

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY  
16<sup>th</sup> JULY 2009 AT 7.30 PM**

The following Councillors were in attendance. Cllr J Parsons (Chairman), Cllr M Williamson, Cllr Mrs G Parsons, Cllr Mrs C Naish, Cllr T Slater, Cllr T Beardsell, Cllr Mrs E Oliver

Also in attendance: Mrs W Jennings (Clerk), Mrs D Cook (Clerk on Maternity Leave) Mr Stephen Hutton (Rodways Place), PCSO Paul Hancock

**13/09 PUBLIC QUESTION TIME**

Mr Stephen Hutton of Rodways Place asked Parish Councillors if they had any questions relating to the planning application No. 09/01519/FUL regarding the erection of a single storey extension on his property.

**14/09 APOLOGIES AND REASONS FOR ABSENCE**

Cllr Mrs C Mitchell (business) & Mr J Catterall (personal)

**15/09 DECLARATIONS OF INTEREST**

Cllr Jim Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC. Cllr Mick Williamson declared an interest in the planning application of Bridle Cottage, 6 Star Lane. Cllr. Mrs E Oliver declared an interest in the planning application of 3 Powis Lane and Cllr. Mrs G Parsons declared an interest in the planning application of Orchard House.

**16/09 ACCEPTANCE AND SIGNING OF MINUTES OF ANNUAL MEETING  
HELD ON THURSDAY 18<sup>TH</sup> JUNE 2009**

It was RESOLVED to accept and sign the minutes of the meeting held on Thursday 16<sup>th</sup> June 2009, after the following amendment was made:

Village Hall Representative: As there were no other nominations and in her absence, it was reported that Cllr Mrs E Oliver would wish to continue to be the Parish Council Representative for the Memorial Hall Management Committee for 2009/10. Albeit members were in accord, this was deferred to the next meeting.

**17/09 MATTERS ARISING FROM THE MINUTES**

**Hedges, Boundaries & Features** – The Clerk had obtained a map from CDC showing the Conservation area of the village, together with boundaries and this will be used to mark other important features. The Clerk had also asked GCC for a detailed map of important landmarks after they had carried out a study two years previously. They will forward details for a small fee as at present the information is not on a map which can be easily downloaded.

**Transmitting Station** – The Clerk had written to Arqiva, the site managers for the transmitting station, to ascertain what equipment was installed on the existing tower. Mr Mike Smith from Arqiva had e-mailed the Clerk with the required information: Airwave (emergency services network) one 0.3m dish and three 4-stack dipole antennas.

T-Mobile – three sector antennas

Vodafone – one 0.3 m dish antenna and three sector antennas

Orange PCS – six sector antennas

Arqiva (television) five log periodic antennas (one to receive signals from the main Mendip site and 4 to transmit the signals to Avening and the surrounding area)

Mr Smith also confirmed that the landscaping scheme will commence in the coming planting season which starts at the end of October.

**Scarecrow Trail** – Cllr Oliver informed Councillors that the Scarecrow trail held on Sunday 28<sup>th</sup> June had been a resounding success with 36 scarecrows situated around the village. Approx. 100 people walked around the village and ended up in the village hall for tea and cake. A total of £240 had been raised to go towards the village hall funds. Photographs had been sent to The Villager for publication. This is likely to be an annual event.

#### **18/09 PCSO REPORT & CRIME AND ANTISOCIAL BEHAVIOUR**

PCSO Paul Hancock advised the Council that the figures for June were encouraging and that there had been no crimes in June compared to 7 last year. He did mention that a machinery item had been stolen from an outbuilding at the beginning of July and emphasized that outlying areas are more vulnerable. If anyone hears or sees anyone or anything suspicious then please report it. A spreadsheet of the Mobile Police Station Schedule for September has been circulated and a copy displayed on the notice boards.

The question of lighting along Rectory Lane was raised. It was agreed to put a notice up asking for the public to let us have their comments.

#### **19/09 CONFIRMATION OF APPOINTMENT OF PARISH COUNCIL REPRESENTATIVE TO THE MEMORIAL HALL MANAGEMENT COMMITTEE FOR 2009/10**

As this had been deferred it was RESOLVED to re-appoint Cllr Mrs E Oliver to be the Parish Council Representative for the Memorial Hall Management Committee for 2009/10 and this was unanimously agreed.

#### **20/10 PLANNING**

##### **20.1/09 New Planning Applications**

09/01519/FUL	<b>Rodways Place, Point Road, Avening, Tetbury GL8 8NA</b> <b>Proposal:</b> Erection of single storey extension Decision: No objection
09/01518/LBC	<b>Rodways Place, Point Road, Avening, Tetbury GL8 8NA</b> <b>Proposal:</b> Listed Building Consent – Erection of single storey extension Decision: No objection
09/01751/FUL	<b>The Orchard House, 21 West End, Avening, Tetbury GL8 8NE</b> <b>Proposal:</b> Erection of fencing around proposed tennis court Decision: Object to the proposal It has an adverse visual impact on public views in an AONB
09/01712/FUL	<b>Bridle Cottage, 6 Star Lane, Avening, Tetbury GL8 8NT</b> <b>Proposal:</b> Erection of timber garden studio Decision: No objection
09/01743/FUL	<b>Picket House, Avening, Tetbury GL8 8LS</b> <b>Proposal:</b> Taking down and rebuilding of boundary wall to a height of 2.3 m and infilling of access with wall and water feature Decision: Object to the proposal The wall should be a maximum of 2 metres for it to be in keeping and in proportion to neighbouring walls

