

MINUTES OF MEETING OF THE ANNUAL MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 15th MAY 2008 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr J Catterall, Cllr Mrs E Oliver, Cllr M Williamson (Vice Chairman), Cllr Mrs A Beszant

Also in attendance: Mrs D Cook (Clerk)

The meeting was late starting following the overrun of the Annual Parish Meeting. The meeting started at 9pm.

01/08 ELECTION OF CHAIRMAN

Cllr J Parsons was nominated for Chairman by Cllr Mrs G Parsons and seconded by Cllr M Williamson and was unanimously elected.

02/08 ELECTION OF VICE CHAIRMAN

Cllr M Williamson was nominated for Vice Chairman by Cllr Mrs A Beszant and seconded by Cllr Mrs G Parsons and was unanimously elected.

03/08 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr J Parsons signed his Declaration of Acceptance of Chairman form.

04/08 PUBLIC QUESTION TIME

No members of the public were present.

05/08 APOLOGIES AND REASONS FOR ABSENCE

Cllr T Slater (personal), Cllr Mrs C Mitchell (business)

06/08 MINUTES OF PREVIOUS MEETINGS

It was RESOLVED to accept and sign the minutes of the meeting held on Thursday, 17th April 2008 and the Annual Meeting of Thursday 17th May 2007.

07/08 DECLARATIONS OF INTEREST

Cllr J Parsons declared an interest in all planning matters because of his position as District Councillors sitting on the Planning Regulatory Committee at CDC.

Cllr Mrs G Parsons declared an interest in the Quietways planning application.

08/08 MATTERS ARISING FROM THE MINUTES

The County Council would review the sites for the VAS 30mph speed signs following last month's council comments. It was likely they would make their visit in June. It was suggested that the old bus stop sign by the school might be an appropriate spot to save additional posts being installed.

The Social Club planning application re smoking shelter had been referred to the Environment Agency by CDC's planning officer. A response was still awaited before CDC could determine the application.

The flying fox application at the playing fields was still ongoing.

A Stop Order had been placed on the revised public pathway at Glebe House Cottage. Someone has objected as they state that the pathway does not meet disabled facility requirements in that the pathway goes to the field and no further. Council were also advised that the County Council has stated an arboriculturalist must advise on the trees with reference to the culvert.

09/08 TO CO-OPT A NEW COUNCILLOR

It was RESOLVED to co-opt Christine Naish onto the parish council. Cllr Mrs C Naish signed her Declaration of Acceptance of Office Form and took her Register of Interests Form to complete.

10/08 MEMBERSHIP OF THE PLANNING AND FINANCE COMMITTEES FOR 2008/09

The Finance Committee had not met over the last year and would now be disbanded with any financial decisions being taken by full council.

The Planning Committee was confirmed as all Councillors except Cllr J Parsons.

11/08 DATES AND TIMES OF ORDINARY MEETINGS FOR THE ENSUING YEAR

It was RESOLVED to continue ordinary council meetings on the third Thursday of the month.

12/08 PLANNING

12.1/08 New Planning Applications

08/00932/FUL	Quietways, West End, Avening GL8 8NE Proposal: Erection of two storey side extension and installation of dormer on north elevation Councillors had no objections to the application, however the materials should be consistent throughout the building for example, the use of Cotswold slate. Cllr Mrs G Parsons declared an interest and did not vote. She left the discussion when the vote took place.
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12.2/08 Decisions Received

07/02113/CLEUD	Picketts Piece Quarry, Avening, Tetbury, Gloucestershire, GL8 8LS Proposal: Certificate of Lawful existing use or development under Section 191 of the Town & Country Planning Act 1990 for the use of site for storage of working materials and equipment. Refill of disused quarry with waste rubble and soil. Parking of vehicles including motor caravan Decision: Application Permit - 29 April 2008
08/00798/FUL	The Orchard House, 21 West End, Avening, GL8 8NE Proposal: Erection of first floor extension to north west elevation and alterations to south west roof slope to provide a gable Date decided: 02 May 2008 Decision: Application Permit
08/00861/FUL	Winterfold, 23 West End, Avening GL8 8NE Proposal: Amendments to approved application 07/01233/FUL erection of single replacement dwelling Date decided: 02 May 2008 Decision: Application Permit

12.3/08 Appeal Decisions

APP/F1610/A/07/2057007	Leonards Brook Cottage, 1 Old Hill, GL8 8NR Appeal Dismissed
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12.4/08 Tree Works

Notice of confirmation of TPO no 441 Land at Winterfold, 23 West End, Avening

Cllr Mrs E Oliver left the meeting at 9.35pm

13/08 FINANCE

13.1/08 Budget Status and Balance at Bank

The current balance at bank was £15,349.53 with £12,817.93 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet. The clerk had already made a transfer of £10,000 of precept money into the deposit account (since the monthly budget sheet had been prepared) and this made the figures £5,349.53 in the current account and £22,817.93 in the deposit account.

