

Avening Parish Council Minutes Year 2008/09

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY
16th APRIL 2009 AT 7.30 PM**

The following Councillors were in attendance. Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr Mrs. E Oliver, Cllr J Catterall, Cllr T Slater

Also in attendance: Mrs W Jennings (Clerk), Mr S Wheatley (Chair of Village Hall Management Committee) & Mr D Ind (Chair of Governors of Avening Primary School) PC Matt Shorter & PCSO Paul Hancock. Mrs D Cook (Clerk on Maternity Leave)

107/08 PUBLIC QUESTION TIME

No members of the public were present.

108/08 APOLOGIES AND REASONS FOR ABSENCE

Cllr M Williamson (Personal) Cllr C Naish (Personal) Cllr C Mitchell (No apology received)

109/08 DECLARATIONS OF INTEREST

Cllr E Oliver & Cllr G Parsons declared an interest in the Village Hall Lease as both are trustees of the Village Hall and sit on the Village Hall Management Committee.

110/08 PCSO REPORT AND CRIME & ANTISOCIAL BEHAVIOUR

PCSO Paul Hancock and PC Matt Shorter attended the meeting and reported on crime and antisocial behavior in the village over the last month. Overall there had been a reduction in crime. One of the incidents of theft involved an unknown person taking items from a vehicle parked on the roadside and residents were reminded to remove valuables from their vehicles. An attempted break in had taken place at West End.

111/08 MINUTES OF PREVIOUS MEETING

It was RESOLVED to accept and sign the minutes of the meeting held on Thursday 19th March 2009.

112/08 MATTERS ARISING FROM THE MINUTES

Crime & Antisocial Behaviour – Cllr J Parsons will be meeting with Chief Superintendent Gavin Thomas on 28th April.

113/08 DECLARATION OF CASUAL VACANCY FOLLOWING THE RESIGNATION OF CLLR ANTHEA BESZANT

The Chairman had received a letter from Cllr Anthea Beszant offering her resignation from the Parish Council for personal reasons. The Clerk will write to her thanking her for all her hard work over the last few years. The Clerk will write to inform Cotswold

Signed

Chairman/Presiding Officer

Date: 21ST May 2009

District Council of a vacancy on the Parish Council and then a Notice of Vacancy will be displayed in the Parish.

It was **RESOLVED** to declare a casual vacancy following the resignation of Cllr Mrs Anthea Beszant.

The meeting would have been put into closed session for agenda point 8 (minuted at 114/08 and if there had been members of the public present, under the Public (Admissions to Meetings) Act 1960 as the business to be discussed included confidential finances, contracts and privileged legal advice (in accordance with legal requirements).

114/08 VILLAGE HALL LEASE

Cllr E Oliver & Cllr G Parsons declared an interest in the Village Hall Lease as both are trustees of the Village Hall and sit on the Village Hall Management Committee. They did not vote on resolutions made.

Mr Simon Wheatley gave a breakdown on the Hall developments over the last 18 months on behalf of the Village Hall Management Committee.

Councillors discussed the proposed rental from Gloucestershire County Council to the the Management Committee for the school use. Councillors discussed the proposed Heads of Terms of Lease.

It was **RESOLVED** to approve the annual grant of £1,000 to the village hall committee to be used by the Management Committee to instruct a Surveyor to advise on the proposed terms of the lease.

It was **RESOLVED** to approve the sum of £1,000 plus VAT from the legal fees budget head towards legal fees for the village hall lease agreement.

115/08 PLANNING

115.1/08 New Planning Applications

None	
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115.2/08 Decision Notices Received

09/00512/FUL	Orchard House, 21 West End, Avening, Tetbury, Gloucestershire GL8 8NE Proposal: New wrap around extension to existing porch Date decided by CDC: 6 th April 2009 CDC Decision: Application Permitted
09/00507/FUL	Quietways, West End, Avening, Tetbury, Gloucestershire GL8 8NE

Signed

Chairman/Presiding Officer

Date: 21ST May 2009

	Proposal: Garden Room Extension Date decided by CDC : 9 th April 2009 CDC Decision: Application Permitted
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116/08 FINANCE

116.1/08 Budget Status and Balance at Bank

The current balance at bank was £2,252.20 with £15,121.57 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

116.2/08 Bills for Payment

It was RESOLVED to approve the following bills for payment:

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|---|---------|
| • Clerk's Salary less Income Tax | £342.86 |
| • Statutory Maternity Pay less Income Tax | £480.61 |
| • HM Revenue & Customs (Tax & N.I.) | £86.83 |
| • HGM Garden Maintenance` | £150.00 |
| • Citizens Advice Bureau | £50.00 |

116.3/08 To Review Signatories on Bank Accounts

It was RESOLVED to add Cllr Mick Williamson and Cllr Elizabeth Oliver as signatories of the bank accounts.

116.4/08 To confirm the appointment of Graham Merricks as internal auditor for 2008/09 financial year end

It was RESOLVED to appoint Graham Merricks as internal auditor for this year's figures.

117/08 PARISH PLAN/COMMUNITY PROJECTS

117.1/08 Traffic & Highways Nothing to report

117.2/08 Bus Shelter – Mays Lane

The bus shelter has been made by GLC & R Williams and is made of Westonbirt Oak. The plaque is being made and when completed the bus shelter and plaque will be erected on the site at Mays Lane.

117.3/08 Creation Order of Public Footpath – Ash Path

The Parish Council has received a letter from GCC advising that the footpath is now the responsibility of Gloucestershire Highways and they will be carrying out the repairs to the handrail and stone steps. The Creation Order is underway and the only costs to be incurred by the Parish Council will be the advertising costs of approx. £700 plus Solicitors costs of approx. £300 (plus VAT). The Clerk will write to the two people who quoted for the repair work thanking them for their time.

Signed

Chairman/Presiding Officer

Date: 21ST May 2009

118/08 Correspondence for Action

- **Buckingham Palace Garden Party.** The clerk had received notification that we had been unlucky in the draw and a representative from the PC would not be attending.

The Annual Meeting of the Parish will be held on Wednesday 13th May 2009 in Avening Memorial Hall at 7.30 pm chaired by Cllr Jim Parsons

**The Next Meeting of Avening Parish Council will be held on
Thursday 21st May, 2009 at 7.30 pm
In Avening Memorial Hall**

There being no further business the meeting was closed at 10.10 pm

Signed

Chairman/Presiding Officer

Date: 21ST May 2009