20.2/09 Amendment to Planning Application

09/00964/FUL	<b>3 Powis Lane, Avening, Tetbury, GL8 8PA</b> <b>Proposal:</b> Erection of double garage Decision: Object to the proposal Whilst this building is in progress there will be restricted access for Old Hill during the development period
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20.3/09 Decision Notices Received

09/01296/FUL	<b>Transmitting Station, Tetbury Hill, Avening</b> <b>Proposal:</b> Installation of VSAT dish on the existing tower, replacement of equipment cabin, and IGPS antenna Decision by CDC: Permitted Decision Date: 26 <sup>th</sup> June 2009
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21/09 FINANCE

21.1/09 Budget Status and Balance at Bank

The current balance at bank was £2,137.48 with £28,124.46 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

### **21.2/09 Bills for Payment**

It was RESOLVED to approve the following bills for payment:

- Clerk's Salary less Income Tax £414.29
- Statutory Maternity Pay £490.45
- HM Revenue & Customs (Tax & N.I) £103.14
- HGM Garden Maintenance £600.00
- GAPTC (Training) £120.00

### **21.3/09 To approve purchase of Local Council Administration 8<sup>th</sup> edition Charles Arnold Baker**

It was RESOLVED to approve the purchase of the 8<sup>th</sup> Edition of the above book, plus postage, at a maximum cost of £60.

### **21.4/09 VAT Return for 2008/09**

The Clerk advised that the sum of £218.56 will be received on 17.7.09.

### **21.5/09 Annual Audit for the year ended 31<sup>st</sup> March 2009**

The Clerk has received a letter from the External Auditors, Moore Stephens, enclosing the audited Annual Return together with an invoice for their audit fee. A Notice of Conclusion of Audit will be posted on all notice boards from Monday 20<sup>th</sup> July for 14 days.

**The meeting would have been put into closed session for agenda point 8.4 (minuted at 21.6/09) and if there had been members of the public present, under the Public (Admissions to Meetings) Act 1960 as the business to be discussed included confidential staff matters (in accordance with legal requirements)**

### **21.6/09 Staff Matters - Maternity Leave**

Mrs D Cook has given notice to the Parish Council of her intention to return to work on Monday 10<sup>th</sup> August as she is not taking her full maternity leave of one year. It was agreed that there should be a handover period between the Clerks until the end of August. The Chairman thanked the out-going Clerk.

### **22/09 PARISH PLAN/COMMUNITY PROJECTS**

#### **22.1/09 TV Digital Switchover**

As Avening is due to go over to Digital in March 2010 it has been suggested we contact Digital UK (a non-profit making organization that has been formed to ensure that the switchover happens smoothly) to invite them to come along and talk to parishioners about any of the issues raised by switchover and answer any questions relating to TV aerials, recording, relay transmitters, free view boxes etc. It was agreed we try to arrange a date in October in the village hall. The Clerk will make contact.

#### **22.2/09 Summer off the Streets**

Cotswold DC has sent plenty of leaflets to the school in the village for children to sign up for the Willow Sculpture course to be held in the Parish Church on 5<sup>th</sup> August, free of charge. The Clerk will arrange for the keys to be available on the day.

### **22.3/09 Ash Path and Creation Order**

A letter has been received from GCC together with a Public Notice Order which will be displayed from 9<sup>th</sup> July to 7<sup>th</sup> August which is the 4-week objection period.

### **22.4/09 Traffic & Highways**

Highways have confirmed to the Clerk that the VAS signs are scheduled for work. The Tetbury Hill sign will be connected by E-on on Friday 7<sup>th</sup> August. The sign in the High Street will be looked at on 23<sup>rd</sup> July.

The 'No Cycling' sign will hopefully be installed shortly by Highways.

The undergrowth along the Nailsworth Road has been trimmed back, but is growing again. Will request weed killer is used.

### **22.5/09 Road Closure – Gatcombe**

The Clerk had written to the organizers of the Horse Trials asking for complimentary tickets.

### **22.6/09 Village Shop and Pubs – How to encourage use and new customers**

Cllr. Naish stated that most people visited the village shop to purchase newspapers and cigarettes. These did not generate much profit. It is vital to encourage people to look around the shop and make more purchases. It was suggested the use of a website might attract more people and advise them of promotions. CDC is helping to support small businesses and may offer assistance.

### **23/09 Correspondence for Action**

- **Came & Company** – Certificate of Employers' Liability Insurance has been received.
- **Rural Skills Courses** – Royal Agriculture College is running courses and a copy was distributed
- **Town & Parish Resilience Grant Scheme** – CDC is running a grant scheme and information given to Cllr. Naish for the shop.
- **CDC: Chairman's Reception for the Voluntary Sector** – Suggestions are required for worthy applicants. Councillors to advise.
- **CPRE: Regional Spatial strategy.** CPRE are encouraging Councils to express their concern about the development of the Regional Spatial Strategy. Cllr Williamson to write on behalf of the Council to the Secretary of State.

**The Next Meeting of Avening Parish Council will be held on  
Thursday 17<sup>th</sup> September, 2009 at 7.30 pm  
In Avening Memorial Hall**

**There being no further business the meeting was closed at 9.45 pm**