Slater and seconded by Cllr J Catterall and was unanimously elected.

121/08 ELECTION OF VICE CHAIRMAN

This was deferred to the next meeting.

122/08 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Cllr J Parsons signed his Declaration of Acceptance of Chairman form.

123/08 APOLOGIES AND REASONS FOR ABSENCE

Cllr M Williamson (Personal)

**124/08 ACCEPTANCE & SIGNING OF MINUTES OF ANNUAL GENERAL
MEETING HELD IN MAY 2008 AND THE MINUTES FROM THE MEETING HELD
ON THURSDAY 16TH APRIL, 2009**

It was RESOLVED to accept and sign the minutes of the meeting held on Thursday 16th April 2009 and the Annual Meeting of Thursday 15th May 2008.

125/08 DECLARATIONS OF INTEREST

Cllr J Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC. Cllr Mrs E Oliver declared an interest in the planning application of 3 Powis Lane. Cllr Mrs G Parsons and Cllr Mrs E Oliver declared an interest in the Village Hall lease. Cllr Mrs C Mitchell declared an interest in the planning application of Avening Park House, West

Signed

Chairman/Presiding Officer

Date: 18th June 2009

End and Cllr Mrs C Naish declared an interest in the planning application at Glebe House Cottage, 5 New Inn Lane.

126/08 MATTERS ARISING FROM THE MINUTES

None

127/08 CO-OPTION OF A NEW COUNCILLOR

It was RESOLVED to co-opt Tom Beardsell onto the parish council. Cllr Tom Beardsell signed his Declaration of Acceptance of Office Form and took his Register of Interests Form to complete.

128/08 TO CONFIRM MEMBERSHIP OF THE PLANNING AND FINANCE COMMITTEES FOR 2009/2010

The Finance Committee and Planning Committee were re-elected for the forthcoming year. The Finance Committee consisting of Cllr J Parsons, Cllr Mrs G Parsons, Cllr T Slater and Cllr J Catterall. The Planning Committee was confirmed as all Councillors except Cllr J Parsons.

129/08 TO FIX THE DATES AND TIMES OF ORDINARY MEETING OF THE COUNCIL FOR THE ENSUING YEAR

It was RESOLVED to continue ordinary council meetings on the third Thursday of the month.

130/08 VILLAGE HALL LEASE

The chair of the Village Hall Committee is still in discussions with GCC so it was agreed to defer this item until the next meeting. Cllr. Jim Parsons said he had spoken to CDC Solicitors for their guidance, to reduce costs, and therefore we may not need our Solicitors in Cirencester when it comes to completing the lease. An independent surveyor however is still required.

131/08 PLANNING

131.1/08 New Planning Applications

09/00711/FUL	Avening Park House, West End, Avening, Tetbury, GL8 8NE Proposal: Two storey extension to single dwelling house, including addition of dormer windows Decision: No objections
09/00964/FUL	3 Powis Lane, Avening, Tetbury, GL8 8PA Proposal: Erection of double garage Decision: Objected: Removal of part of the hedge which is protected

Signed

Chairman/Presiding Officer

Date: 18th June 2009

131.2/08 Decision Notices Received

08/01479/FUL	Glebe House Cottage, 5 New Inn Lane, Avening, Tetbury GL8 8NB Proposal: Erection of double gates at existing entrance to property. CDC Decision: Application Disposed
---------------------	--

132/08 FINANCE**132.1/08 Budget Status and Balance at Bank**

The current balance at bank was £20,563.23 with £13,122.86 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

132.2/08 Bills for Payment

It was RESOLVED to approve the following bills for payment:

- Clerk's Salary less Income Tax £408.72
 - Statutory Maternity Pay less Income Tax £604.84
 - HM Revenue & Customs (Tax & N.I.) £ 74.97
 - HGM Garden Maintenance £615.00
 - GLC & R Williams (Bus Shelter) £2340.25
 - Avening Memorial Hall (Hire of hall) £140.00
 - Avening Memorial Hall (Youth club grant) £612.75
 - Came & Co/Norwich Union (Insurance) £331.13
- (£250 excess with LTA)

132.3/08 To advise receipt of second instalment of SMP

The sum of £2,314.76 had been received from HM Revenue & Customs as advance funding for Statutory Maternity pay.

132.4/08 To advise receipt of first instalment of precept

The first instalment of the precept of £17,625 had been received.

132.5/08 To approve the Accounts for the year 2008/2009

It was RESOLVED to approve the accounts for the year 2008/09 and the annual governance statement and the Chairman signed the same.

132.6/08 Chairman's Financial Review Form 2008/09

Deferred to next meeting

132.7/08 Financial Risk Assessment

Deferred to next meeting

132.8/08 To consider membership subscription increase to Gloucestershire Wildlife Trust of £25

Signed

Chairman/Presiding Officer

Date: 18th June 2009

It was RESOLVED to increase the standing order subscription to £25.

132.9/08 To confirm final amendments to budget heads for 2009/10

Budget for the forthcoming year has been confirmed.

132.10/08 To advise NJC Car Allowance 2009/10 increase.

Noted

132.11/08 To approve new signatories on Bank Account

Cllr. Mrs E Oliver has now signed the necessary form. Cllr. M Williamson will do so shortly.

133/08 PARISH PLAN/COMMUNITY PROJECTS

133.1/08 Summer off the Streets 2009 : Arts & Crafts Session for school children

Cotswold District Council is running sessions for children during the school holidays and has asked if we would like to help organize an event. Cllr. Mrs E Oliver has approached Avening School who has indicated they will be interested. Awaiting details of date and course allocated.

133.2/08 Crime & Antisocial behaviour

PCSOs Sue Fellows & Paul Hancock were not available. Cllr Jim Parsons said he had contacted the new Inspector at Cirencester, Paul Offord, and stated how important the PCSOs are in the village. Cllr. Parsons also mentioned he had attended the Cherington Parish Council AGM and met up with David Bragg the Neighbourhood Watch Co-ordinator. Discussed the fact that Avening did not have sufficient interest to set up our own Neighbourhood Watch.

133.3/08 Litter Pick in June

The next Summer Village Clean Up will be Saturday 13th June 2009. The Clerk will organize litter pick equipment with CDC and arrange posters advertising the event. The Clerk will also enter details in The Villager.

133.4/08 Ash Path Maintenance

Nothing further has been heard. Creation Order is being created with GCC.

133.5/08 Traffic & Highways

The VAS signs have now been installed, although the one down by the school is not working correctly at the moment and has been reported to Highways. The school sign is now slightly obscured and will be moved.

134/08 Correspondence for Action

- Mobile Police Station schedule for June. This will be displayed on the notice boards.

Signed

Chairman/Presiding Officer

Date: 18th June 2009

- Overhead line works at Woodhouse Farm, Avening. Advance warning has been given by Central Networks of work which will necessitate temporary traffic lights on the B4014 around 23rd June.
- Audit of Mobile phone mast. Ofcom have advised that they will be carrying out a survey shortly. It was decided to have the audit sited by the school.
- Cllr. J Catterall mentioned that it was reported that the transformer for electricity in Avening was full, and was concerned that any new properties would be unable to have an uninterrupted electricity supply. It was agreed the Clerk would write to e-on for clarification.

**The Next Meeting of Avening Parish Council will be held on
Thursday 18th June 2009 at 7.30 pm
In Avening Memorial Hall**

There being no further business the meeting was closed at 9.40 pm

Signed

Chairman/Presiding Officer

Date: 18th June 2009