13.2/08 Bills for Payment

It was **RESOLVED** to approve the following bills for payment :

To Approve Bills for payment

§ Came and Company/Norwich Union – 3 year tie in	£287.94
§ Clerk's Salary less Income Tax plus Expenses	£443.72
§ HMRC	£nil
§ Graham Merricks – Audit	£125.00
§ HGM (grasscutting)	£625.00

13.3/08 To approve the following cheques issued since the last meeting:

§ HM Land Registry	£12.00
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13.4/08 To advise of receipt of first instalment of precept in the sum of £14,250

The first instalment of the precept in the sum of £14,250 had been received

13.5/08 To approve the accounts for the year 2007/08

It was **RESOLVED** to approve the accounts for the year 2007/08 and the annual governance statement and the Chairman signed the same.

13.6/08 To confirm the appointment of Graham Merricks as internal auditor for 2007/08 financial year end

It was **RESOLVED** to confirm the appointment of Graham Merricks as internal auditor for 2007/08 year end.

13.7/08 Chairman's Financial Review Form 2007/08

Cllr J Parsons reviewed the Chairman's Financial Review Form 2007/08 and approved the same.

13.8/08 Financial Risk Assessment for 2008/09

It was **RESOLVED** to approve the contents of the current financial risk assessment sheet for a further year.

13.9/08 To consider insurance quotes and level of cover from Community First (Zurich) and Came and Company/Norwich Union Scheme and to decide which company to insure with for the year 2008/09

The level of cover was discussed. It was **RESOLVED** to accept the quote from Came and Company (Norwich Union) 3 year agreement in the sum of £287.94 per annum. It was noted that the benefits of the Norwich Union policy exceeded those of the current Community First policy. The only difference was that the excess was higher at £250. Council noted this and felt the risk acceptable.

It was suggested that the Hall Management Committee might like to review their insurance cover following the appointment of the new management committee.

13.10/08 To confirm final amendments to budget heads for 2008/09

This matter was deferred for final decision at June's meeting.

13.11/08 Contractors

13.11/08 To consider costs to trim hedge at playing field

The playing field hedge had already been cut, the work was approved and costs approved at £256.00

13.12/08 Grant Applications

13.12/08 To consider grant application in the sum of £1404 from Avening Playing Fields Association for moving/rebuilding of the flying fox and landscaping.

This matter was deferred pending hearing from the PCC re potential match funding.

14/08 PARISH PLAN/COMMUNITY PROJECTS

14.1/08 Dog Waste Bins

The playgroup were considering whether they wanted to have the third dog bin sited outside the playgroup in the recycling area. If they did not, a request had been made for a dog bin at Pound Hill/Point Road. The final sites were therefore: 1. West End Sign 2. Entrance to the playing fields at Sunground pathway 3. Recycling site at Lawrence Road, or Pound Hill/Point Road.

14.2/08 Avening Walks Brochure

The matter was ongoing, but deferred until next meeting.

14.3/08 Crime and Antisocial Behaviour

14.3.1/08 To receive feedback for the drop in session on 19th April 2008

Cllr M Williamson had reported back at the Annual Parish Meeting. Whilst the public turnout had not been high there was good turnout from the professionals involved. Further sessions were planned for after school etc.

14.3.2/08 To consider feedback on streetlighting issue on Rectory Lane

The matter was deferred and no more action considered necessary at this stage. The lights were now back on and working on part night operation.

Cllrs Mrs C Naish, Mrs A Beszant and M Williamson left the meeting at 10.05pm

14.4/08 Ash Path maintenance and dedication to County Council

Cllrs J Parsons, J Catterall and Mrs G Parsons looked at the deeds relating to As Path. They felt that the area of pathway (where the ownership was in question) might have originally belonged to Sandford House and it would be worth an approach to the current owners.

14.5/08 Traffic and Highways

This matter was deferred

15/08 Correspondence for Action:

§ Flood Protection Fair 16th May 2008 – this was noted

§ Emergency Contact Request – CDC. Emergency contacts were approved (Rev Celia Carter, Cllr Mrs C Mitchell and Cllr T Slater)

Avening Parish Council Minutes Year 2008/09

The Next Meeting of Avening Parish Council will be held on

Thursday, 19th June 2007 at 7.30pm

In Avening Memorial Hall

There being no further business the meeting was closed at 10.15pm

Signed

Chairman/ Presiding Officer

Date: 19th June 2008