

Avening Parish Council Minutes Year 2008/09

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY
18th DECEMBER 2008 AT 7.30 PM**

The following Councillors were in attendance. Cllr J Parsons (Chairman), Cllr M Williamson (Vice Chairman) Cllr Mrs G Parsons, Cllr Mrs C Naish, Cllr Mrs A Bezant, Cllr Mrs E Oliver, Cllr J Catterall

Also in attendance: Mrs W Jennings (Clerk) & PCSO Paul Hancock

67/08 PUBLIC QUESTION TIME & PCSO PAUL HANCOCK

No members of the public were present.

PCSO Sue Fellows was unable to attend but wished Councillors a Happy, Healthy and Crime Free New Year. PCSO Paul Hancock reported that there had been three substantiated crimes during November 2008 compared with eight in the same period of 2007. There was one recorded crime of Violence and two incidents of theft. Again figures have been encouraging although a spate of thefts from garages, cars and outbuildings had recently taken place. A meeting of the Tetbury Safer Community team had taken place and highlighted areas in the village for extra attention were the Avening Memorial Hall and Rectory Lane playing field. A schedule of the Mobile Police Station had been received and will be displayed on the noticeboard.

68/08 APOLOGIES AND REASONS FOR ABSENCE

Cllr T Slater (personal) Cllr C Mitchell (personal)

69/08 DECLARATIONS OF INTEREST

Cllr J Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC.

Cllr Mrs E Oliver declared an interest in New Planning Application for 5 Old Hill, Avening.

70/08 MINUTES OF PREVIOUS MEETING

It was RESOLVED to accept and sign the minutes of the Council meeting held on Thursday 20th November 2008 and the Finance meeting held on Thursday 6th November 2008 after a minor alteration had been made relating to the increase in the precept.

71/08 MATTERS ARISING FROM THE MINUTES

71.1/08 Traffic and Highways

Chris Franklin from Gloucestershire Highways had arranged for the area in front of the Mays Lane bus shelter to be cleared of mud and water.

It was RESOLVED to order a grit bin for Sandford Leaze (towards the Mill end) at a cost of £150. The order will be placed through Glasdon UK Limited and then Highways

Signed

Chairman/Presiding Officer

Date: 15th January 2009

will install the bin. It was also suggested we look into the possibility of purchasing a smaller grit bin to go at the bottom of Tetbury Hill adjacent to the Post Office. Cllr. Naish advised that it was impossible to climb up the hill to use the grit bin there because the ice on the ground just outside the shop made it extremely dangerous.

72/08 TO ADOPT FREEDOM OF INFORMATION ACT

It was RESOLVED to adopt the Freedom of Information Act new publication scheme. The Parish Council is required by law to comply with the new Freedom of Information Act when it comes into force on 1st January 2009. All information and correspondence has to be routinely available to the general public. A copy will be posted on the website and another copy held in the folder in the village shop for those unable to access via website.

It was RESOLVED to vary the agenda at this point as Cllr John Catterell was not able to attend until 9.00 pm. Planning Applications to be dealt with at that time.

73/08 FINANCE

73.1/08 Budget Status and Balance at Bank

The current balance at bank was £1,792.23 with £19,037.28 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

73.2/08 Bills for Payment

It was RESOLVED to approve the following bills for payment:

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| • Clerk's Salary less Income Tax | £317.73 |
| • Statutory Maternity Pay less Income Tax | £492.07 |
| • HMRC | £102.98 |
| • Avening Playing Fields Association Grant | £2,100.00 |

73.3/08 Cheques received

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| • Advance Funding for SMP | £2,633.65 |
| • Sale of Barbeque | £ 300.00 |

73.4/08 Grant application

APFA had completed a grant application form in line with the Council's suggestion that the £300 received from the sale of the barbeque go towards the proposed orchard on the playing fields. It was suggested the orchard should be named 'Richings Orchard'. It was RESOLVED to approve the grant application.

74/08 Parish Plan/Community Projects

74.1/08 Dog Waste Bins

The dog waste bin on Pound Hill/Point Road has been moved nearer the telegraph pole and should not be in the view of the house opposite. Suggested dog waste bins were painted green. Clerk to investigate.

74.2/08 Avening Walks Brochure

The brochures are selling very well in the village shop and a total of £57 has now been banked. In the New Year the brochures will be sent to local Tourist Information offices.

Signed

Chairman/Presiding Officer

Date: 15th January 2009

74.3/08 Crime & Antisocial Behavior

The Community Safety Survey has now been distributed throughout the village and a letter had been received from a parishioner congratulating the author of the survey. Thanks go to Cllr. Mick Williamson. It was agreed that in future meetings the Crime & Antisocial Behavior section should feature with the PCSO report.

74.4/08 Traffic & Highways

The working party, set up to organize the bus shelter, met up with Chris Franklin at Gloucestershire Highways and discussed the site for the new shelter.

It was RESOLVED to go ahead and apply for a grant to go towards the bus shelter from Gloucestershire County Council. The clerk will complete the application and send off immediately as it is important to complete the works within this financial year. A quotation had been received from GLC & R Williams for an Oak bus shelter at a cost of £1,749.78 plus VAT plus £250 +VAT to plane the timbers. It was RESOLVED to approve this quotation and arrange for manufacture to commence. We will have to liaise with Highways Department for a suitable completion date as they are to install the base.

As the site has been relocated slightly it is necessary to obtain a Police Risk Assessment which the Clerk will arrange.

The working party also commented on an electricity pole adjacent to the proposed site of the shelter, as it is very old and rusty. The Clerk will ascertain if it is possible to move the pole and replace with a new one.

We are also trying to ascertain if it is possible to make an insurance claim on the old bus shelter as it was hit by a large vehicle at some point.

74.5/08 Village Hall report

A fund raising event took place on 6th December with proceeds going towards staging for the Hall.

75/08 Correspondence for Action**75.1/08 Codes of Conduct for Employees**

The National Association of Local Councils (NALC) has issued a consultation paper regarding Codes of Conduct for employees which was circulated.

75.2/08 Aerial mast on B4014

With shut off of the Analogue signal during 2010 the chairman is asking the Local Planning authority to investigate removal of all redundant old aerial clutter, in accordance with the original Planning consent given over the period. The Clerk will contact Arqiva to request an update to their promise to plant a hedge around the unsightly outbuildings.

75.3/08 Grant requests from Arts in Rural Gloucestershire, Sue Ryder Care and Cotswold Centre for Voluntary Services.

Unfortunately all Parish Council funds are earmarked for this year. Clerk to write to advise inability to help this year.

Signed

Chairman/Presiding Officer

Date: 15th January 2009

76/08 PLANNING**76.1/08 New Planning Applications**

08/03475/FUL	Sandford House, 56 High Street, Avening, GL8 8NF Proposal: Removal of part of internal wall to kitchen, replacement of windows on east elevation and alterations to north elevation to replace door and window with new window Members had no objection to the application.
08/03476/LBC	Sandford House, 56 High Street, Avening, GL8 8NF Proposal: Listed Building Consent – Removal of part of internal wall Members had no objection to the application.
08/03071/FUL	5 Old Hill, Avening, Tetbury GL8 8NR Proposal: Extension and refurbishment of existing cottage – Amended plans Members had no objection to the application.

76.2/08 Decision Notices Received

08/03109/FUL	Tallet Barn, Hampton Hill, Avening GL8 8SB Proposal: Extension and roof over existing balcony Date decided by CDC: 19 th November 2008 Decision by CDC: Application Permit
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73.3/08 Tree Works Applications

08/03531/TCONR	Mullions, 51 High Street, Avening Fell one Willow in rear garden of property – Replant with Cherry Fell three diseased Laburnum and replace with Lilac PERMITTED
08/03645/TCONR	The Old Bakery, 2 Point Road, Avening Sach Holly extending into Point Road, Reduce crown from 5m to 3m by removing 1 metre from around the entire tree PERMITTED

**The Next Meeting of Avening Parish Council will be held on
Thursday 15th January, 2009 at 7.30 pm
In Avening Memorial Hall**

There being no further business the meeting was closed at 10.15 pm

Signed

Chairman/Presiding Officer

Date: 15th January 2009